

Three study skills that are important for future employability

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Study Skills

- Listening
- Referencing
- Reading
- Writing
- Teamwork

(University of Essex, 2015)

Skills to be a Primary School Teacher

- Leadership
- Creativity
- Communication
- Analytical mind (Critical Thinking)
- Organisation

(Prospects, n.d)



Communication Skills

Nonverbal methods

- Body language and gestures
- Eye contact

Verbal

- Conversations
- Story telling

Visual

- Images and videos
- PowerPoint slides

Written

- Emails
- Letters

(Nacolarara and Badua, 2018)



Communication Skills

- Used everyday in a working environment
- Helps to set and meet goals in the workplace
- Lessons are more effective if the teacher has good communication skills
- Teachers communicate with:
 - Pupils
 - Parents/Carers
 - Colleagues
 - Organisations



(Maison, 2017)

Communication Skills

Action plan	Targets	How am I going to achieved this?	By when
17/12/2019	Improve Verbal communication	▪ Present staff meetings to gain confidence ▪ Work on using different tones and emphasizing words	30/04/2020
17/12/2019	Improve Written communication	▪ Shorten sentences ▪ Be clear on what I want to write ▪ Proof read everything	30/04/2020



Organisation Skills

- Being organised helps you:

- Stay productive

- Meet deadlines

- Save time

- Reduces stress levels

(Wolch, n.d)



Organisation Skills

- The pressure that comes with university prepares you for future employability.
- Managing a good work – life balance.
- Prioritise workloads effectively

(University of Nottingham, n.d)



Organisation Skills

Action plan	Targets	How am I going to achieved this?	By when
17/12/2019	Avoid being a perfectionist	▪ Create realistic goals ▪ Lower expectations	30/04/2020
17/12/2019	Avoid being easily distracted	▪ Follow study timetable ▪ Make weekly to-do lists	30/04/2020



Critical Thinking Skills

“Critical Thinking is developed naturally over the course of study as students learn to scrutinise evidence and dissect opposing arguments”
(University of Essex, 2016).

- Critical Thinking help you:
 - Express ideas
 - Analyse text
 - Think clearly
 - Make reasonable judgements

(Lau and Chan, 2004)



Critical Thinking Skills

- Critical thinking can actively be used within the classroom. Teachers should:
 - Encourage their pupils to critically think
 - Build questions that require problem solving
 - Use the process “Think, pair, share”

(Code Week, E, et al, 2019)



Critical Thinking Skills

Action plan	Targets	How am I going to achieved this?	By when
17/12/2019	Strengthen my critical thinking skills	▪ Ask basic and direct questions so that I have clear answers back. ▪ Read between the lines	30/04/2020



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