

Your name:

University of Wales Trinity Saint David, Institute of Education and Humanities

Day Fieldtrip to the British Museum in London, 17/02/2020

SAFETY REGULATIONS

General Behaviour

1. At all times, behave responsibly, sensibly and courteously.
2. While in the museum, be aware that there are visitors from all over the world. Show exemplary behaviour to all of them.
3. Treat the museum staff as well as the coach drivers with respect and follow their instructions.
4. Be on time at each meeting point. We will leave on the point, especially in front of the museum where the coach cannot park. Exchange your mobile with at least one other person to inform them if something should happen.
5. You should not stay together as a group all time due to overcrowding in the museum (especially the smaller rooms on the first floor), but try to stay in pairs or small groups.
6. Walk cautiously in the museum and be aware of the many other visitors around you to not to collide with cases and damage objects.
7. Be aware of pick-pockets in the museum, keep valuables in hidden.

Insurance

8. During the trip, you are covered by the university insurance for the expected activities. This will not be applicable if you leave the museum and undertake different activities.
9. Please let us know of specific personal medical conditions, so that they would be covered by the university insurance.
10. The university will not be liable for personal injury, damage to property or for injury to third parties resulting from student's own unauthorised actions (similar to behaviour on campus).
11. Staff and students have a duty of responsible care in respect of insured property, vehicles, themselves and equipment. In instances, where damage, loss or injury occurs due to a member of staff / student is acting irresponsibly, is drunk or under the influence of drugs, the insurer would be of the view that the person involved has contributed to the incident (contributory negligence). Consequently any pay out on a resulting insurance claim would be reduced or the injurer might reject the claim altogether if the duty of responsible care had been breached.
12. No legal liability accrues to the field trip organiser (Dr Katharina Zinn), accompanying staff or the university authorities in the event of any insurance claim arising as a result of the student's own unauthorised actions.

Health and First Aid

13. Students should inform the organiser of any medical conditions affecting their health and would influence the trip.
14. Students should bring their own first-line and personal medication.
15. In the case of an accident, students should both inform the organiser or accompanying staff or custodians with in the museum.

I have read and understood the safety regulations for the field trip to the British Museum on 17/02/2020. I agree to abide by them.

Signed:

Date:

Name in print: