



PRIFYSGOL CYMRU
Y Drindod Dewi Sant
UNIVERSITY OF WALES
Trinity Saint David

E3 FORM

APPLICATION FOR ETHICAL APPROVAL – BA level

CAIS AM GYMERADWYAETH MOESEGOL – Lefel BA

Mae'r ffurflen hon i'w chwblhau gan bob BA myfyrwr. Rhaid i bob ffurflen gael ei ystyried gan diwtor y modiwl. Dylai un copi o'r ffurflen yn cael ei roi ar y ffeiliau Gyfadrn ac un copi cadw ar y ffeil myfyrwr.

This form is to be completed by all BA students conducting research, projects or productions. This form should be completed by the student. All forms must be considered by the Module tutor. A copy of the form must be kept centrally and on the student file.

ADRAN 1 – MANYLION MYFYRIWR

SECTION 1 - STUDENT DETAILS

Enw Llawn
Full Name

VICTORIA HELEN PHILLIPS

Ysgol/Cyfadrn/
School/Faculty

BUSINESS School
Rhif Myfyrwr
Student Number

P150982

Cydllynydd prosiect /
Tiwtor
Module Tutor/
Programme Co-ordinator

Suzanne
Wells

Enw'r Gradd
Name of Degree

BA EVENT
MANAGEMENT

Teitl dangosol yr Traethawd Hir:

Indicative Title of Dissertation:

An Investigation into motives of volunteers within the UK. A Case Study on Welsh events: Ironman Wales and Greenmen.

ADRAN 2 – MANYLION CYFRANOGWYR / CYNULLEIDFA

SECTION 2 - PARTICIPANT / AUDIENCE DETAILS

Pwy yw'r cyfranogwyr arfaethedig?	Who are the intended participants?	Ydw / Yes	Na / No
Myfyrwyr / staff Y Drindod Dewi Sant	Students / staff of Trinity Saint David		X
Oedolion (dros oed 16 ac yn gymwys i gydsynio)	Adults (over the age of 16 and competent to give consent)	X	
Plant a phobl ifanc dan oed	Children / legal minors		X
Cleifion neu gleientiaid gweithwyr proffesiynol	Patients or clients of professionals		X
Rhywun sy'n cael ei gadw yn y ddalfa neu y mae'r llys wedi cymryd cyfrifoldeb	Anyone in custodial care or for whom the court has assumed responsibility		X

amdano		
Aelod o unrhyw sefydliad lle mae'n bosibl bod angen i unigolyn arall hefyd gydysynio.	A member of any organisation where another individual may also need to give consent.	X
E-rail: Nodwch: / Others: please identify: 1 Bonner Manager and greenman festival gatekeeper form - w.u. be emailed out.		

Nifer, Oed a Ffynhonnell y Cyfranogwyr		Participant / Audience Number and Age
Rhowch fanylion yr demograffeg y gynulleidfa.		Provide details of the demographics of the participants / audience.
Nifer o Gyfranogwyr / yn y Gynulleidfa	Participant/ number	200 questions 2-5 interviews
Grŵp oedran y Cyfranogwyr/ y Gynulleidfa	Participant/ Audience age group	18+

ADRAN 3 – GWEITHGAREDD YMCHWIL

SECTION 3 – RESEARCH ACTIVITY

1.	Ydy'r prosiect yn cynnwys:	Does the project include:	Ydy / Yes	Nac ydy/No
Defnyddio holiadur neu offeryn ymchwil tebyg		Use of questionnaire or similar research instrument	X	
Defnyddio prawf ysgrifenedig neu gyfrifiadurol		Use of written or computerised test		X
Cyfweliad (cysylltwch gwestiynau posibl)		Interview (attach provisional questions)	X	
Dyddiaduron		Diaries		X
Arsylwi ar gyfranogwyr a hwythau'n ymwybodol o hynny		Participant observation with their knowledge		X
Arsylwi ar gyfranogwyr a hwythau ddim yn ymwybodol o hynny		Participant observation without their knowledge		X
Recordio fideo neu sain		Video or audio-taping	X	
Mynediad i wybodaeth bersonol neu gyfrinachol heb gydysyniad penodol y cyfranogwyr		Access to personal or confidential information without the participants specific consent		X
Defnyddio unrhyw gwestiynau, ysgogiadau prawf, cyflwyniad y gallai rhai cyfranogwyr eu profi fel rhywbeth sy'n achosi niwed / tramgwydd corfforol, meddyliol neu emosïynol		Administration of any questions, test stimuli, presentation that may be experienced as physically, mentally or emotionally harmful / offensive		X
Cyflawni unrhyw weithredoedd allai achosi embaras neu effeithio ar hunan-barch		Performance of any acts which may cause embarrassment or affect self-esteem		X
Ymchwilio i gyfranogwyr sy'n ymwneud â gweithgareddau anghyfreithlon		Investigation of participants involved in illegal activities		X

Gweithdrefnau lle defnyddir twyll	Procedures that involve deception		X
Gweini unrhyw sylwedd, cyfrwng neu blasebo	Administration of any substance, agent or placebo		X
Dull arall o gasglu data neu fformat cyflwyno (esboniwch)	Other method of data collection or presentation format (please explain)		X

2. Restrueich dull o gasglu data	List your method of data collection:
Interviews and questionnaires	

3. Risg Posibl: (corfforol, seicolegol, cyfreithiol, cymdeithasol neu economaidd)	Potential Risk: (physical, psychological, legal, social or economic)
A oes unrhyw risg bosibl i:	Is there any potential risk to:
A Cyfranogwyr?	Participants?
B Ymchwilydd?	Researcher?
C BrifYsgol/Cyfadrann?	University?
	Ydw / Yes / Na / No
	X
	X
	X

4. Rheoli Risg: Os oes, beth yw'r risg a sut y bydd yn cael ei reoli?	Management of Risk: If yes, what is the risk and how will it be managed?
N/A	

5.	Os ydych yn delio â phlant a / neu oedolion agored i niwed, rhaid i chi gyflwyno eich tystysgrif DBS i'ch tiwtor goruchwyllo i'w cymeradwyo cyn i unrhyw gysylltiad â cyfranogwyr hyn.	If you are dealing with children and/ or vulnerable adults you must present your DBS certificate to your supervising tutor for approval before any contact with these participants.
N/A		
A	Ydych chi wedi gwneud cais am dystysgrif DBS?	Have you applied for a DBS certificate?
B	A yw eich tiwtor weld a'i gadarnhau eich tystysgrif DBS?	Has your tutor seen and approved your DBS certificate?
		Ydw / Yes / Na / No
		N/A
		N/A
		N/A

6.	A fyddwch yn cael cydsyniad gwybodus ysgrifenedig gan eich cyfranogwyr?		Will you obtain written informed consent from your participants?	
A	Os na fyddwch, pam hynny?	If no, why not?	Ydw / Yes	Na / No
B	Os byddwch, sut byddwch yn sicrhau cydsyniad gwybodus?	If yes, how will you secure informed consent?	X	

Rhowch eglurhad / Please explain:
 A consent form will be used to inform the participants about confidential - a form will be bold about information will only be used for research.
 Cynhwyswch gopi o'r ffurflen gydsynio os ydych yn defnyddio un.
 Full confidentiality and a nonymity will be assured to all research participants.

ADRAN 4		SECTION 4	
CEFNOGWYD / APPROVED	X	NIS CEFNOGWYD / NOT SUPPORTED	
Datganiad Mae'r wybodaeth a gynhwysir yma yn gywir, hyd eithaf fy ngwybodaeth a'm cred. Rwyf wedi ceisio dynodi unrhyw risgiau a phroblemau sy'n gysylltiedig â'r prosiect / ymchwil neu gynhyrchiad ac rwyf yn cydnabod f'ymrwymiadau innau a hawliau'r cyfranogwyr.		Declaration The information contained herein is, to the best of my knowledge and belief, accurate. I have attempted to identify any risks and issues related to the project/research or production and acknowledge my obligations and the rights of the participants.	

Llofnodau Dylai'r ffurflen hon gael ei chwblhau a'i llofnodi gan y myfyrwr a'r Cydlynnydd y prosiect / Twitor	Signatures This form should be completed and signed by the student and the Module tutor/Programme Co-ordinator.
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Myfyrwr / Student	Dyddiad: / Date:
<i>[Signature]</i>	12/11/2018
Cydlynnydd y prosiect / Twitor Project co-ordinator / Tutor	Dyddiad: / Date:
<i>[Signature]</i>	15/11/18



Cyfranogwr Rhif Adnabod:
Participant Identification Number:

1

CWESTYNAU CYFWELIAD SAMPL

SAMPLE INTERVIEW QUESTIONS

TEITL Y PROSIECT: /PROJECT TITLE: An investigation into the motives of volunteers within the UK. A case study on Welsh events - Rhydymaith and Green Man

1	Have you volunteered at this event before? if yes how many times? would you volunteer again?
2	What ~~motives~~ ^{motives} you in your life?
3	What motivated you to volunteer?
4	if you had to: which volunteer would you say you fitted into serious, casual or product based?
5	What made you interested in the role to volunteer?
6	What have you ever volunteered purely for benefits alone?
7	What would you say were the top 3 reasons you volunteered?
8	do you volunteer on a regular basis?
9	did the volunteer experience exceed your expectations?
10	age group? gender? working status?

ENW A CHYFIEIRIAD YR YMCHWILYDD

NAME & ADDRESS OF RESEARCHER

VICTORIA PHILLIPS
94 Admiral house
Newport Road
Cardiff
CF24 0DX



PRIFYSGOL CYMR
Y Drindod

UNIVERSITY OF WALES
TRINDOD

Cyfranogwr Rhif Adnabod:
Participant Identification Number:

1

FFURFLEN GANIATÂD CYFRANOGIAD

PARTICIPATION CONSENT FORM

TEITL Y PROSIECT: / PROJECT TITLE: *An investigation into the motives of volunteers with a view to the Welsh events. Roman and Greenman*

Name of Researcher:

VICTORIA HELEN PHILLIPS

Please initial box

1. I confirm that I have read and understand the information sheet dated for the above study. I have had the opportunity to consider the information, ask questions and have had these answered satisfactorily.

☐

2. I understand that my participation is voluntary and that I am free to withdraw at any time, without giving any reason.

☐

3. I understand that any information given by me may be used in future reports, articles or presentations by the research team.

☐

5. I agree to take part in the above study.

example consent form: will be signed during data collection

☐

Name of Participant

Date

Signature

V Helen Phillips

Researcher

Date

Signature

V Helen Phillips

You may decline to participate in this study. You may end your participation in this study at any time. If you decide to remain anonymous, maintaining your anonymity will be a priority and every practical precaution will be taken to disguise your identity. If you prefer anonymity, there will not be any identifying information on audiotapes or transcripts of this or any interview. No-one will hear any audiotapes or see any transcripts without your prior consent. All materials generated from this or any interview will remain confidential.

When completed, please return in the envelope provided (if applicable). One copy will be given to the participant and the original to be kept in the file of the research team at:
PLACE:

ENW A CHYFEIRIAD YR YMCHWILYDD

NAME & ADDRESS OF RESEARCHER



PRIFYSGOL CYMR
Y Drindod
UNIVERSITY OF WALES
TRINITY SAINT DAVID

Cyfranogwr Rhif Adnabod:
Participant Identification Number:

1

FFURFLEN GANIATÂD CYFRANOGIAD

SAMPLE PARTICIPANT INFORMATION SHEET

TEITL Y PROSIECT: / PROJECT TITLE: AN INVESTIGATION INTO MOTIVES OF VOLUNTEERS, WITHIN THE UK. A CASE STUDY ON WELSH EVENTS.
IRONMAN and GREENMAN.

Dear Participant:

My name is Victoria Phillips and I am studying in the School of business in Swansea

I would like to invite you to participate in my research project. This project will investigate key motives for volunteering in South Wales and aims to

1. To use a mixed methods approach to investigate the key motives therefore analysing these motives in a matrix table
2. To investigate the role of the volunteering employer, on what make a good volunteer.
3. To explore if different events require a different skill set for volunteers.

*Attached to this letter is a short questionnaire developed by which will assess key motives. I believe your opinions will be extremely helpful to me.

Through your participation in the questionnaire and/or interviews, I hope to ascertain the aims and objectives of this study

All questionnaires will be kept strictly confidential to the researchers involved and at **NO** time will individual questionnaires be released to the general public. This gives you a chance to express your views on your programme a confidential and anonymous forum and still be able to make a difference. Your participation in this study is completely voluntary so you can withdraw from the questionnaire at any stage.

Our questionnaire should take about 10 minutes to complete, but there is no time constraint. There are also no right or wrong answers. As this is a new project, your feedback is also important to us and we would be much obliged if you could also complete the feedback sheet along with the questionnaire. We understand that your time is at a premium but your opinions are very valuable to us.

After careful and precise analysis of the data obtained from this questionnaire, I will be happy to provide you with a copy of the findings at your request. The results of this questionnaire/

interviews will hopefully enhance my understanding of key motives for volunteering and will be stored on encrypted laptop and encrypted memory stick. The results of the research will be fed back to UWTSD Swansea business school

We thank you in advance for your time and participation. If any questions do arise, feel free to contact me at your convenience.

ENW A CHYFEIRIAD YR YMCHWILYDD

NAME & ADDRESS OF RESEARCHER

VICTORIA Helen Phillips
94 admiral house
Newport Road
Cardiff
CF24 0DP