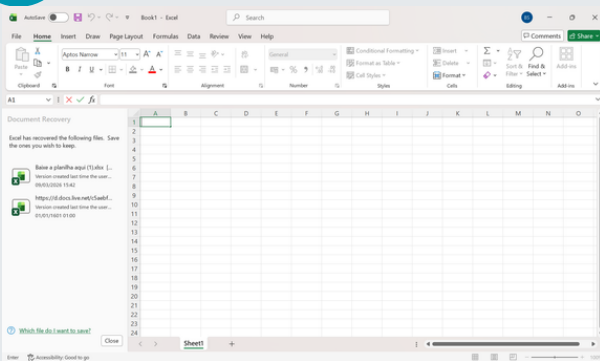




HOW TO CREATE A CHART IN EXCEL

This guide explains how to create a chart in Excel step-by-step.

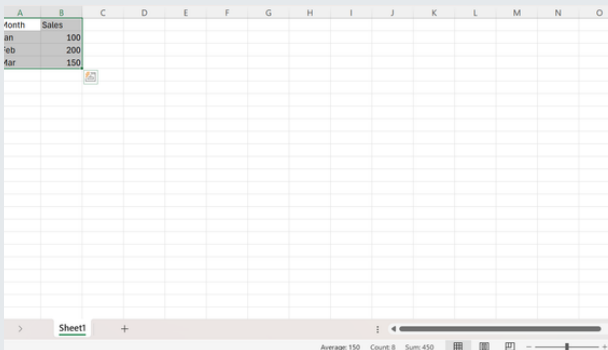
1 Open Excel



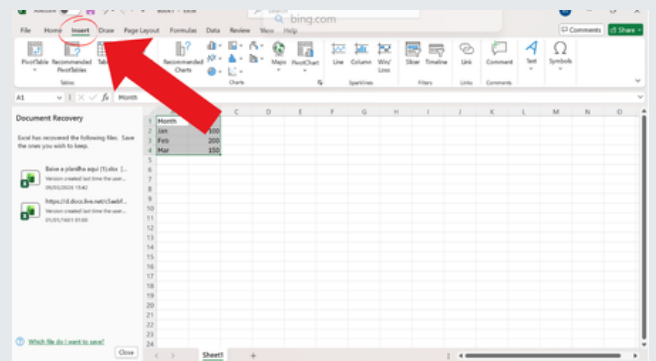
2 Type your data

Month	Sales
Jan	100
Feb	200
Mar	150

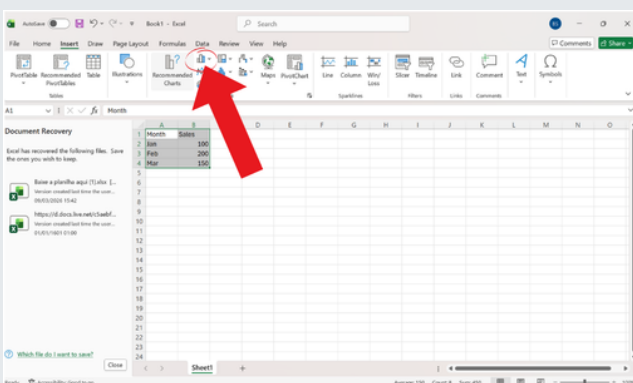
3 Highlight the data



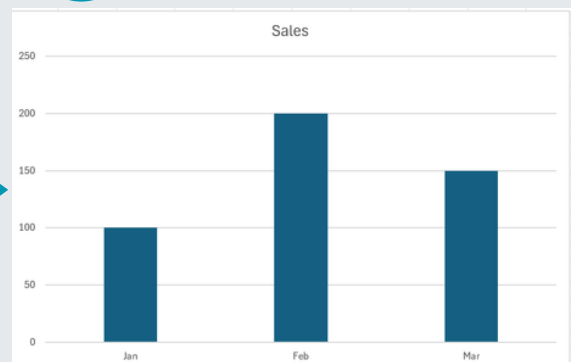
4 Click "Insert"



5 Select a chart



6 Adjust the design



Tip: Use titles and labels to make your chart clear.