

Component 2 - Report Writing Checklist

BMHP6029_BIRM – Please read the assessment specification in full before using this checklist.

Task - 2,000-word report on a mental or behavioural disorder from ICD-11 Chapter 6

Use this table to track your progress and make sure you've covered everything. Answer **"Yes"** or **"No"** to stay organised and focused.

Section	Have you...?	Yes/No
1. Set Up Your Document	Opened a new Word document?	☐
	Set the font to Arial, size 11 and line spacing to 1.5 ?	☐
	Created a cover page with your name, student number, lecturer's name, module code, and title?	☐
2. Create a Clear Structure	Added a contents page with page numbers?	☐
	Divided the report into clear sections with headings (Introduction, Classification and Diagnosis, Treatment and Rehabilitation, Current Debates and Emerging Issues, Recommendations, Conclusion, References)?	☐
3. Write the Introduction	Clearly stated the mental health disorder you've chosen (different from Component 1)?	☐
	Explained why you chose this disorder?	☐

Section	Have you...?	Yes/No
	Outlined the main areas you will cover in the report?	☐
4. Classification and Diagnosis	Described how the disorder is classified in ICD-11 Chapter 6 ?	☐
	Identified the specific section and code from ICD-11 that applies to the disorder?	☐
	Explained the diagnostic criteria and processes involved according to ICD-11 ?	☐
	Discussed how the classification has evolved over time and how it compares to previous versions (e.g., ICD-10)?	☐
	Identified the specific terms used in the classification (e.g., "disorder," "condition," "illness") and explained why this language matters?	☐
5. Treatment and Rehabilitation	Discussed the standard treatment approaches for the condition (e.g., medication, therapy)?	☐
	Explained the rehabilitation approaches included in ICD-11 and how they work in practice?	☐
	Critically assessed the effectiveness and limitations of these treatments and rehabilitation methods?	☐
	Discussed any differences in treatment approaches across different countries or healthcare systems?	☐
	Supported your evaluation with peer-reviewed journal articles and up-to-date research?	☐
6. Current Debates and Emerging Issues	Discussed ongoing debates about the classification or treatment of the condition?	☐

Section	Have you...?	Yes/No
	Explored the role of neurodivergence and any reclassification issues related to ICD-11?	☐
	Considered the impact of changing diagnostic criteria on healthcare delivery and practice?	☐
	Discussed the political, cultural, and social influences on how the disorder is treated and perceived?	☐
	Used examples from relevant UK legislation or guidelines (e.g., Mental Health Act 1983, Mental Capacity Act 2005, Equality Act 2010, NHS guidelines, NICE recommendations)?	☐
	Referenced recent and relevant peer-reviewed journal articles to support your analysis?	☐
7. Recommendations	Suggested ways to improve classification, diagnosis, treatment, or rehabilitation based on research findings?	☐
	Based your recommendations on evidence from your research and ICD-11 guidelines?	☐
	Discussed how these improvements might affect practice or policy within the UK healthcare system?	☐
	Mentioned areas where more research is needed or where current practices are limited?	☐
8. Write the Conclusion	Summarised the key points from the report?	☐
	Highlighted the most important findings and insights?	☐
	Kept it concise and avoided introducing new information?	☐
9. Create a Reference List	Listed all sources in Harvard referencing style ?	☐

Section	Have you...?	Yes/No
	Ensured that in-text citations match the reference list?	☐
	Checked that the reference list is in alphabetical order and follows consistent formatting?	☐
	Included a minimum of 12 peer-reviewed sources (including journal articles)?	☐
10. Citing and Using Evidence	Used ICD-11 Chapter 6 as a key source and cited it correctly?	☐
	Included direct citations and paraphrased content from peer-reviewed journal articles ?	☐
	Used evidence from at least one relevant UK legal or healthcare guideline (e.g., UK Government, NICE or NHS)?	☐
	Avoided over-reliance on one source and included a balanced range of sources?	☐
11. Final Checks	Proofread for spelling and grammar mistakes?	☐
	Checked that the report flows logically from one section to the next?	☐
	Confirmed that the word count is between 1,800–2,200 words ?	☐
	Ensured the headings are clear and easy to follow?	☐
	Checked that the cover page, contents page, and reference list are included?	☐

