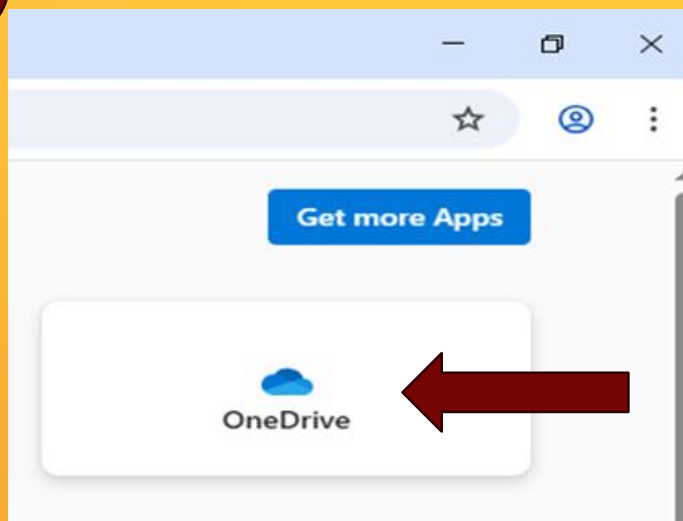
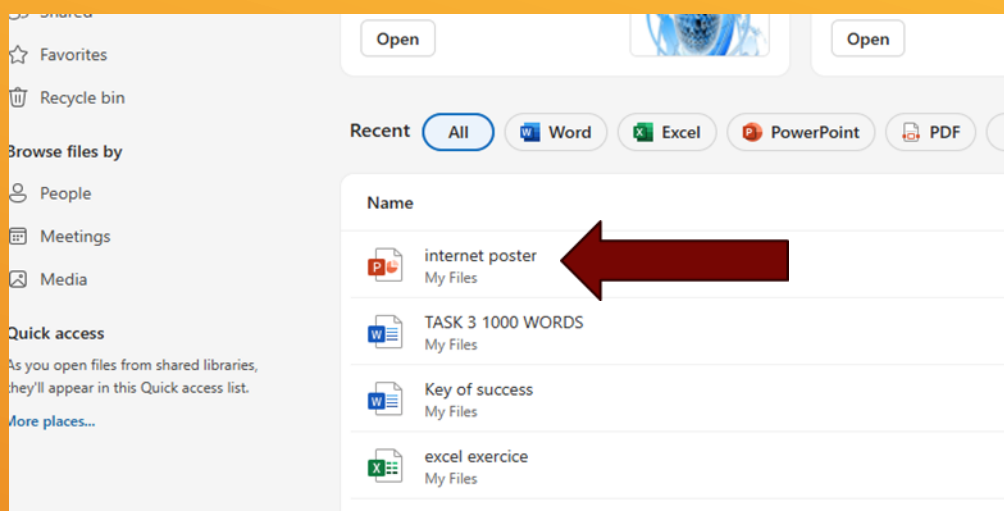


# Sharing a file via one drive

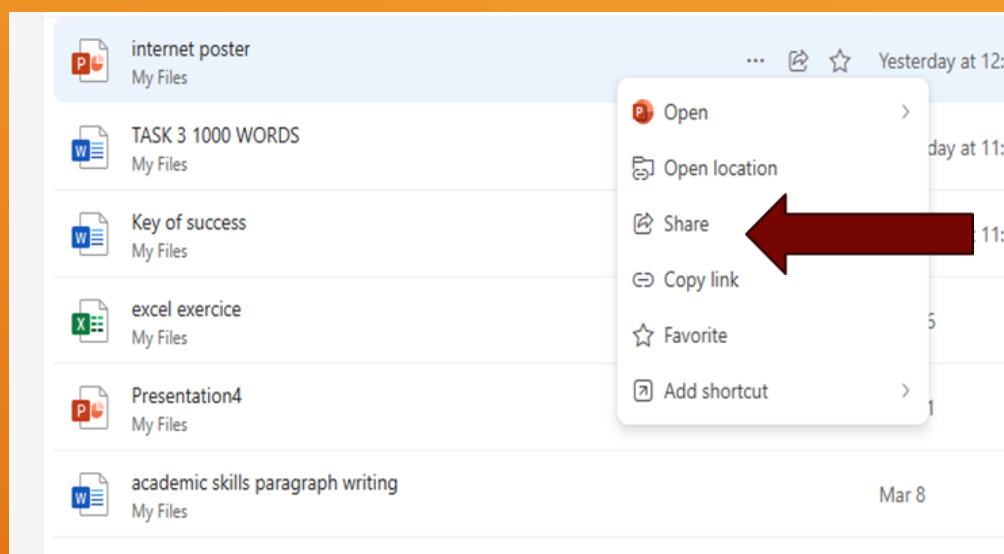
**STEP 01: Open your one drive folder**



**STEP 02: Right click the file you want to share**



**STEP 03: Select share**



**STEP 04: write the detail of the person you're sharing the file to, and press send.**

