

Lesson Assessment Form

Trainee Name: Sara Mason

Establishment: Gwent Police Learning & Development

Date: 25/11/2024

GRADE DESCRIPTORS: (When compared with an experienced teacher)						Context of observation (e.g. Class, topic area, cohort)	
Very Good – An excellent awareness, understanding, and application of different approaches in planning and delivery of effective teaching and training. Good – Comprehensive awareness, understanding and application of different approaches to the planning and delivery of effective teaching and training. Satisfactory – Awareness, understanding and application of different approaches to the planning and delivery of effective teaching and training. Development Required – Areas for improvement noted with recommendations for further development						Niche intelligence overview. I observed Sara delivering Niche to our new FCC operators. They were new in force and had no previous knowledge of our systems.	
Subject Knowledge		VG	G	S	DR	General Notes and Comments:	
1 accuracy of knowledge of subject matter				x		Planning and Preparation Sara has well-structured lesson which has been well planned. Her timings went well and she pitched the level of Learning correctly. Sara is well organized and had a variety of resources that were used throughout the day. She Remained professional at all times and students respected her. Well done.	
2 understanding of context e.g. scheme of work, programme of study, learners		x					
Lesson Planning and Preparation		VG	G	S	DR	Comments on the session Sara's planning and preparation is exceptional. Her lesson plans and material are thorough and well equipped. Sara has exceptional preparation and it is evident in her delivery. Sara was a little quiet when delivering and I Recommended she project her voice. I think this was due to her being observed by her line manager and being Anxious knowing she's being watched. Sara used a variety of teaching strategies ensuring she stretched and challenged the students whilst supporting the Less capable. Sara introduced herself and was able to clearly define the aims and objectives which the students were Capable of understanding. She gave an accurate insight into the aim of the lesson and the expectation of the student Sara used a variety of tools to support her training. She used multimedia devices along with questioning techniques To ensure the students were understanding the lesson and following the correct guidance. This also kept them Engaged which supported a variety of the learners needs. Sara now needs to believe in herself and increase her Confidence. Sara is progressing with her delivery, and I look forward to seeing her observations next time. Well	
1 detail and structure of plan		x					
2 clarity and suitability of learning objectives		x					
3 consideration of differentiation in relation to learners			x				
4 resources selected, prepared, organised		x					
5 consideration of professional standards		x					
7 consideration of active learning, learner engagement and skills development				x			
Teaching		VG	G	S	DR		
1 lesson start, e.g. outlining content, aims and objectives		x					
2 presentation: instructing, explaining, demonstrating			x				
3 questioning skills				x			
4 choice and variety of tasks/activities			x				
5 variety and suitability of teaching strategies/methods/approaches		x					
7 pace of lesson, use of time			x				
8 lesson ending, e.g. summarising, recapping key points, etc.		x					
Class Management and Control		VG	G	S	DR		
1 presence and voice projection				x			
2 transitions between activities/elements		x					
3 awareness, vigilance and intervention			x				
4 use of praise and encouragement		x					
5 management of tasks/learners/work groups		x					
Monitoring and Assessing Students' Progress		VG	G	S	DR	Targets for Development	
1 monitoring understanding and progress during lesson		x				I recommended to Sara that she projects her voice a little. I think this was due to her nerves though.	

2	suitability of assessment strategies/methods/approaches	x			
3	assessing achievement of learning objectives	x			
4	giving feedback and setting targets for progress	x			

Effectiveness		VG	G	S	U
1	in setting high expectations for work	x			
2	in conveying enthusiasm and challenging students		x		
3	of students' engagement and learning in this lesson	x			

Observer Signature: Zoe Richardson_____

Sara needed a little support when trainers posed questions. As Sara continues to develop her knowledge around this Will Increase.