



Recording Panopto™ video

Primary Sources. Choose a camera and microphone from the drop down lists and check the box to include computer audio (i.e. clicks and alerts) if wanted.

Video: Microsoft® LifeCam HD-3000

Audio: Headset Microphone (3- Jabra EVOLVE LINK MS)

Quality: Standard

☐ Capture Computer Audio

Secondary Sources Click the check boxes to include a PowerPoint show and the computer main screen and a 2nd screen if wanted.

Secondary Sources

☒ Capture PowerPoint

☒ Capture Main Screen

☐ Capture Second Screen

If **Capture PowerPoint** is selected as a source click the **open a presentation** button to browse for a PowerPoint file

PowerPoint is not running

[Open a Presentation](#)

Recording Type a name for the file then click the **Record** button.



Session Settings

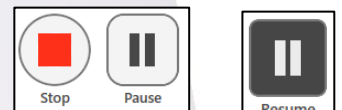
Folder: My Folder

Name: Type a file name here

You can switch secondary sources while still recording by clicking them in the top bar

Main Screen ⓘ PowerPoint ⓘ Second Screen ⓘ

Pause, resume and stop recording with these buttons



On stop Click delete or **Upload**, a processing message appears with a percentage of completion.

Sign out (top right) when finished

Currently Uploading Recordings

Start Time	Duration	Folder	Session	Streams	Upload Progress	Actions
13/09/2018 11:48	00:01:59	My Folder	test	PPT + Video + Screen		Pause Cancel

[Sign out](#)