



General Risk Assessment Form

Department

Assessment No

Section

Date

Assessor

Activity / Process

Alternative Curriculum Childcare provision at Hyfforddiant Ceredigion Training – Cwrtnewydd.

Teaching will be held in an appropriate classroom.

Activities include assessment work on laptops and practical elements such as making resources for young children, making healthy snacks and mood boards.

Detailed Induction carried out with each learner. Appropriate staffing levels in place.

Maximum of 8 learners at any one time carrying out practical tasks.

Trainees trained to use equipment and supervised in line with competence and age.

Cwrtnewydd Training Centre has a comprehensive fire risk assessment in place covering prevention, detection and emergency procedures.

Numbers & Persons at Risk

	Employees	Others	Pupils
1			
2 – 5	X		
6 – 9			X
10 +			
X	Employee		Lone Worker
	Handles Money		Contractor
	Unsociable Hours		Visit Premises
	Deal with Public		Young Vulnerable Staff
X	Young Person		Public / Client
	Infant School Pupil		Primary School Pupil
X	Secondary school pupil		

Hazard Involved in The Activity / Process

Trip slips and falls

1. Personal injuries from slips trips and falls

Electrical equipment

2. Danger of electrocution from electrical equipment

Existing Safety Measures / Controls

Trips slips and falls

1. All areas checked for hazards at the start and end of each day. Good housekeeping clean and clear as you go policy in operation

Electrocution.

2. Learners given training, supervision and instruction when using tools and equipment. All appropriate electrical equipment PAT tested, and all equipment visually checked prior to use.

The Residual Risk(s) (After Existing Control Measures).

If There Are None, write 'Controls Adequate' Below. If

Risks Still Exist, Detail Below & Rate the Residual Risk(s).

Risk Rating

Likelihood x Severity = Rating

1. Slips trips and falls	3	x	3	=	9
2. Electrical equipment	3	x	3	=	9
		x		=	
		x		=	

Likelihood	Severity	Risk Rating	
1 Rare	1 Insignificant	1 - 5	Minimal Risk - Maintain Measures
2 Unlikely	2 Minor	6 - 10	Low Risk - Review Risks
3 Possible	3 Moderate	11 - 15	Moderate Risk - Additional Controls In 12 Months
4 Likely	4 Major	16 - 25	High Risk - Additional Controls Implemented
5 Almost Certain	5 Catastrophic		Immediately

Implementation of controls and monitoring

Additional controls required to reduce risk(s) below risk rating of 5

Trained staff to deliver ongoing training supervision and guidance

Additional controls agreed Yes / No (If Yes, Detail the action to be taken)

Yes. Trained staff levels delivering ongoing training supervision and guidance

Target Date for Implementation

31/10/24

Signature - Responsible Line Manager

Angharad Jones

Assessment Review

Date Implemented

Controls Effective? Yes / No

Comments

Assessment Review Date

Signature – Responsible Line Manager