

APPLICATION FOR ETHICAL APPROVAL

This form is to be completed by the student within **SIX** months for full-time students and **TWELVE** months for part time students, after the commencement of the research degree or following progression to Part Two of your course.

Once complete, submit this form via the **MyTSD Doctoral College Portal** at (<https://mytsd.uwtsd.ac.uk>).

This document is also available in Welsh.

In order for research to result in benefit and minimise risk of harm, it must be conducted ethically. A researcher may not be covered by the University's insurance if ethical approval has not been obtained prior to commencement.

The University follows the OECD Frascati manual definition of **research activity**: "creative work undertaken on a systematic basis in order to increase the stock of knowledge, including knowledge of man, culture and society, and the use of this stock of knowledge to devise new applications". As such this covers activities undertaken by members of staff, postgraduate research students, and both taught postgraduate and undergraduate students working on dissertations/projects.

The individual undertaking the research activity is known as the "principal researcher".

Ethical approval is not required for routine audits, performance reviews, quality assurance studies, testing within normal educational requirements, and literary or artistic criticism.

Please read the notes for guidance before completing ALL sections of the form.

This form must be completed and approved prior to undertaking any research activity. Please see Checklist for details of process for different categories of application.

SECTION A: About You (Principal Researcher)

1	Full Name:					
2	Tick all boxes that apply:		Member of staff:	☐	Honorary research fellow:	☐
	Undergraduate Student	☐	Taught Postgraduate Student	☒	Postgraduate Research Student	☐
3	Institute/Academic Discipline/Centre:					
4	Campus:					
5	E-mail address:					
6	Contact Telephone Number:					
For students:						
7	Student Number:					
8	Programme of Study:					
9	Director of Studies/Supervisor:					

SECTION B: Approval for Research Activity

1	Has the research activity received approval in principle? (please check the Guidance Notes as to the appropriate approval process for different levels of research by different categories of individual)	YES	☒	NO	☐
					Date
2	If Yes, please indicate source of approval (and date where known): Approval in principle must be obtained from the relevant source prior to seeking ethical approval	Research Degrees Committee	☒		
Institute Research Committee		☐			
Other (write in)		☒			

SECTION C: Internal and External Ethical Guidance Materials

	Please list the core ethical guidance documents that have been referred to during the completion of this form (including any discipline-specific codes of research ethics, location-specific codes of research ethics, and also any specific ethical guidance relating to the proposed methodology). Please tick to confirm that your research proposal adheres to these codes and guidelines. You may add rows to this table if needed.
1	UWTSD Research Ethics & Integrity Code of Practice ☒
2	UWTSD Research Data Management Policy ☒
3	[List any other relevant documents here] ☐

SECTION D: External Collaborative Research Activity

If there are external collaborators then you should gain consent from the contact persons to share their personal data with the university. If there are no external collaborators then leave this section blank and continue to section E.

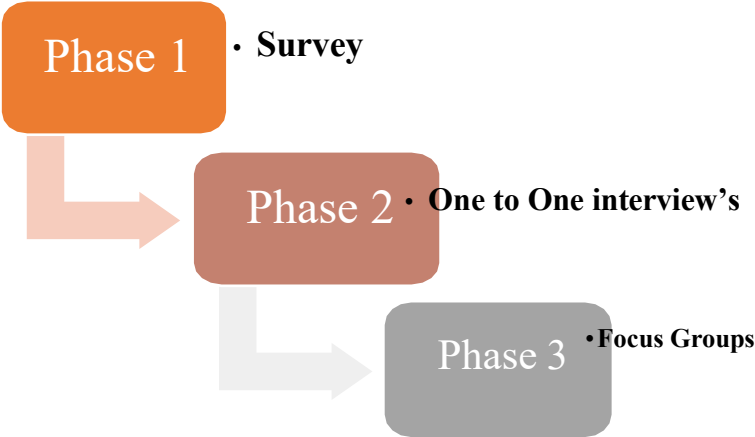
1	Institution					
2	Contact person name					
3	Contact person e-mail address					
4	Is your research externally funded?	YES	☐	NO	☐	
5	Are you in receipt of a KESS scholarship?	YES	☐	NO	☐	
6	Are you specifically employed to undertake this research in either a paid or voluntary capacity?	Voluntary	YES	☐	NO	☐
7		Employed	YES	☐	NO	☐
8	Is the research being undertaken within an existing UWTSD Athrofa Professional Learning Partnership (APLP)?	If YES then the permission question below does not need to be answered.	YES	☐	NO	☐
9	Has permission to undertake the research has been provided by the partner organisation?	(If YES attach copy) If NO the application cannot continue	YES	☐	NO	☐

Where research activity is carried out in collaboration with an external organisation

10	Does this organisation have its own ethics approval system?	YES	☐	NO	☐
	If Yes, please attach a copy of any final approval (or interim approval) from the organisation (this may be a copy of an email if appropriate).				

SECTION E: Details of Research Activity

1	Indicative title:			
2	Proposed start date:		Proposed end date:	
	Introduction to the Research (maximum 300 words per section) Ensure that you write for a <u>Non-Specialist Audience</u> when outlining your response to the points below: <i>Purpose of Research Activity</i> <i>Proposed Research Question</i> <i>Aims of Research Activity</i> <i>Objectives of Research Activity</i> Demonstrate, briefly, how Existing Research has informed the proposed activity and explain <i>What the research activity will add to the body of knowledge</i> <i>How it addresses an area of importance.</i>			
3	Purpose of Research Activity The research proposes to explore the challenges staff experience in relation to safety and the numerous recommendations. [REDACTED] [REDACTED] The researcher is proposing to use Actor Network Theory (ANT), as the methodology will give the researcher an opportunity to view the role of both human and non-human participants (to be referred as actors in the research). ANT will focus on how these networks come into being and how they shape [REDACTED] strategies, and guidelines to try and achieve some sort of stability and expected outcomes. Subsequently, achieving the expected outcomes will require the actors (both human and non-human) to influence the participants in their network, as well as the people, organisations and other policy makers that are not within their network (Cresswell, Worth and Sheikh, 2010). [REDACTED] This will be helpful in understanding how social effects are generated because of associations between different actors in a network (Cresswell, Worth and Sheikh, 2010).			

4	Research Questions 1. From an ANT perspective, what is the experience [REDACTED] including system leaders in implementing the recommendations and immediate actions from the various reports, strategies, and policies? <i>(Linked to Phase 1 and 2 of the data collection)</i> 2. Based on an ANT outlook, what changes can be made to improve [REDACTED] and alignment of these recommendations and immediate actions? <i>(Linked to Phase 2 and Phase 3 of the data collection)</i> Diagram 1: Actor Network Theory – Phased approach in Data Gathering  <pre> graph TD P1[Phase 1 • Survey] --> P2[Phase 2 • One to One interview's] P2 --> P3[Phase 3 • Focus Groups] </pre>
5	Aims of Research Activity The aim for this research is to explore the impact of [REDACTED] and [REDACTED] recommendations on providers and systems in England, in relation to how they have received and implemented various recommendations. [REDACTED]
6	Objectives of Research Activity 1. To investigate through an in-depth literature review if the various reports recommendations, immediate actions, and assurance processes have been effective in improving [REDACTED] services. 2. To assess and understand the role of the actors (humans and non-humans) in delivering [REDACTED] safety improvements within [REDACTED] services and the impact on the network. 3. To explore how the actors (humans) within the network, translate the recommendations, immediate actions, and assurance either as the deliver (the report/strategy writers or policy makers) or receiver (providers, systems, staff, and service users). 4. To identify barriers, concerns and challenges the actors (humans) have faced in relation to the numerous published reports, immediate actions, recommendations, and assurance in the last 6 years. 5. To establish a high level of engagement through various groups, forums, and networks, and to identify a set of actionable goals using Action Network Theory 6. To determine new thoughts and applicable innovative approaches that would enable alignment of some recommendations, immediate actions, and assurance to minimise

	duplication, manage capacity and improve [REDACTED] outcomes.
	Proposed methods (maximum 600 words) Provide a brief summary of all the methods that may be used in the research activity, making it clear what specific techniques may be used. If methods other than those listed in this section are deemed appropriate later, additional ethical approval for those methods will be needed. You do not need to justify the methods here but should instead describe how you intend to collect the data necessary for you to complete your project.
7	The proposed methodology will use a qualitative study approach to address the proposed research questions using Actor Network Theory (ANT). Phase 1 – survey to aid development of Phase 2 & 3 questions. A survey will be developed and piloted using Zoho CRM digital software or another university approved digital software. Once ratified will be sent out to all maternity and neonatal key stakeholders within providers, systems, and organisations. The questions will include demographics, job role and the role they play within the network e.g., policy maker/report writer/provider or system leader, the frequency of recommendations they receive and their response. A questionnaire will be created by the researcher as it's easy to administer on a large scale for this research across England, to gather a large amount of data anonymously. The results will add in creating semi-structured interview questions for phase 2. The phase 2 interviews will follow a sense of order to further explore the responses and/or findings from phase 1. The aim for the interviews in phase 2 is to uncover the story behind the participants experiences, views, and motivations based on the research questions. As Phase 1 will be based only on a survey, the researcher has full understanding that there will be some qualitative and qualitative data collected and analysed. This approach will help to answer the research questions through a mixed methodology by providing the researcher with a more in-depth findings. An example of the questions for Phase 1 1. Demographics including job title/role 2. Where do they work? And name of organisation a system/provider/policy maker 3. Have you heard about these [REDACTED] reports? [REDACTED] 4. Have you had the opportunity to read and understand the report findings? 5. Have you have been involved in leading or supporting the implementation of the immediate key actions and other recommendations? 6. Please share in detail how you been involved in the leading or supporting? 7. Please explain how you have translated or interpreted the recommendations, immediate actions, and assurance either as the deliverer (the report/strategy/policy) or receiver (providers, systems, staff, and service users). 8. What barriers, concerns and challenges have you faced in relation to the published reports, immediate actions, recommendations, and assurance in the last 6 years?

9. What positive practices and/or outcomes have been achieved in relation to the immediate actions, recommendations, and assurance?
10. Based on your experience what new thoughts and applicable innovative approaches would enable alignment of some of the recommendations, immediate actions, and assurance to minimise duplication, manage capacity and improve [REDACTED] staff outcomes?

Phase 2 – one to one semi-structured interviews

Letters will be sent out via email to invite approximately ten heads /key senior representative of organisations for one-to-one interviews via Microsoft teams/zoom. If the researcher is unable to reach the target interviewees, then a reminder targeted email will be resent. The researcher will also use as many platforms as possible to also reach out to the target potential participants for example conferences and direct message via social media.

The questions will be predetermined but open-ended questions, mainly based on the information gathered from phase 1 and recorded via the selected digital platform. The researcher aims to interview at least 10 interviewees to map the interactions between human and non-human actors, to give an opportunity to articulate those elements in the network that are important to them (Cresswell, Worth and Sheikh, 2010).

An example of the questions

1. Demographics including job title/role.
2. Where do they work? And name of organisation a system/provider/policy maker
3. How have they managed the implementation of the [REDACTED] safety recommendations or immediate actions and/or assurance?
4. How their involvement has contributed to the improvements to the safety culture and patient outcomes.
5. Give examples of successes and challenges
6. What could be improved by all the report writers to ensure the information is meaningful and makes a positive impact in relation to [REDACTED] safety?
7. How would alignment of reports, strategies and policies help them to achieve the [REDACTED] safety recommendations or immediate actions?
8. Asking if the actors in the network are even aware of all the reports, strategies, and policies their recommendations or immediate actions?
9. Are outputs and outcomes achieved or not? And what were the challenges?

Phase 3 – focus groups

Phase three will be the last stage of data gathering through focus groups with various forums [REDACTED] Managers to allow an opportunity to ask the various forums their perceptions, opinions, beliefs, attitudes, and experiences towards how they have received and implemented the various [REDACTED] recommendations within a focus group setting. The focus groups will also be recorded via the selected digital platform. The focus groups will have about three to twelve participants, there will be a minimum of three focus groups set up at different dates and times to encourage participation from as many participants (actors).

Rationale for the qualitative methods (survey, interviews and focus groups)

The researcher has chosen to use this mixed-method approach also known as triangulation to help explore the research questions from different perspectives and critical examine the findings of one method with information coming from the other (Bell, 2010).

	Accordingly, phase 3 – focus groups will be a dialogue between individuals within a group setting further exploring the different aspects of the phenomenon from individual interviews (Duwe, 2017). The researcher will use this opportunity to probe more deeply ideas or themes that emerged from the individual interviews (Anderson, 2020). This phase 3 will try to reconcile conflicting ideas from individual interviews (phase 2) or responses from questionnaire (phase 1). Therefore, using qualitative methods such as interviews and focus group as selected in this research to gather the data, will give the participants (referred also as Actors) opportunity to share their experiences and the researcher opportunity to understand these experiences based on this research questions. Magnusson and Marecek (2015 pg. 2) explain that people are more likely to engage in research that aims to make sense of their experiences. However, it will be important for the researcher to do their ultimate best to learn about the peoples' meaning to the specific area by taking time to listen to the people when they talk about their experiences in their own words and their own way. Taking time to listen to the participants requires a theoretical approach as each method brings its own uniqueness when gathering data for research. Baillie (2019) strongly points out that researchers should consider using both focus groups and individual interviews in research as there are both good methods to gather rich data. The use of both methods, as explained by Baillie (2019) would also give the researcher opportunity to adapt and be flexible during the research process, especially, when there has been challenges with recruitment and attendance. Chenail (2011) argues that whatever method the researcher chooses to use in their research, pilot testing will be fundamental to prove research integrity, pre-assessment of research ethics and the prove researcher's ability to conduct data collection (cited by Kallio et al 2016 pg.15). Therefore, the researcher will aims to pilot test once received ethics approval before starting any research.
	Location of research activity Identify all locations where research activity will take place.
8	The researcher is work-based in Cambridge (East of England) and the research activity will involve recruitment of participants from [REDACTED] England. Covering all nine regions • London • North East • North West • Yorkshire • East Midlands • West Midlands • South East • East of England • South West All proposed research methods will not require any travelling to conduct, unless otherwise requested by participants. In cases this is requested and appropriate risk assessment will be conducted following UWTSD guidance, to ensure the safety of the researcher and participants. As well as ensuring confidential and privacy is facilitated and maintained at all times.
	Research activity outside of the UK If research activity will take place overseas, you are responsible for ensuring that local ethical considerations are complied with and that the relevant permissions are sought. Specify any local

	guidelines (e.g. from local professional associations/learned societies/universities) that exist and whether these involve any ethical stipulations beyond those usual in the UK (provide details of any licenses or permissions required). Also specify whether there are any specific ethical issues raised by the local context in which the research activity is taking place, for example, particular cultural and/or legal sensitivities or vulnerabilities of participants. If you live in the country where you will do the research then please state this.
9	N/A

10	Use of documentation not in the public domain: Are any documents NOT publicly available?	NO	☒
		YES	☐
11	If Yes, please provide details here of how you will gain access to specific documentation that is not in the public domain and that this is in accordance with the current data protection law of the country in question and that of England and Wales.		

	Does your research relate to one or more of the seven aims of the Well-being of Future Generations (Wales) Act 2015?	YES	NO
12	A prosperous Wales	☐	☒
13	A resilient Wales	☐	☒
14	A healthier Wales	☐	☒
15	A more equal Wales	☐	☒
16	A Wales of cohesive communities	☐	☒
17	A Wales of vibrant culture and thriving Welsh language	☐	☒
18	A globally responsible Wales	☐	☒
19	If YES to any of the above, please give details:		
	(this box should expand as you type)		

SECTION F: Scope of Research Activity

	Will the research activity include:	YES	NO
1	Use of a questionnaire or similar research instrument?	☒	☐
2	Use of interviews?	☒	☐
3	Use of focus groups?	☒	☐
4	Use of participant diaries?	☐	☒
5	Use of video or audio recording?	☒	☐
6	Use of computer-generated log files?	☐	☒
7	Participant observation with their knowledge?	☐	☒

8	Participant observation without their knowledge?	☐	☒
9	Access to personal or confidential information without the participants' specific consent?	☐	☒
10	Administration of any questions, test stimuli, presentation that may be experienced as physically, mentally or emotionally harmful / offensive?	☐	☒
11	Performance of any acts which may cause embarrassment or affect self-esteem?	☐	☒
12	Investigation of participants involved in illegal activities?	☐	☒
13	Use of procedures that involve deception?	☐	☒
14	Administration of any substance, agent or placebo?	☐	☒
15	Working with live vertebrate animals?	☐	☒
16	Procedures that may have a negative impact on the environment?	☐	☒
17	Other primary data collection methods. Please indicate the type of data collection method(s) below.		
	Details of any other primary data collection method: (this box should expand as you type)	☐	☒

If NO to every question, then the research activity is (ethically) low risk and **may** be exempt from **some** of the following sections (please refer to Guidance Notes).

If YES to any question, then no research activity should be undertaken until full ethical approval has been obtained.

SECTION G: Intended Participants

If there are no participants then do not complete this section, but go directly to section H.

	Who are the intended participants:	YES	NO
1	Students or staff at the University?	☐	☒
2	Adults (over the age of 18 and competent to give consent)?	☒	☐
3	Vulnerable adults?	☐	☒
4	Children and Young People under the age of 18? (Consent from Parent, Carer or Guardian will be required)	☐	☒
5	Prisoners?	☐	☒
6	Young offenders?	☐	☒
7	Those who could be considered to have a particularly dependent relationship with the investigator or a gatekeeper?	☐	☒
8	People engaged in illegal activities?	☐	☒
9	Others. Please indicate the participants below, and specifically any group who may be unable to give consent.		
	Details of any other participant groups:	☐	☒

Participant numbers and source

Provide an estimate of the expected number of participants. How will you identify participants and how will they be recruited?		
10	How many participants are expected?	• Phase 1 – survey to aid development of Phase 2 & 3 questions (a minimum of 40-50 participants) • Phase 2 – one to one semi-structured interviews (10 participants) • Phase 3 – focus groups (minimum of 3 groups) The rationale for numbers in each phase is presently a general guide to try and capture as many participants as possible. To ensure the researcher manages to get the right number of participants, a metric for example saturation will need to be used as it will add to identify when the researcher hits the right number of participants per each phase. There will be a series of user interviews as part of the piloting stage.
11	Who will the participants be?	• Phase 1 - All maternity and neonatal key stakeholders within providers, systems, and organisations • Phase 2- Ten heads /key senior representative of organisations • Phase 3 – Chief [REDACTED] Officers, [REDACTED] [REDACTED] [REDACTED] Programme Managers
12	How will you identify the participants?	The non-probability sampling will be used to focus on the purposive sampling as the participants would need to have sound knowledge and understanding of the research question (Gray, 2010). The researcher will identify and invite the participants using various existing maternity and neonatal groups and/or forums.

Information for participants:		YES	NO	N/A
13	Will you describe the main research procedures to participants in advance, so that they are informed about what to expect?	☒	☐	☐
14	Will you tell participants that their participation is voluntary?	☒	☐	☐
15	Will you obtain written consent for participation?	☒	☐	☐
16	Will you explain to participants that refusal to participate in the research will not affect their treatment or education (if relevant)?	☐	☐	☒
17	If the research is observational, will you ask participants for their consent to being observed?	☐	☐	☒
18	Will you tell participants that they may withdraw from the research at any time and for any reason?	☒	☐	☐
19	With questionnaires, will you give participants the option of omitting questions they do not want to answer?	☒	☐	☐
20	Will you tell participants that their data will be treated with full confidentiality and that, if published, it will not be identifiable as theirs?	☒	☐	☐
21	Will you debrief participants at the end of their participation, in a way appropriate to the type of research undertaken?	☒	☐	☐

22	If NO to any of above questions, please give an explanation
	<i>(this box should expand as you type)</i>

	Information for participants:	YES	NO	N/A
24	Will participants be paid?	☐	☒	☐
25	Is specialist electrical or other equipment to be used with participants?	☐	☒	☐
26	Are there any financial or other interests to the investigator or University arising from this study?	☐	☒	☐
27	Will the research activity involve deliberately misleading participants in any way, or the partial or full concealment of the specific study aims?	☐	☒	☐
28	If YES to any question, please provide full details			
	<i>(this box should expand as you type)</i>			

SECTION H: Anticipated Risks

	Outline any anticipated risks that may adversely affect any of the participants, the researchers and/or the University, and the steps that will be taken to address them.					
	If you have completed a full risk assessment (for example as required by a laboratory, or external research collaborator) you may append that to this form.					
1	Full risk assessment completed and appended?	<table border="1"> <tr> <td>Yes</td> <td>☐</td> </tr> <tr> <td>No</td> <td>☒</td> </tr> </table>	Yes	☐	No	☒
Yes	☐					
No	☒					
2	Risks to participants For example: sector-specific health & safety, emotional distress, financial disclosure, physical harm, transfer of personal data, sensitive organisational information					
	Risk to participants: Please see table on page 11 and 12 with all identified risks and how there will be mitigated.	How you will mitigate the risk to participants:				
3	If research activity may include sensitive, embarrassing or upsetting topics (e.g. sexual activity, drug use) or issues likely to disclose information requiring further action (e.g. criminal activity), give details of the procedures to deal with these issues, including any support/advice (e.g. helpline numbers) to be offered to participants. Note that where applicable, consent procedures should make it clear that if something potentially or actually illegal is discovered in the course of a project, it may need to be disclosed to the proper authorities					
	Ensure participants are informed at the point of giving informed consent that any sensitive organisation information will be reviewed and if any malpractice is identified, the researcher would work with the appropriate partners/authorities including supervisors to give awareness and escalate in a timely manner. <i>(this box should expand as you type)</i>					
4	Risks to the investigator For example: personal health & safety, physical harm, emotional distress, risk of accusation of harm/impropriety, conflict of interest					
	Risk to the investigator:	How you will mitigate the risk to the investigator:				

	Please see table on page 13 and 14 with all identified risks and how there will be mitigated.	
5	University/institutional risks For example: adverse publicity, financial loss, data protection	
	Risk to the University: Please see table on page 13 and 14 with all identified risks and how there will be mitigated.	<i>How you will mitigate the risk to the University:</i>
6	Environmental risks For example: accidental spillage of pollutants, damage to local ecosystems	
	Risk to the environment: Please see table on page 13 and 14 with all identified risks and how there will be mitigated.	<i>How you will mitigate the risk to environment:</i>

Anticipated Risks

Risk	Mitigation
Risk to participants: Sensitive organisation information being shared during the research	Ensure participants are informed at the point of giving informed consent that any sensitive organisation information will be reviewed and if any malpractice is identified, the researcher would work with the appropriate partners/authorities and research supervisors to give awareness and escalate in a timely manner.
Risks to the investigator: - Conflict of interest – the researcher works as a [REDACTED] improvement lead. [REDACTED]	- The researcher will comply with regulations and requirements written by UWTSD and other key institutions and government. - The researcher will ensure to recognise any conflict of interest and will take necessary steps to nullify or mitigate this conflict/s. - In cases whereby conflicts cannot be avoided, then this conflict will be disclosed. Participants and any relevant parties will be made aware of the extent and nature of the conflict.
Ethical approval risk: Delay or not given.	Ensure ethical approval is submitted to UWTSD Ethics Committee for consideration in a timely manner. No research will be started until UWTSD Ethics Committee approval.
Risk to the University: Data protection	- The researcher will ensure all UWTSD Research Ethics & Integrity Code of Practice and UWTSD Research Data Management Policy are followed throughout the research and after completion. - The researcher also attends annual GDPR training as part of her employment requirement (GDPR – General Data Protection Regulation). - The researcher's work personal computer is only opened by face recognition and protected password. - Following UWTSD Research Data Management Policy a Participant Information Sheet (Appendix 1) will be given to all participants to explain and ensure transparency of what will be done with the data.
Risk to the environment: Deforestation Total waste at landfills	- The researcher will be using digital and IT throughout the research to minimise the use of paper. - In cases where paper notebooks or printing is required, this will only be done if necessary and the researcher will ensure its recyclable paper. - Following the researcher employment processes if the printed paper is no longer needed then the researcher will either use the confidential waste recycling or confidential waste shredding. This will reduce as much landfill as possible by reducing water and air pollution.

Proposed methods	Risk	How these will be mitigated
Phase 1 - Survey	The questionnaire will be self-administered – might be unsuitable for people with limited literacy and verbal skills. However, very low risk as the potential participants will be all	- The researcher will set a timeframe for the responses this will be indicated on the questionnaire introduction section. - The researcher will ensure there is an option to complete the questionnaire by paper upon

	professionals. Noted to ensure equality and inclusion. - Might cause digital exclusion – only those that have access to a laptop or computer or capacity to complete the questionnaire will do so. - Susceptible to a non-response bias – not everyone who receives the questionnaire will respond	request (participant can post completed questionnaire using a self-addressed envelope) - A reminder will be sent out a few weeks before the close date and post close date to ensure as many people interested in the research will have the opportunity to participant. - To ensure that the questionnaire will not be too long to reduce the non-response rates.
Phase 2 - one to one semi-structured interviews	Inability to conduct research interviews	- The researcher plans to register and attend full day research interview skills course or Introduction to Qualitative Interviewing before starting any interviews. (A few providers have been identified already). - Develop the research interview skill over time. - Consultant other experienced researchers (critical appraisal, the audio recordings, comments, and advice)
	Interview questions differ substantially between participants. - Challenging to look for patterns. - Lessening the generalisability and validity of the results	- The researcher to utilise prior work interview experience and enhance the knowledge with research interview skills course. - The researcher to use good conversational skills, allocate sufficient time to prepare the questions for the interviews and ensure the research questions are exploratory in nature.
Phase 3 - focus groups	Too large or too small focus groups - If the group is too large it may be difficult for novice participants as well as the researcher. - If the group is too small, it may have some domination problems. - Regardless of the size of the group, there is also risk of one person dominating the discussion or unreasonably sway of the other participants	- The researcher to ensure that every participant can contribute. This will be achieved using facilitator or moderator techniques, in addition ensuring good conversational and leadership skills are used to maintain momentum. - The focus groups to have 3-12 participants and run for maximum of 90mins.
	The risk of not having enough participants to recruit.	The researcher will aim to over recruit by 20-50% to allow for attrition. This will allow more

	If the group is too small this can lead to low external validity and temptation to cherry pick responses that fit the hypothesis.	than one focus group to reach data saturation.
	Participants feeling the focus group was a waste of their time	The researcher will need to ensure that she reiterate or rephrase the original question to mitigate degenerations in the conversations (Ho, 2006)
	Findings becoming subjective opinions	The researcher to maintain neutrality in reporting of the data and seek relevant supervision support/guidance at each stage of data collection and analysis

Disclosure and Barring Service				
	If the research activity involves children or vulnerable adults, a Disclosure and Barring Service (DBS) certificate must be obtained before any contact with such participants.	YES	NO	N/A
7	Does your research require you to hold a current DBS Certificate?	☐	☒	☐
8	If YES, please give the certificate number. If the certificate number is not available please write "Pending"; in this case any ethical approval will be subject to providing the appropriate certificate number.	[REDACTED]		

SECTION I: Feedback, Consent and Confidentiality

1	Feedback What de-briefing and feedback will be provided to participants, how will this be done and when? All participants will be provided with all necessary information to ensure they have clear understanding of the nature of the research (what the research is about, what is it based on, what the researcher will be doing to analyse the data, what the researcher is expecting to find, what value the research might have) and this will be done at the point of invitation via detailed email or letter. The researcher will inform or discuss with the participants at the point of starting any phase of the research and the researcher's contact details will be shared for further questions. In phase one, there will be limitations to achieve debrief or giving feedback unless the participants choose to share their email address as this will be optional on the survey. Phase two and phase three, the option to debrief and give feedback will be explained at the start and asked again at the end of the interviews and focus groups, to ensure the option is fairly considered by the participants. In cases whereby participants choose not to debrief or receive the research feedback, the researcher is obligated to respect their rights. As well as those that will wish to withdraw from the research at any stage. The researcher will work towards focusing on the rights and well-being of the participants. By ensuring that participants leave any phase of the research in a positive frame of mind. The vision is to have positive debriefing and/or feedback in the research, in which the participants will feel they have made a valued contribution.
2	Informed consent Describe the arrangements to inform potential participants, before providing consent, of what is involved in participating. Describe the arrangements for participants to provide full consent before data collection begins. If gaining consent in this way is inappropriate, explain how consent will be obtained and recorded in accordance with prevailing data protection legislation. At the point of invitation to participant in the research, the participants will be sent an email with an attached detailed letter giving information what the research is about and what they are consenting to (please see appendix 1). - Step 1 will be about giving the information and giving the participants time to reflect and ask questions. - Step 2 will be about obtaining the consent. This will be informed voluntary consent on each phase of the research there will be separate clauses that will include terms of the research.

	The consent will be a tick box on the phase one survey and on the phase two & three, there will be a separate informed consent form, and this will require written signed and dated consent. In addition, the researcher will verbally check before the research starts to ensure the participants understand what they have consented to. All records of the consent will be kept safely and securely. Following the UWTSD Research Ethics & Integrity Code of Practice (2022 pg.22) document, the researcher will inform the participants that they are free to withdraw their consent to participant in the research at any time. The researcher will follow General Data Protection Regulation (GDPR) during and after the consent process. Following the UWTSD Research Ethics & Integrity Code of Practice (2022 pg.14) document, the researcher will not need to gain consent to process the participants personal data, as processing personal data in research activities is a 'public task'.
3	Confidentiality / Anonymity Set out how anonymity of participants and confidentiality will be ensured in any outputs. If anonymity is not being offered, explain why this is the case.
	All identities of participants will be concealed throughout the research and kept confidential following the UWTSD Research Data Management Policy. In each phase of the research the researcher will not ask the participants any personal information. The anonymity and privacy of participants will be always respected. However, some relevant demographics will be included as part of the research, for example age, ethnicity, gender, and job role. These will be collected and reported as part of the characteristics of the individuals participating in the research. Maintaining confidentiality will be important throughout the research, in cases whereby participants choose to share confidential information with the researcher. Then this information will be handled following the UWTSD Research Ethics & Integrity Code of Practice (2022) document, by managing the participants expectations. This would mean explaining to the participants how this information will be used and if possible, the research will aim to anonymise it. So that the participants are fully aware and understand before they disclose any confidential information.

SECTION J: Data Protection and Storage

	Does the research activity involve personal data (as defined by the General Data Protection Regulation 2016 "GDPR" and the Data Protection Act 2018 "DPA")?	YES	NO
1	"Personal data" means any information relating to an identified or identifiable natural person ('data subject'). An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person. Any video or audio recordings of participants is considered to be personal data.	☐	X
	If YES, provide a description of the data and explain why this data needs to be collected:		
2			
	Does it involve special category data (as defined by the GDPR)?	YES	NO
3	"Special category data" means sensitive personal data consisting of information as to the data subjects' – (a) racial or ethnic origin, (b) political opinions,	☐	X

	(c) religious beliefs or other beliefs of a similar nature, (d) membership of a trade union (within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992), (e) physical or mental health or condition, (f) sexual life, (g) genetics, (h) biometric data (as used for ID purposes),		
	If YES, provide a description of the special category data and explain why this data needs to be collected:		
4	(this box should expand as you type)		

	Will data from the research activity (collected data, drafts of the thesis, or materials for publication) be stored in any of the following ways?	YES	NO
5	Manual files (i.e. in paper form)?	☐	☒
6	University computers?	☐	☒
7	Private company computers?	☐	☒
8	Home or other personal computers?	☒	☒
9	Laptop computers/ CDs/ Portable disk-drives/ memory sticks?	☒	☐
10	"Cloud" storage or websites?	☐	☒
11	Other – specify	☐	☒
12	For all stored data, explain the measures in place to ensure the security of the data collected, data confidentiality, including details of backup procedures, password protection, encryption, anonymisation and pseudonymisation: The researcher will follow the UWTSD Research Data Management Policy which is based on the UK Data Protection Act (2018) and UK GDPR. A brief data management plan will be written before the research starts. All data collected during the research will be stored on the researcher's personal work computer. Access to the computer is only by facial recognition and password. All the research information will be stored safely on that computer and memory stick using a password protection and encryption. Examples of the research data to be stored will include the online survey, survey results, digital recordings, and the interview transcripts. To minimise risk of loss of data, the backup process will be to save the data collected on a password protected memory stick. As part of writing the brief data management plan the researcher will reach out to the UWTSD Data Governance Group, as they are available to give advice and awareness when considering data management for any research project https://webhelp.uwtsd.ac.uk/ Pseudonymisation will be important as some of the potential participants are in job roles only one person per region, therefore, easily to identify. Therefore, all data and other information that might allow individuals to be directly identified will be replaced, removed, or transformed and the information will be kept separately, following ICO (Information Commissioner's Office) (February 2022) Chapter 3: pseudonymisation. (this box should expand as you type)		

Data Protection

	Will the research activity involve any of the following activities:	YES	NO
13	Electronic transfer of data in any form?	☐	☒
14	Sharing of data with others at the University outside of the immediate research team?	☐	☒
15	Sharing of data with other organisations?	☐	☒
16	Export of data outside the UK or importing of data from outside the UK?	☐	☒
17	Use of personal addresses, postcodes, faxes, emails or telephone numbers?	☐	☒
18	Publication of data that might allow identification of individuals?	☐	☒
19	Use of data management system?	☒	☐
20	Data archiving?	☒	☐
21	If YES to any question, please provide full details, explaining how this will be conducted in accordance with the GDPR and Data Protection Act (2018) (and any international equivalents, where appropriate): The researcher proposes to use the UWTSD Research Data Repository and the UK Data Archive as these are certified Trusted Digital Repository. Based on the UK Data Archive ▪ The company will look after the information appropriately and provide access to only authorised users. ▪ They will curate deposited data, including making sure data are appropriately anonymised and internally consistent. ▪ The company will manage data using robust information security protocols and processes. ▪ They will monitor hardware and software developments and migrate data collections accordingly. <i>(this box should expand as you type)</i>		
22	List all who will have access to the data generated by the research activity: The principal researcher (Tendai Nzirawa) and supervisors - Professor Karim Sadeghi & Doctor Steven Keen <i>(this box should expand as you type)</i>		
23	List who will have control of, and act as custodian(s) for, data generated by the research activity: The principal researcher and UWTSD <i>(this box should expand as you type)</i>		
24	Give details of data storage arrangements, including security measures in place to protect the data, where data will be stored, how long for, and in what form. Will data be archived – if so how and if not why not. The researcher will work towards implementing a robust Data Management Plan following UWTSD Research Data Management Policy. UWTSD recommends that all research data must be stored in the University's managed environment that protects against a data breach (as defined by the UK GDPR) and more general research data loss and corruption, unauthorised access, and modification, and complies with relevant legal, regulatory, contractual, and other obligations for the period that it needs to be kept.		

The researcher will follow the UWTSD guidance to protect against a data breach by using a personal work-computer that is set up in line with national guidance and GDPR. Furthermore, only used, and accessible by the researcher using face recognition and protected password.

The researcher will observe both the UWTSD and Academic Health Science Network cybersecurity protocols in this respect. To maintain data security based on the storage of data and use of information technology, UWTSD policies will be followed and if at any point data breach is found it will be reported immediately to UWTSD DPO and the researcher's employer.

To ensure the research data can be cited and found once published, the researcher will seek support from the UWTSD Library and Learning Resource Centre to get a DOI (Digital Object Identifiers) assigned to the archived data. This will ensure long-term accessibility of the research data.

As soon as the researcher has opportunity, the research data will be for longer term stored on the UWTSD managed IT environment (UWTSD Research Data Repository) following UWTSD RDM policy. As well the researcher will aim to use the UK DATA ARCHIVE (The UK's largest digital collection of social sciences and population research data). The UK DATA ARCHIVE have a process in place to support researchers with transfer of data, data processing documentation processing, delivering data and etc.

The research data and other records will be stored as long as needed with the guarantee its kept in a secure digital location recommended by UWTSD (UWTSD Research Data Repository and UK DATA ARCHIVE). If there is a participant linked to some sensitive information stored by the researcher is to request that the researcher completely dispose of this data, then appropriately guidance will be followed to do so. However, there might be certain exceptions that this sensitive information about a particular participant/s cannot be disposed. Then the researcher will follow the GDPR legislation and the Research Data Management Policy, and if by law the information needs to be kept than appropriate measures will be taken to ensure there is no identifiable data.

Below is an example of some of the file formats the researcher will use for working and preservation the research data and other related information following the UK Data Service;

Type of data	Suggested recommended formats
Quantitative tabular data with extensive metadata. A dataset with variable labels, code labels, and defined missing values, in addition to the matrix of data.	Proprietary formats of statistical packages e.g. SPSS (.sav), Stata (.dta), .sas7bdat. Delimited text and command ('setup') file (SPSS, Stata, SAS, etc.) containing metadata information. Some structured text or mark-up file containing metadata information, e.g. DDI XML file. SPSS portable format (.por). MS Access (.mdb/.accdb).
Quantitative tabular data with minimal metadata. A matrix of data with or without column headings or variable names, but no other metadata or labeling.	Comma-separated values (CSV) file (.csv). Tab-delimited file (.tab). Including delimited text of given character set with SQL data definition statements where appropriate. Widely used formats: MS Excel (.xls/.xlsx), MS Access (.mdb/.accdb), OpenDocument Spreadsheet (.ods).
Qualitative data. Textual.	eXtensible Mark-up Language (XML) text according to an appropriate Document Type Definition (DTD) or schema (.xml). Rich Text Format (.rtf).

		Plain text data, ASCII (.txt). Hypertext Mark-up Language (.html). Widely-used formats: MS Word (.doc/.docx). Some software-specific formats: NUD*IST, NVivo and ATLAS.ti.	
	Digital audio data.	Free Lossless Audio Codec (FLAC) (.flac). MPEG-1 Audio Layer 3 (.mp3) if original created in this format. Audio Interchange File Format (.aif). Waveform Audio Format (.wav).	
	Digital video data	MPEG-4 (.mp4). OGG video (.ogv, .ogg). motion JPEG 2000 (.mj2). MOV (.mov) Windows Media Video (WMV) (.wmv). WebM (.webm).	
	Documentation and scripts	Rich Text Format (.rtf). PDF/A or PDF (.pdf). HTML (.htm). OpenDocument Text (.odt). R Markdown files (.rmd) (with HTML version as well). Plain text (.txt). Widely-used proprietary formats: MS Word (.doc/.docx), MS Excel (.xls/.xlsx). XML marked-up text (.xml) according to an appropriate DTD or schema, e.g. XHTML 1.0.	
	<i>(this box should expand as you type)</i>		
25	Please indicate if your data will be stored in the UWTSD Research Data Repository (see https://researchdata.uwtsd.ac.uk/). If so please explain. <i>(Most relevant to academic staff)</i>		
	Following the UWTSD Research Data Management Policy, the researcher will deposit the data in the UWTSD Research Data Repository and UK DATA ARCHIVE upon completion of the research, or upon the publication of results, whichever maybe sooner. In all cases, the researcher will ensure that the research data offered to any of the repository will be supported by a Research Data Management Plan (to be written). The plan will give details in which the research data will be selected and the manner in which the selected data will be preserved for the full period of retention following the relevant legislative, regulatory, or contractual obligations including complying with the UK GDPR and Data Protection Act (2018). All the data to be deposited in the UWTSD data repository will be open data that contains no personal or disclosive information and fully anonymised at the point of deposit. External data repositories: Any research data for future deposit in any third party repositories for example UK Data Service or UK DATA ARCHIVE and if it contains a residual risk of disclosure and 'controlled data' will not be deposited and immediate arrangements will be made to liaise with the DPO (Data Protection Officer) foi@uwtsd.ac.uk to undertake an appropriate legal review. The DPO is responsible for ensuring compliance with the Act and with UWTSD Research Data Management policy. <i>(this box should expand as you type)</i>		
26	Confirm that you have read the UWTSD guidance on data management (see https://www.uwtsd.ac.uk/library/research-data-management/)	YES	☒
27	Confirm that you are aware that you need to keep all data until after your research has completed or the end of your funding	YES	☒

SECTION K: Declaration

	The information which I have provided is correct and complete to the best of my knowledge. I have attempted to identify any risks and issues related to the research activity and acknowledge my obligations and the rights of the participants. In submitting this application I hereby confirm that I undertake to ensure that the above named research activity will meet the University's Research Ethics and Integrity Code of Practice which is published on the website: https://www.uwtsd.ac.uk/research/research-ethics/		
1	Signature of applicant:		Date:

For STUDENT Submissions:

2	Director of Studies/Supervisor:		Date:
3	Signature:		

For STAFF Submissions:

4	Academic Director/ Assistant Dean:		Date:
5	Signature:		

Checklist: Please complete the checklist below to ensure that you have completed the form according to the guidelines and attached any required documentation:

☒	I have read the guidance notes supplied before completing the form.
☒	I have completed ALL RELEVANT sections of the form in full.
☒	I confirm that the research activity has received approval in principle
☐	I have attached a copy of final/interim approval from external organisation (where appropriate)
☐	I have attached a full risk assessment (where appropriate) ONLY TICK IF YOU HAVE ATTACHED A FULL RISK ASSESSMENT
☒	I understand that it is my responsibility to ensure that the above-named research activity will meet the University's Research Ethics and Integrity Code of Practice.
☒	I understand that before commencing data collection all documents aimed at respondents (including information sheets, consent forms, questionnaires, interview schedules etc.) must be confirmed by the DoS/Supervisor, module tutor or Academic Director.

RESEARCH STUDENTS ONLY

Once complete, submit this form via the **MyTSD Doctoral College Portal** at (<https://mytsd.uwtsd.ac.uk>).

RESEARCH STAFF ONLY

All communications relating to this application during its processing must be in writing and emailed to pgresearch@uwtsd.ac.uk, with the title 'Ethical Approval' followed by your name.

STUDENTS ON UNDERGRADUATE OR TAUGHT MASTERS PROGRAMMES should submit this form (and receive the outcome) via systems explained to you by the supervisor/module leader.

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- MBRRACE-UK: Saving Lives, Improving Mothers' Care 2022: Lessons to inform maternity care from the UK and Ireland Confidential Enquiries in Maternal Death and Morbidity 2018-20'
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- Ockenden Report (2022) Findings, Conclusions and Essential Actions from the Independent Review of Maternity Services at The Shrewsbury and Telford Hospital NHS Trust
- The NHS Long Term Plan (2019)

Appendix 1.

Participant Information Sheet

An exploration of the impact of various [REDACTED] services in England - Using Actor Network Theory

You are being invited to take part in a research project. Before you decide it is important for you to understand why the research is being done and what it will involve. Please take time to read the following information carefully and discuss it with others if you wish. Ask us if there is anything that is not clear or if you would like more information. Take time to decide whether you wish to take part.

This project has been ethically approved by UWTSD Research Ethics Committee. [insert further details of further ethics review, for example by collaborators, or if the project has been funded and has been peer review, note that this helps to ensure that the research is in the public interest and that the appropriate methods and safeguards are in place to ensure participants' rights are protected].

The purpose of the project

The researcher will be using Actor Network Theory (ANT), as the methodology will give the researcher an opportunity to view the role of both human and non-human participants (to be referred as actors in the proposal). ANT will focus on how these networks come into being and how they shape [REDACTED] policies, strategies, and guidelines to try and achieve some sort of stability and expected outcomes.

Why have you been chosen to participate?

You have been chosen because you work as a professional within the maternity and/or neonatal setting either as a provider (hospital/community), system (LMNS/ICS), and organisations (charity/arm's length/commission/assurance/regulator etc).

The researcher is looking to recruit.

- Phase 1 – Survey a minimum of 40-50 participants
- Phase 2 – For the one-to-one semi-structured interviews (10 participants)
- Phase 3 – Focus groups (minimum of 3 groups)

Do I have to take part?

It is up to you to decide whether or not to take part. If you do decide to take part, you will be given this information sheet to keep and be asked to sign a participant agreement form. We want you to understand what participation involves, before you make a decision on whether to participate.

If you or any family member have an on-going relationship with UWTSD or the research team, e.g. as a member of staff, as student or other service user, your decision on whether to take part (or continue to take part) will not affect this relationship in any way.

Can I change my mind about taking part?

Yes, you can stop participating in study activities at any time and without giving a reason.

If I change my mind, what happens to my information?

After you decide to withdraw from the study, we will not collect any further information from or about you.

As regards information we have already collected before this point, your rights to access, change or move that information are limited. This is because we need to manage your information in specific ways in order for the research to be reliable and accurate. Further explanation about this is in the Personal Information section below.

In relation to withdrawal of data by participants that would be identifiable in the research outputs. It might be in certain exceptions that this sensitive information about a participant/s cannot be disposed. Then the researcher will follow the GDPR legislation and the UWTSD Research Data Management Policy, and if by law the information needs to be kept than appropriate measures will be taken to ensure there is no identifiable data.

What would taking part involve?

You will be asked to take part in either completing a questionnaire, one-to-one semi-structured interview or focus group.

Will I be reimbursed for taking part?

There will be no compensation or reimbursement for your time and other expenses during the time of participation.

What are the advantages and possible disadvantages or risks of taking part?

Whilst there are no immediate benefits to you participating in the project, it is hoped that this work will be instrumental in investigating the report's recommendations, immediate actions, and assurance implemented within maternity and neonatal services using an Actor Network Theory. This will be helpful in giving us an understanding and identifying ways we can respond to all the report recommendations and immediate actions.

Whilst we do not anticipate any risks to you in taking part in this study, you may identify some conflict of interest. The researcher will comply with regulations and requirements written by UWTSD and other key institutions and government, to ensure any conflict of interest is declared and necessary steps are taken to nullify or mitigate this conflict/s.

In cases whereby conflicts cannot be avoided, then this conflict will be disclosed. Participants and any relevant parties will be made aware of the extent and nature of the conflict.

What type of information will be sought from me and why is the collection of this information relevant for achieving the research project's objectives?

The research aims to explore or uncover the story behind your experiences, views, and motivations based on the research questions.

Will I be recorded, and how will the recorded media be used?

The all the one to one interviews and focus groups] will be recorded. The audio and/or video recordings of your activities made during this research will be used only for analysis and the transcription of the recording(s) for illustration in conference presentations and lectures. No other use will be made of them without your written permission, and no one outside the project will be allowed access to the original recordings.

How will my information be managed?

University of Wales Trinity Saint David (UWTSD) is the organisation with overall

responsibility for this study and the Data Controller of your personal information, which means that we are responsible for looking after your information and using it appropriately. Research is a task that we perform in the public interest, as part of our core function as a university.

Undertaking this research study involves collecting and/or generating information about you. We manage research data strictly in accordance with:

- Ethical requirements; and
- Current data protection laws. These control use of information about identifiable individuals, but do not apply to anonymous research data: “anonymous” means that we have either removed or not collected any pieces of data or links to other data which identify a specific person as the subject or source of a research result.

UWTSD’s Research Participant Privacy Notice sets out more information about how we fulfil our responsibilities as a data controller and about your rights as an individual under the data protection legislation. We ask you to read this Notice so that you can fully understand the basis on which we will process your personal information.

Research data will be used only for the purposes of the study or related uses identified in the Privacy Notice or this Information Sheet. To safeguard your rights in relation to your personal information, we will use the minimum personally-identifiable information possible and control access to that data as described below.

Publication

You will not be able to be identified in any external reports or publications about the research without your specific consent*. Otherwise your information will only be included in these materials in an anonymous form, i.e. you will not be identifiable.

Research results will be published during or after the completion of the research. If you have shared your contact details a link to the publication will be sent to you.

Security and access controls

UWTSD will hold the information we collect about you in hard copy in a secure location and on a UWTSD password protected secure network where held electronically.

Personal information which has not been anonymised will be accessed and used only by appropriate, authorised individuals and when this is necessary for the purposes of the research or another purpose identified in the Privacy Notice. This may include giving access to UWTSD staff or others responsible for monitoring and/or audit of the study, who need to ensure that the research is complying with applicable regulations.

[If data will only be used in identifiable form for part of the study, or if it will be pseudonymised or anonymised at a particular point in the study, briefly describe this here]

[Add reference to any bespoke data security measures, access controls or other data minimisation measures, which are in place within the specific study arrangements].

Sharing your personal information with third parties

As well as UWTSD staff [and the UWTSD student(s)] working on the research project, we may also need to share personal information in non-anonymised form with

Further use of your information

The information collected about you may be used in an anonymous form to support other research projects in the future and access to it in this form will not be restricted. It will not be possible for you to be identified from this data. To enable this use, anonymised data will be added to either UWTSD online Research Data Repository: this is a central location where data is stored, which is accessible to the public, or an externally hosted Research Data

Repository, [specify which one],.

Keeping your information if you withdraw from the study

If you withdraw from active participation in the study we will keep information which we have already collected from or about you, if this has on-going relevance or value to the study. This may include your personal identifiable information. As explained above, your legal rights to access, change, delete or move this information are limited as we need to manage your information in specific ways in order for the research to be reliable and accurate. However, if you have concerns about how this will affect you personally, you can raise these with the research team when you withdraw from the study.

You can find out more about your rights in relation to your data and how to raise queries or complaints in our Privacy Notice

Retention of research data

Project governance documentation, including copies of signed participant agreements: we keep this documentation for a long period after completion of the research, so that we have records of how we conducted the research and who took part. The only personal information in this documentation will be your name and signature, and we will not be able to link this to any anonymised research results.

Research results:

As described above, during the course of the study we will anonymise the information we have collected about you as an individual. This means that we will not hold your personal information in identifiable form after we have completed the research activities.

You can find more specific information about retention periods for personal information in our Privacy Notice.

We keep anonymised research data indefinitely, so that it can be used for other research as described above.

Further guidance – these notes are to be deleted, do not include in final version

* In some circumstances, the nature of the research will make it difficult to safeguard anonymity of data, which should be explained to participants here and the entire statement modified throughout as appropriate. This explanation should include how their data and /or identity would be shared and the consequences they may face in such instances.

Contact for further information.

If you have any questions or would like further information, please contact [insert details of the Research Team/Supervisors]

In case of complaints

Any concerns about the study should be directed to the University's Data Protection Officer at the address below or by email at: foi@uwtsd.ac.uk

Mr Paul Osborne
The Data Protection Officer
University of Wales Trinity Saint David
Swansea Business Campus
High Street, Swansea
SA1 1NE

Finally



If you decide to take part, you will be given a copy of the information sheet and a signed participant agreement form to keep.

Thank you.