

# WORKING AS A TEAM

## SHARE THE WORKLOAD



It's important that everyone does their part, because it will improve the quality of the result. You shouldn't put all the stress onto one person.

(Sophie Deering, no date)

## SHARE OPINIONS



Make sure all members have the opportunity to voice their opinion, and share their ideas. This will be encouraging for your team mates, and they'll be happier working with you. (Indeed, 2021)



## HELP EACH OTHER

Be open to helping out other team members when they're having trouble.

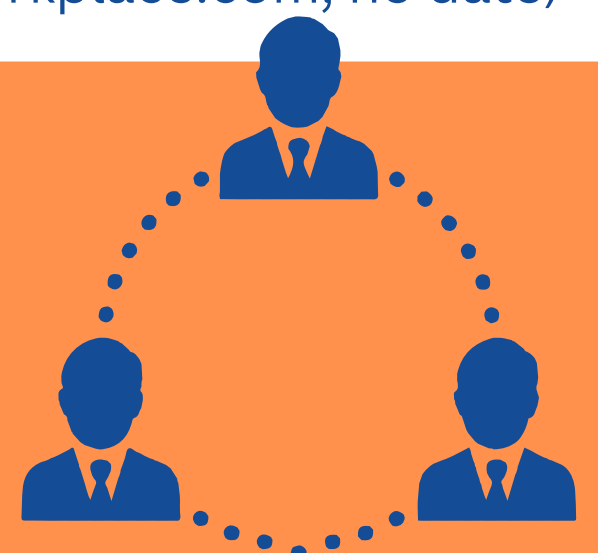
(Sophie Deering, no date)



## MAKE ROLES CLEAR

While it is important you are helping each other, you should divide the workload by roles to ensure a good result

(Workplace.com, no date)



## HAVE FUN!

Making the experience fun can reduce conflict, and be a great remedy for burnout.

(Sophie Deering, no date)

- Sophie Deering, no date. Top 7 Qualities of a Successful Team  
<https://theundercoverrecruiter.com/qualities-successful-work-team/>
- Indeed Editorial Team, May 2021. Teamwork Skills: Definition, Types and Tips for Improvement  
<https://uk.indeed.com/career-advice/career-development/teamwork-skills>
- Workplace.com, no date. Nine ways to improve your organisation's team working skills  
<https://www.workplace.com/blog/team-working-skills>