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How do you upload files to OneDrive?



Using a device configured with windows, microsoft or even Apple products can all access [Microsoft Onedrive.](#)

[Upload photos and files to OneDrive - Microsoft Support](#) - A video for further support

First, go to your searchbar located at the bottom of the screen. Next type 'OneDrive', or you may install it from the app store or play store.

Secondly, when the app is in function, find 'upload' at the top menu/ribbon. Right click and select files, Bringing you to a to a menu displaying available files.

Finally, when the menu appears, you must select the files you intend to upload. *Alternatively*, you can drag the same files from the pop-up menu straight across to Onedrive.

Reference.

www.bing.com

Note that in some cases, you may need to open a folder in OneDrive before uploading/selecting files

