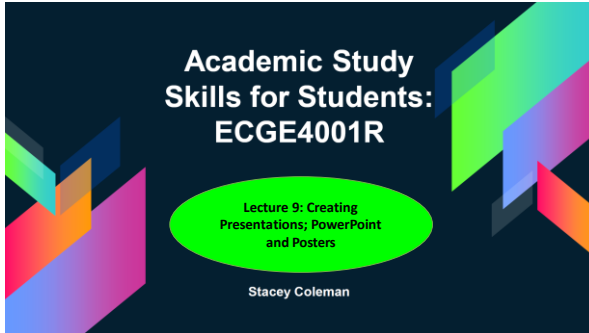
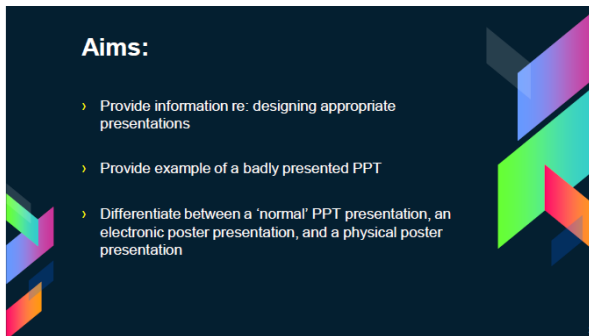
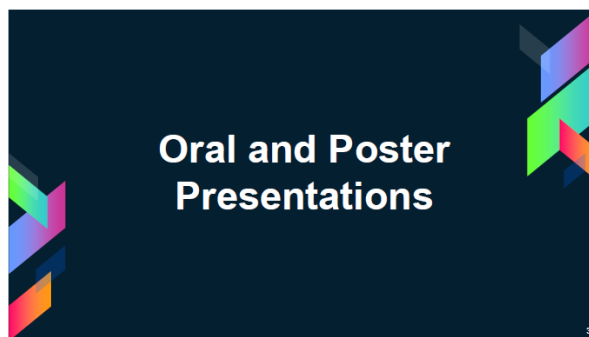








The main difference between the written words and giving an oral presentation is the 'ORAL' presentation part!

The facts remain the same – you just 'tell' them differently.

Guidelines (Beins & Beins, 2012)



Creating YOUR presentation – what to include (and what not to)

1. Identify main points
 - › Don't overload audience
2. Provide evidence to support points
3. Practice!
 - › Poor timing affects grades
4. If including results of studies, keep it simple
5. STM – too much information makes it difficult for your audience to follow

Visual Style

- › Make the colours and effects easy on the eyes- **don't make it to busy.**
- › Choose colours wisely... likewise select an **appropriate** size...
- › Keep text font plain and simple, *some styles are just too hard to read.*
- › Don't cram too much information on your slides as it will all merge into one total incomprehensible mess

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What NOT to do...

Pinpoint the issues
in the following
slides

Chilean Exports

- Fresh fruit leads Chile's export mix - Chile emerges as major supplier of fresh fruit to world market due to ample natural resources, consumer demand for fresh fruit during winter season in U.S. and Europe, and incentives in agricultural policies of Chilean government, encouraging trend toward diversification of exports and development of nontraditional crops - U.S. Dept. of Agriculture, Economic Research Service Report
- Chile is among the developing economies taking advantage of these trends, pursuing a free market economy. This has allowed for diversification through the expansion of fruit production for export, especially to the U.S. and Western Europe. Chile has successfully diversified its agricultural sector to the extent that it is now a major fruit exporting nation. Many countries view Chile's diversification of agriculture as a model to be followed.
- Meanwhile, the U.S. remains the largest single market for Chile's fruit exports. However, increasing demand from the EC and Central and East European countries combined may eventually surpass exports to the U.S., spurring further growth in Chile's exports.
- If you've read this far, your eyes probably hurt and you've been reading this tedious long-winded text instead of listening to me. I'm impaired; can't you see I'm doing a presentation up here? Look at me! Congratulations, however, on having such good eyesight.

Too much text, and too small a font size

- Aim to avoid large blocks of text in your presentation.
- Emphasize the main points.
- The “Six-by-Six” Rule.
- Use pictures- PowerPoint is multimedia!
- Use a large font...at least 24-point or more.

Beginner Motorcycles



- My personal favorite: the Suzuki Savage
- Light weight (~380lbs)
- Adequate power (650cc engine)
- Low seat height fits most riders

Bad Colour Choices

- Avoid loud, garish colors...dark text on light background is best.
- Avoid text colors that fade into background, i.e. blue and black
- Avoid color-blind combinations:
 - Red and green
 - Blue and yellow



Overwhelming Pictures

- Use pictures, but do not let them use you.
- Keep slides SIMPLE!
 - Too much diverts audience away from content.
- Too many pictures also make saving a presentation difficult.

Racquetball Fundamentals

- 2, 3, or 4 players.
- 1 player serves, other "returns."
- Only serving player can score.
- Served ball must land past serving line and cannot hit back wall.
- Ball can only bounce once before striking front wall...but ball does not have to bounce.

Using too much slide animation

- Again, keep slides simple!
- Apply one Slide Transition style and one Animation Scheme to ALL slides.
- Don't change between styles- a single style makes a presentation look unified.
- "Busy" presentations divert audience attention from content.

FILE NOT FOUND

- Microsoft PowerPoint is unable to open the requested file. This could be because your file is corrupted and/or this is an unsupported file type. Do you wish to retry or cancel?
- Disk is unformatted. Click "yes" to format your disk now.
- Boot startup failure, press any key to reboot.

Murphy's Law

- Something will go wrong...
 - 1. Test your presentation on more than once device before you show it
 - 2. ALWAYS have a back up of your presentation
 - 3. Make a plan to do the presentation without PowerPoint
 - 4. Make sure you can easily access your presentation
 - Faffing around trying to log in and open up your own individual emails will put both you and your assessor off!

Last tips...

- › Face audience and talk to them
 - › Do not talk TO your slides
- › Don't just read what's on the board – we can read that
- › Avoid apologising for a presentation shortcoming – carry on
- › Smile!
- › Leave time for Q & A

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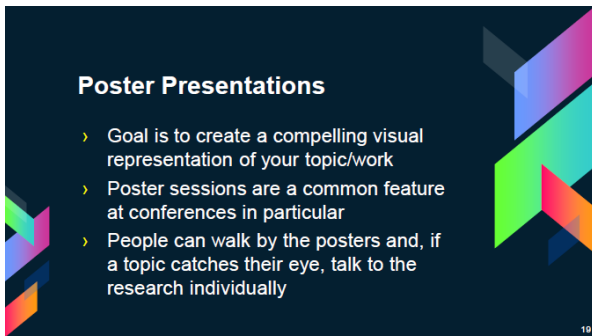
Last tips...

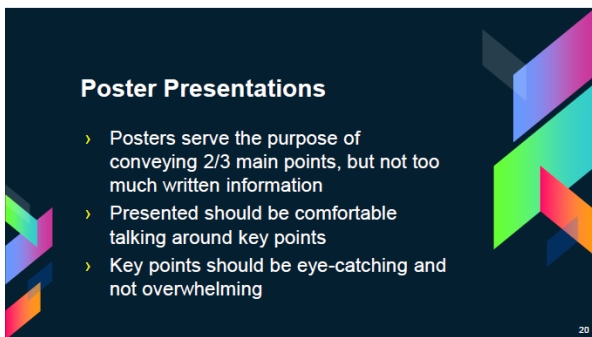
- › Check your grammar!
 - › Don't pick up on spelling errors during your presentation
- › Don't include too many slides
 - › Slide rush
- › Cite sources on each slide and at end of presentation
- › Keep it simple! It is just a tool!

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Creating a presentation using PowerPoint







Physical vs Electronic

- › Physical posters designed on A1 sized paper
- › Font is a lot smaller when creating using PPT – but should be easily seen when printed and displayed
- › Electronic posters are designed on 1 PPT slide (plus slide for reference list)
- › Electronic posters can be saved as a JPEG file and viewed as a screenshot
 - › Used when utilising zoom which can boost clarity

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Any Questions?

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