

LCHS4001 Checklist for Task 1: Video

Structure and Organisation	✓
1. I know when my assessment takes place – date and time .	
2. I know how long I should speak for.	
3. I have included an introduction , a main body , an action plan (Next steps) and a conclusion .	
4. I have rehearsed!	

Content	✓
5. In my introduction, I have provided the purpose of my presentation.	
6. In my introduction, I have presented an overview of the specific career I have chosen.	
7. In my introduction, I have included some background on what I want to find out in my research .	
8. In my main body, I have described how I started my research.	
9. I have explained where I looked, what I have found (so far), which key words / search terms I used to carry out my initial research.	
10. I have evaluated one source using the CRAAP test.	
11. I have shown that I understand the CRAAP test and provide some critical analysis.	
12. I have demonstrated that I have used relevant research skills and identified challenges I have faced so far.	
13. I have provided a brief Action Plan (Next steps) explaining how I will continue to carry out my research.	
14. In my conclusion, I have summed up the main points from my presentation.	

Presentation	✓
15. I am prepared to use notes to good effect – not read from a script.	
16. I am prepared to use appropriate language – not slang .	
17. I am prepared to speak clearly and concisely .	
18. I am prepared to speak for 5 minutes (+/-10%).	
19. I am prepared to answer any questions I may be asked.	