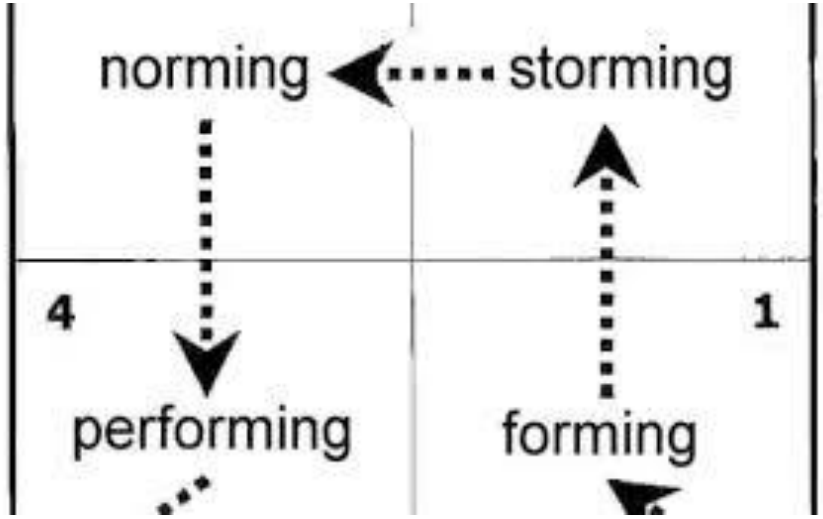
Uanjuma Thompson

1713127

Yohan Mendis

23/08/2018

BMSK4002
Effective Team Work and Communication



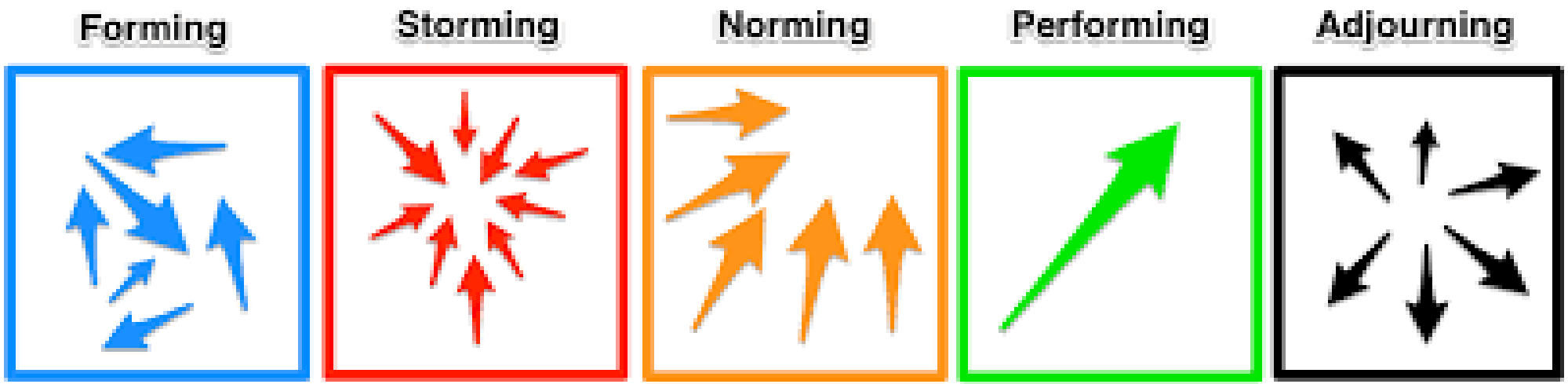
Formation Consultancy Group

- Alisa Salmon - 1713879
- Uanjuma Thompson - 1713127
- Shakib Mir - 1714929
- Suruj Ullah - 1715251
- Joan Mcdonald - 1714477

Formation Consultancy Group

We are the Formation Consutancy Groupe. We will now give you a detaled breakdown of the benefits of incorperating Team working into your business operations.
FCG have compiled this presentation with the aim of showing you the best practices to consider which are:

- Benefits of team working
- Stages of team development
- Team roles
- Successful team development
- Managing conflict



Benefits of Team Work

By Joan Mcdonald

Increased Efficiency:

When working in a team it creates a better work flow which can allow you to get the tasks done a lot faster which increases efficiency and use of time and resources.

Encourages collaboration:

When there is efficient teamwork it allows for better cohesion and thus collaborations are established between different positions and roles in the organization giving an all-round awareness of everyone's position in creating the end product or result.

Benefits of Team Work

By Joan Mcdonald

Encourages innovation:

With more minds tackling a given task you will find that you will have a mixture of diverse ideas from the different type of people in the group which can create a more innovative approach helping to execute the project plan or business task in the most efficient way

Reduces Stress:

Teamwork will reduce the stress of all individuals involved lightening the load so as to prevent burnout, allowing the team to be fresh when moving from one task or project to the next.

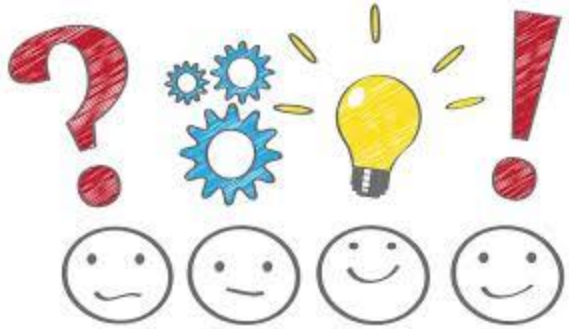
Stages of team development
By Shakib Mir

Forming:

- Identify groups purpose, structure and leadership
- Find out acceptable behavior
- Building a bond with team

Storming:

- Members of the team start to communicatee with each other but still hold on to their individuality
- Conflicts between leadership
- Finally leadership control



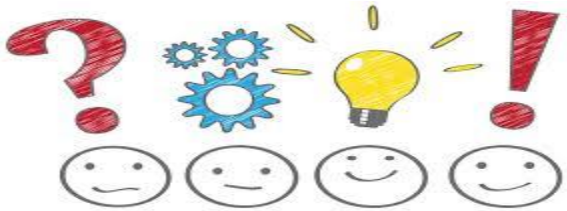
Stages of team development
By Shakib Mir

Norming:

- Acceptance of being part of a team
- Bond between members of the team become solid as they build trust in each other
- Understanding the expectations of behavior within the group

Performing:

- At this stage the group is functional
- Performing the tasks at hand

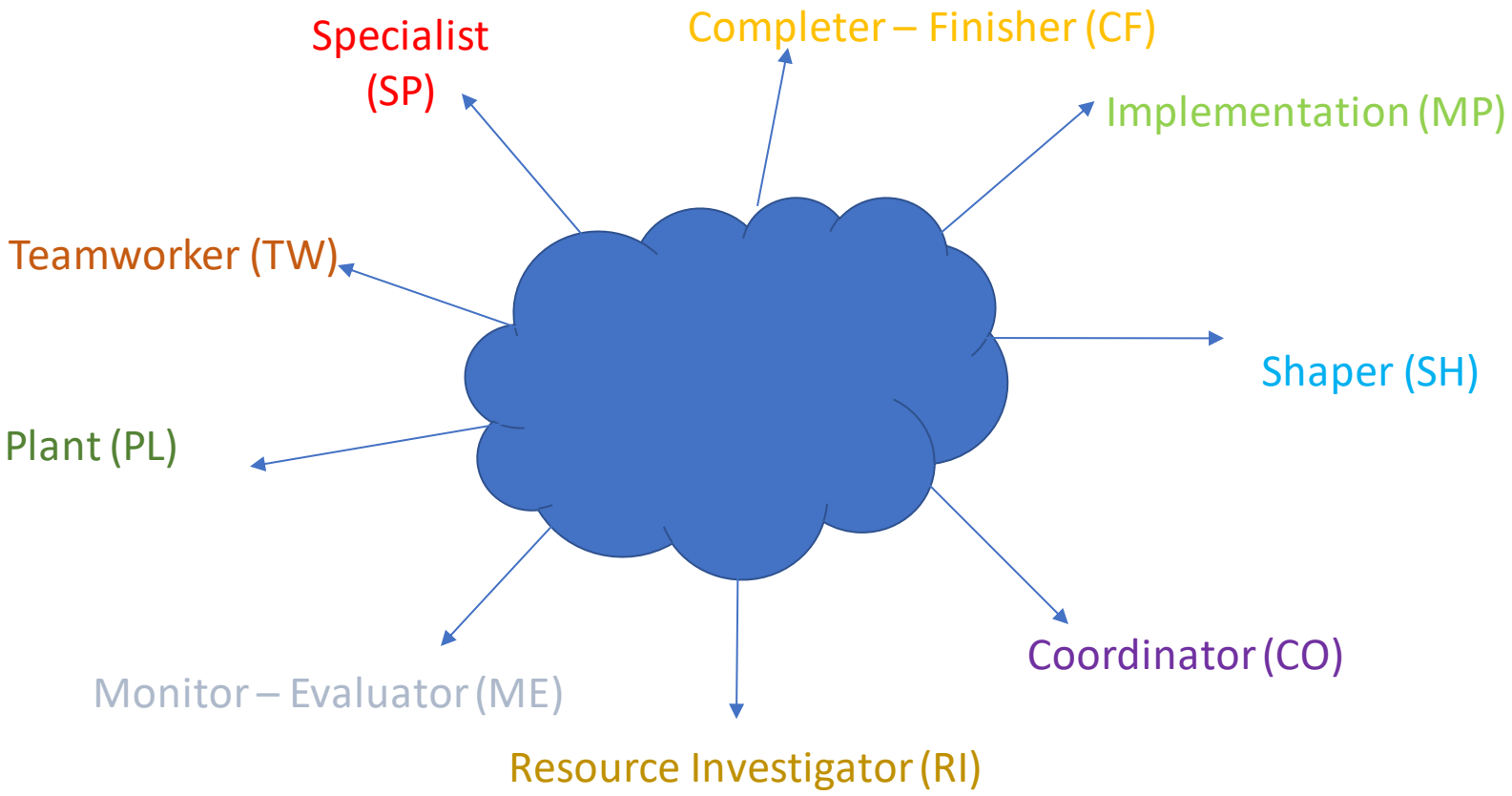


Adjourning:

- This is the final stage
- Finish off tasks and the going their separate ways
- Each individual is recognized and awarded for their contribution

Team Roles
By Alisa Salmon

Nine Major Clusters of Behavior in teams



Team Roles
By Alisa Salmon

Team roles

- The Knowledge that each member contributes to a group
- Willingness to hit targets for tasks given
- Individuals may work different compared to others
- Punctuality can effect team moral
- Developing on strengths and overcoming weaknesses as a team member
- The concept of team roles is important to get the team building process right

Successful team development
By Uanjuma Thompson

Successful team development

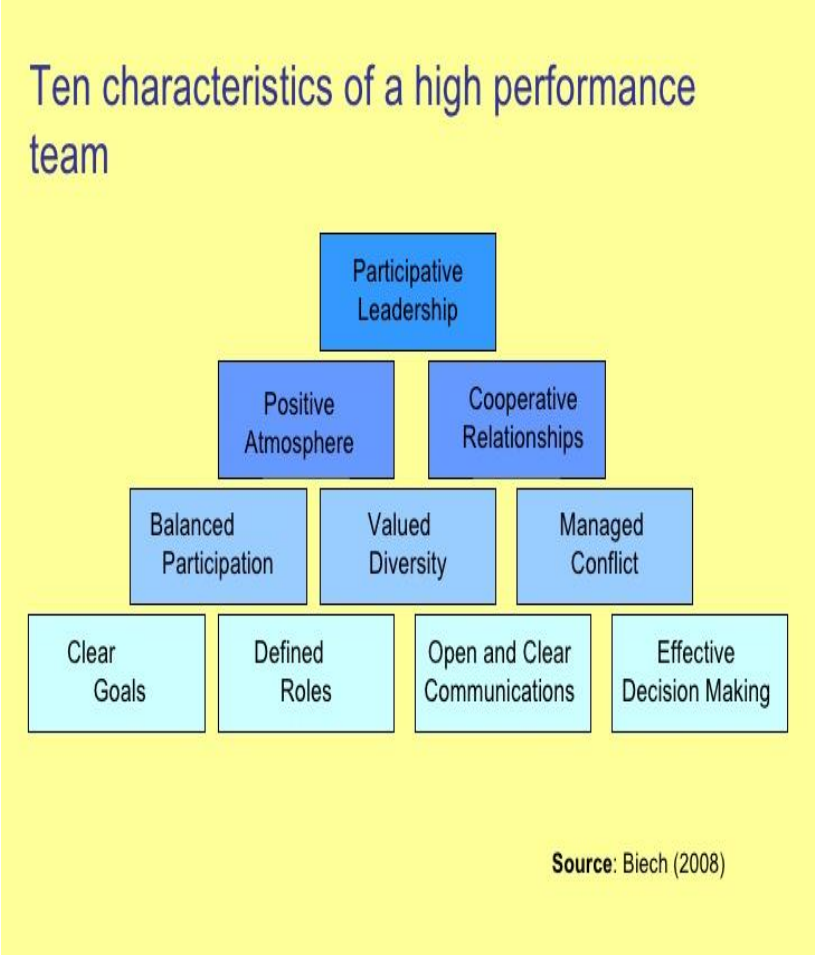
- Teams play an integral role in the successes of any company. Team structuring and development can be enhanced by cohesive working relations, these relations will cultivate a high performance rate.
- A well developed team has the ability to complete all tasks to an acceptable standard.

Successful team development
By Uanjuma Thompson

Successful team development

Successful team development can:

- Enhance and focus team members on a specific goal
- Uplift team members attitude towards tasks thus attaining better results
- Allows talented individuals to perform to the best of their abilities facilitating favorable task cohesion and goal attainment
- Create a diverse mix of talented people coming together bouncing ideas off one another which can inspire the most important breakthroughs aiding in the success of any given task
- Help eradicate social lofting, jealousy and conflict by showing and practicing a more cohesive approach to tasks and a more understanding way of dealing with any



Managing Conflict
By Suruj Ullah

Managing conflict

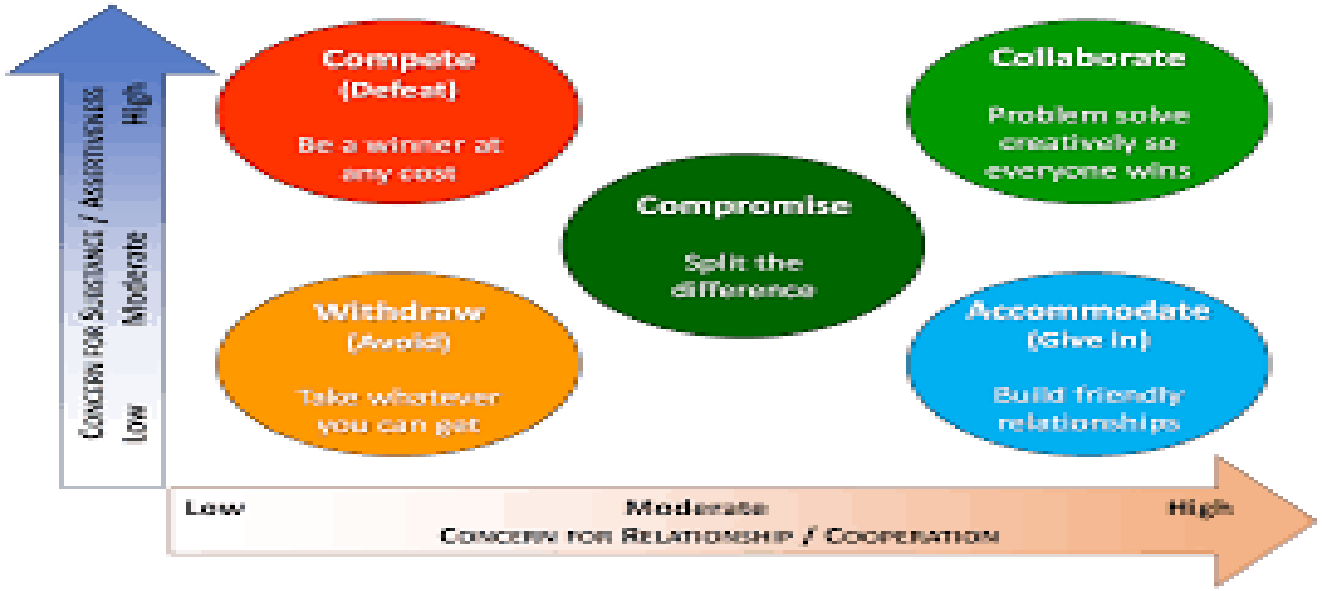
- What is Conflict?
- What are the different types of conflict?

Managing Conflict
By Suruj Ullah

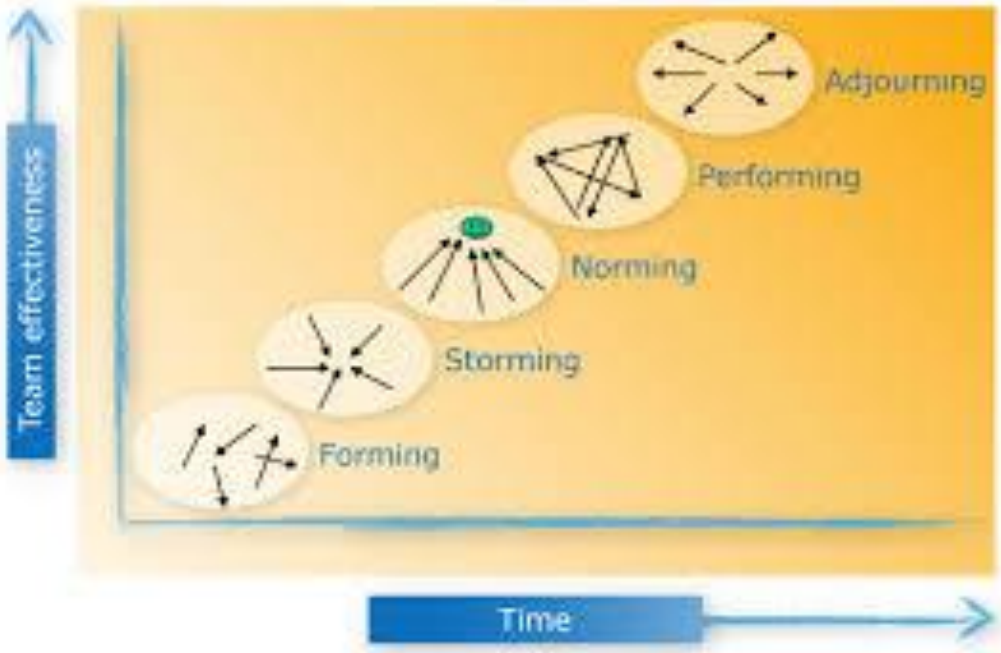
Managing conflict

Conflict mode analysis

- Force
- Avoid
- Accommodate
- Compromise
- Collaborate



Conclusions



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