

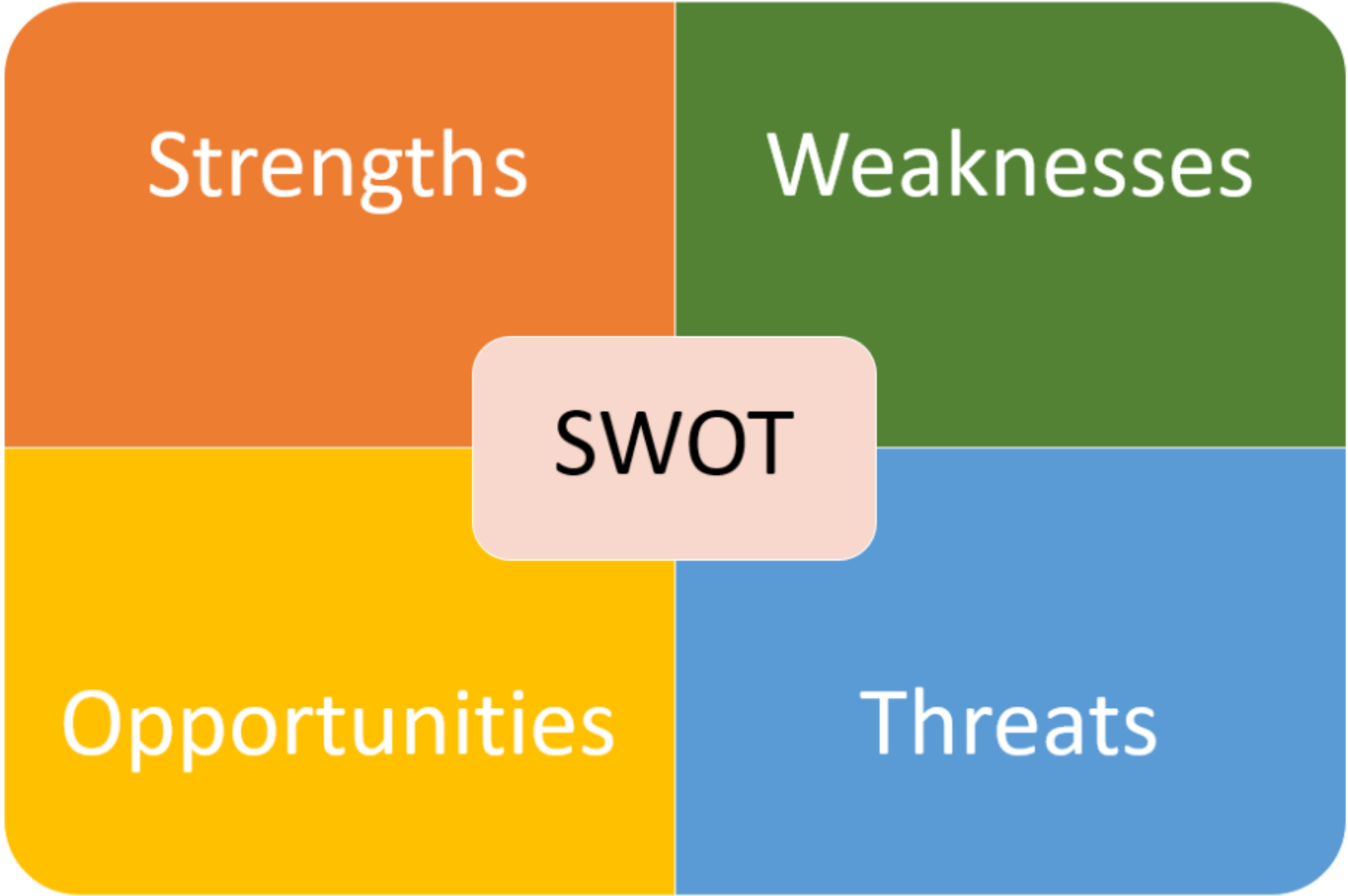


Bmsw4001

Academic and employability skills (ACE)

Store manager

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A 2x2 matrix diagram for SWOT analysis. The quadrants are: Strengths (orange, top-left), Weaknesses (green, top-right), Opportunities (yellow, bottom-left), and Threats (blue, bottom-right). A central pink box contains the text 'SWOT'. The entire diagram is set against a white background with decorative geometric shapes in blue and yellow at the corners.

Strengths

Weaknesses

SWOT

Opportunities

Threats

Strengths

- Enthusiastic and inspiring;
 - Creative and innovative;
 - Outgoing and competitive;
 - Good at working in the team;
 - Flexible;
 - Excellent communication skills;
 - Good task organisation skills;
 - Co-operative and collaborative;
- Calm in a crisis;
 - Able to think on my own.
 - Good teaching experience and qualifications;
 - Mature, experienced, but not too old.

Weaknesses



Poor paperwork/ personal organisation;



Poor detailed planning skills;



Poor typing/ computer skills;



Can be difficult to manage (need autonomy);



Easily bored with routine work.



Opportunities

- New career direction;
- New challenges;
- Wider career prospects;
- Experience in a different environment;
- Fewer restraints;
- No rigid career progression;
- Better earnings prospects;
- More autonomy;

Threats

No specific training qualification;

Little experience of training adults;

No commercial experience;

No experience of private sector;

No long holidays;

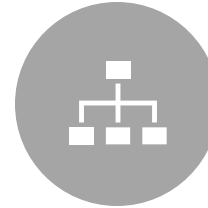
Little experience of management;

Unused to working in a variety of environments.

5 essential time management techniques



Be intentional: keep
a to – do list.



Be prioritized:
rank your tasks.



Be focused:
manage distractions.



Be structured: time
block your work.



Be self – aware:
track your time.

```
mirror_mod = modifier_ob.  
set mirror object to mirror.  
mirror_mod.mirror_object  
operation == "MIRROR_X":  
mirror_mod.use_x = True  
mirror_mod.use_y = False  
mirror_mod.use_z = False  
operation == "MIRROR_Y":  
mirror_mod.use_x = False  
mirror_mod.use_y = True  
mirror_mod.use_z = False  
operation == "MIRROR_Z":  
mirror_mod.use_x = False  
mirror_mod.use_y = False  
mirror_mod.use_z = True  
  
selection at the end -add  
mirror_ob.select= 1  
modifier_ob.select=1  
context.scene.objects.active  
("Selected" + str(modifier_ob.  
mirror_ob.select = 0  
= bpy.context.selected_object  
data.objects[one.name].select  
  
print("please select exactly  
  
-- OPERATOR CLASSES --  
  
types.Operator):  
X mirror to the selected  
object.mirror_mirror_x"  
mirror X"  
  
context):  
context.active_object is not
```

My personal development plan

To be developed	Expected goal	Actions I will make	Success criteria	Application	Deadline
Leadership and management.	Good leadership and management skills.	Train at university classes and at workplace.	Lead and manage effectively my team.	For helping other people.	End of this year.
Problem solving and decision making.	Effective problem solving.	Train at university classes and at workplace.	Identify and understand the cause of the problem.	Make the best decision.	End of this year.
Communication skills.	Ability to communicate clearly.	Train at university classes and at workplace.	Active listening.	Great communicator.	End of this year.
Time management.	Be more productive.	Plan my time wisely.	Prioritize and schedule my time effectively.	Be much less stressed.	End of this year.



Thank you

Reference

[5 essential time management techniques – Timely Blog \(memory.ai\)](#)

[personal swot analysis \(slideshare.net\)](#)

