

Job Description/Person Specification

Role: Trainee Estate Agent

Company: Turner Wise Property Recruitment

Location: London

Salary: £35,000 OTE + Training & Career Progression

Job Description & Duties:

- Sourcing out new business and seeing business through to completion.
- Working to financial, individual and team targets; increasing company turnover.
- Opening and developing professional relationships with clients and colleagues.
- Canvassing, marketing, and completing necessary paperwork to finalise deals.
- Negotiating terms and maintaining a pro-active, flexible, and confident approach.

Person Specification

- Ambitious individual looking to make their first career step
- Pro-active, flexible and confident
- Excellent sales ability

Essential Criteria:

- Full, valid UK or EU driving licence and eligibility to work in the UK.
- Experience working in a sales environment (including retail or promotions).

- Ambitious, money-motivated, and career-focused.

Cover Letter

Uzair Tariq

63 Breamore Road

23/03/2026

Uzairt2005@gmail.com

Hiring Manager

Turner Wise Property Recruitment

London

Dear Hiring Manager,

I am writing to express my strong interest in the Trainee Estate Agent position at Turner Wise Property Recruitment, as advertised. Having closely followed the London property market, I am eager to bring my ambition, sales experience, and professional drive to your award-winning training program.

The opportunity to source and see business through to completion aligns perfectly with my career goals. In my previous experience within a sales-driven environment, I consistently met and exceeded individual targets by maintaining a proactive and flexible approach. I pride myself on my ability to develop professional relationships, a skill I believe is essential for increasing company turnover and ensuring client satisfaction in the fast-paced London real estate sector.

I possess a full, valid driving licence and have the right to work in the UK. I am a money-motivated, career-focused individual ready to take my first professional step in property. I am confident that my "can-do" attitude and excellent communication skills make me an ideal candidate for this role.

Thank you for your time and consideration. I look forward to the possibility of discussing my application with you further.

Yours sincerely,
Uzair Tariq

CV

Uzair Tariq
63 Breamore Road
Uzairt2005@gmail.com

PERSONAL PROFILE

I am a highly motivated and ambitious individual with a proven track record in sales and customer service. Possessing a keen interest in the London property market and a "fast-track" mindset, I am dedicated to achieving financial and team targets. Excellent at negotiating terms and managing administrative paperwork to ensure deal completion.

Experience:

Charity Fundraiser | Human Appeal
2023 - 2025

- Worked in a high-pressure sales environment, consistently meeting weekly targets.
- Engaged in promotional activities to attract new business and increase brand awareness.

- Handled customer inquiries and resolved issues with a confident and professional demeanor.
- Collaborated with team members to optimize sales strategies and improve store turnover.

Interests:

Keen follower of London real estate trends and urban development.

KEY SKILLS

- Sales & Negotiation: Experienced in canvassing, promotions, and closing deals.
- Relationship Management: Skilled at building rapport with diverse clients and colleagues.
- Communication: Strong verbal and written skills, essential for marketing and professional networking.
- Target Driven: Focused on exceeding KPIs and increasing business turnover.