

Action Plan

Action No.	Target / Goal	Action steps	Professional standards	Resources	Target Date	Comments/ Progression
1	Making sure everything on the presentation is working before delivery.	- Have a second backup option in the lesson plan if videos or links don't work. - Double check all videos / links beforehand. - Have someone neutral (father / mother / friend) check videos and links. - Allow enough time in setting up to check each slide in the classroom before anyone enters.	In my practice and with others I demonstrate commitment to learners, their learning, safety and well-being by applying and presenting a professional lesson. Build positive and collaborative relationships by being committed and professional to each lesson by arriving at least 15 minutes before the lesson starts and checking that everything is working before delivery.	- Wifi - Signal - Projector screen - Computer / Laptop - Sound / Speakers	7/10/25 (Next teaching date)	(Every lesson from this day forward) Monitor after each teaching session
2	Make sure font size and images can be seen at the back of classroom	- Make the font size at least (Arial) 20. - Each image must cover a single powerpoint / google slide for everyone to see. - Have light background coloured slides and dark writing.	In my practice and with others I demonstrate commitment to learners, their learning, safety and well-being by presenting a professional lesson with easy reading materials. Demonstrate dignity,	- Powerpoint / Google slides - Images from reliable and well respected websites.	7/10/25 (Next teaching date)	Every lesson from this day forward should be done as this row suggests. Have someone check for readability.

		- Images must be of high quality (no blurring).	courtesy and respect towards others by creating a lesson which everyone has the equal opportunities to learn and develop.			
3	Tasks must incorporate more students engagement	- Set tasks that break up the lesson and I am not always lecturing - Set appropriate tasks for the topic. e.g. Group work / Discussion looking at positives and negatives. - Have at least 1 or 2 tasks every 30 minutes of teaching. - Less of myself lecturing and creating a safe environment where discussions / debates / Q&A are encouraged. - Setting research tasks / problem solving / Quiz / Games to encourage enjoyment and engagement.	Plan and deliver effective learning, teaching and assessment by creating and planning learning environments where learners are active participants as individuals and as members of collaborative groups.	- The lesson plan has at least 1 or 2 interactive tasks per 30 minutes:- e.g. Group work, Research Individual or group, Discussion, Debates, Workshops, Quiz (Kahoot). - Encourage interactions through Q&A.	7/10/25 (Next teaching date)	(Every lesson from this day forward)
	Movement around the room /	- At least 100 hours of teaching across the next academic year	Critically reflect on your own values, knowledge and skills to improve	- Llandovery College - Lampeter RFC	8 months 20/05/26	Challenge and push myself to experience different scenarios

4	Confidence	- Lecture / teach in different environments - Have different experiences (different ages, gender, ability, knowledge, group size, room size) - Present the lesson from the back of the classroom, front, middle and challenge moving in different areas.	learning by creating and taking opportunities to discuss and peer assess your own work with other colleagues and lecturers.	- Students (BTEC / A-Lecels) - Pitches, astroturfs, classrooms, lecturing halls. - Pushing myself out of the comfort zone e.g. Walk around the classroom every 10 minutes to begin, then build up until I do it naturally without thinking.		and gain the confidence to feel free to present and teach anywhere. Aim to walk more around the classroom each lesson. Build the confidence of presenting on my own.
5	Full Time Employment in Lecturing / Teaching	- Qualifications - Develop CV, Covering letter, Linkedin - Relevant experience - Find a job application. Look for jobs in the relevant field. (Teaching vacancies) - Apply for the job, construct a good job application. - Research relevant skills needed	Maintain and update knowledge of my subject and how best to teach and assess them by committing to Llandovery College and Lampeter RFC youth team. Also applying the feedback from colleagues and experienced experts in the field into my own performance.	- CV - Covering Letter - Qualifications (PGCE / PCET)	10 months 20/07/26	

		for the role, practice the skills. - Prepare and practice for an interview.				
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