

Basic Digital Safety



Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

NAME: BOHDAN BELMEHA

STUDENT ID NUMBER: 2414395

LECTURER NAME: REJWAN BIN SULAIMAN

PROGRAMME : CERTIFICATE OF HIGHER EDUCATION BUSINESS SKILLS FOR THE WORKPLACE

MODULE: DIGITAL SKILLS

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ASSIGNMENT TITLE: TASK 2 – INFORMATIVE POSTER



STORE YOUR PERSONAL DETAILS CONFIDENTIAL

Make sure your date of birth, email, home address and your phone number are protected



MINIMASE YOUR DIGITAL FOOTPRINT.

Data that you consciously shared and the data gathered about you by other individuals or by commercial business is called digital footprint



HAVE STRONG PASSWORDS AND USE M.F.A

Multi-factor authentication (MFA) gives you an additional layer of security from stealing your accounts and it is simple to create.



HESITATE BEFORE POSTING ONLINE

Keep in mind that what you share online can cause you regret , shame or troubles in the future.



TURN ON PRIVACY SETTINGS

The privacy settings are responsible for what other users are able to see. The risk of being targeted for a hacking attack or a scam is increasing as you give out more data.