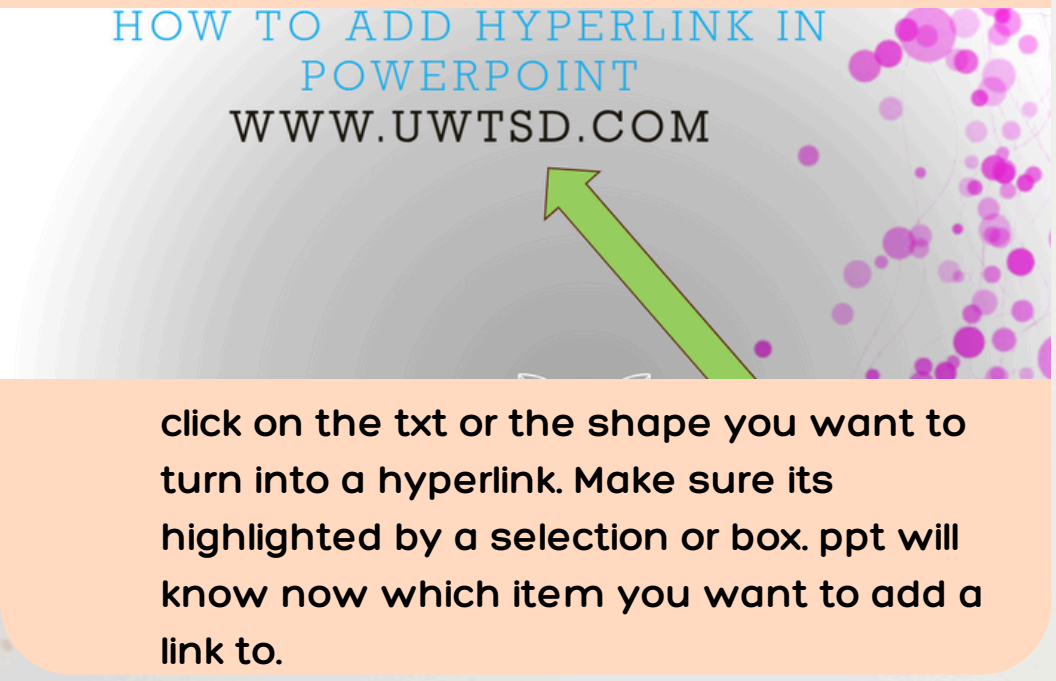


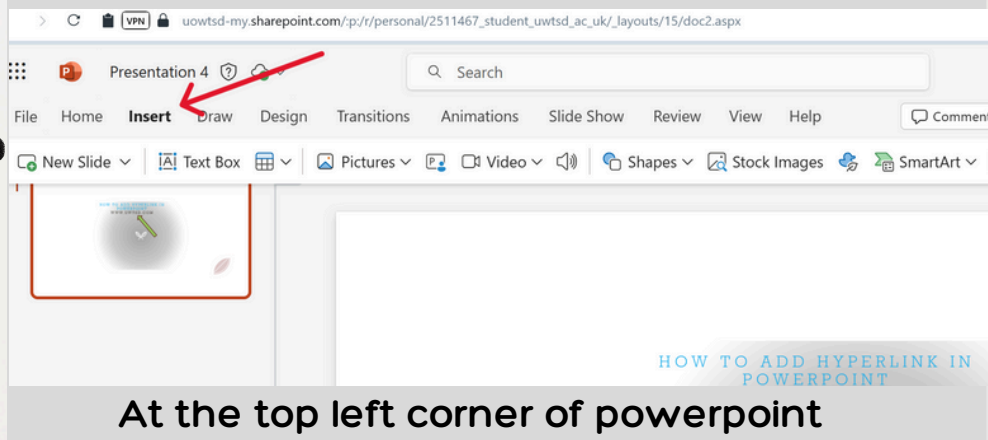
This poster shows how to add a hyperlink in PowerPoint. Hyperlink make your slides interactive by allowing viewers to click on text, shapes, or images to go to a website, another slide, a file, or an email. follow the steps below to make your presentation easier to navigate and nore engaging.

SELECT THE TXT



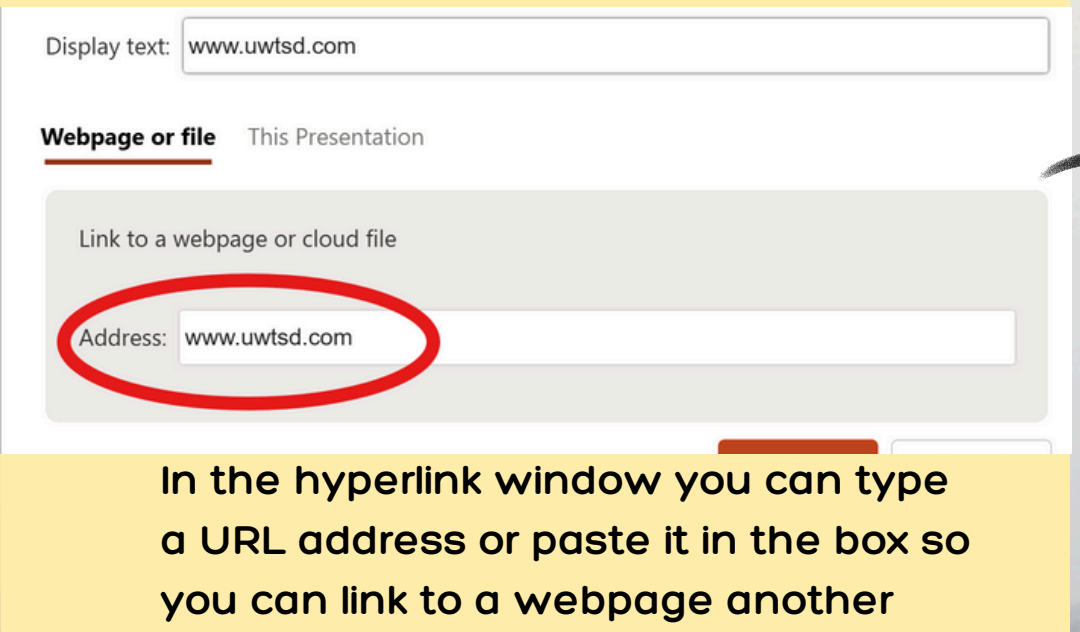
click on the txt or the shape you want to turn into a hyperlink. Make sure its highlighted by a selection or box. ppt will know now which item you want to add a link to.

INSERT TAB



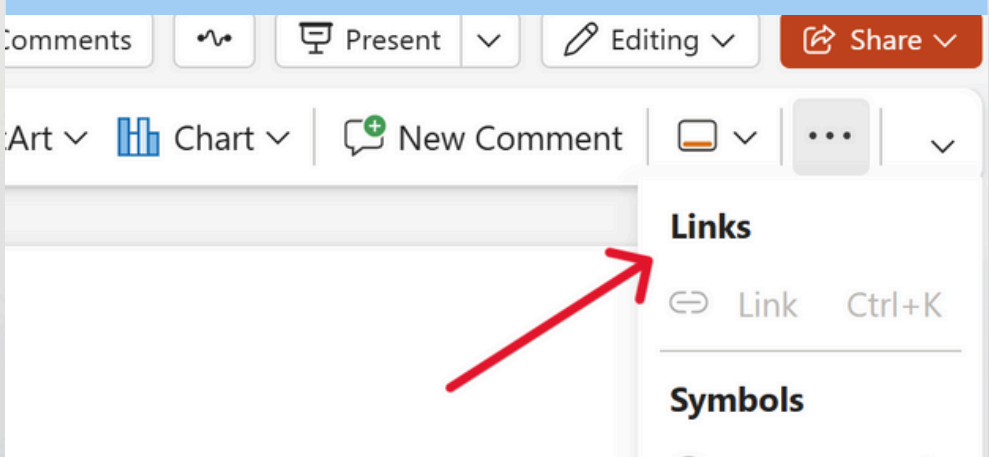
At the top left corner of powerpoint click the insert tab. you will see lot of options for adding shapes, text boxes, and hyperlinks!

TYPE OR PASTE



In the hyperlink window you can type a URL address or paste it in the box so you can link to a webpage another slide or to email

CLICK LINK



From the insert tab click "Link" or hyperlink . A new window will appear. Here , you can link to website , email address .

CLICK OK



Click OK to finish creating hyperlink when you press ok the hyperlink will be ready to use. you can check it by clicking the txt you linked. it should take you straight to your chosen webpage

Hyperlink make your presentation interactive and engaging.they allow your audience to quickly access websites documents videos or other slides without leaving the prsentation flow.after adding a link always test in slide show mode to ensure it works correctly

Zeeshan Ali
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