Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

MODULE DIRECTORY

BSc Professional Investigation
(Level 6 Top-up)

LEVEL 6

ACADEMIC DISCIPLINE: Blue Light Academy

INSTITUTE OF MANAGEMENT AND HEALTH

2023-2024

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INTRODUCTION

This Module Directory includes all the modules for Level 6 within the BSc Professional Investigation (top up) programme in the academic year 2023-2024.

This directory accompanies the Programme of Study Handbook, which will provide you with details of which modules you will be studying for your programme this year in the 'Programme of Study' section. This directory may include modules that are running on other programmes of study within your Academic Discipline/Institute. If you require assistance in identifying the modules for your programme of study, please contact the Programme Manager (whose name and contact details are provided in the accompanying Programme of Study Handbook), or the relevant Institute Office.

The University has made every effort to make the information as full and as accurate as possible, but you should note that minor changes in the organisation of modules between the planning stage and the actual teaching are inevitable. We shall try to keep any such changes to a minimum, and you will receive plenty of advance warning in the event of any alteration. We would also be grateful if you would let us know about any changes that you think might be helpful if introduced into future handbooks.

MODULES

Module Code	**BMPI6000D**
Title	**Investigative Practice Project**
Date	**05/05/2021**
Level	**6**
Credits	**40**
Pre-Requisites	

AIM(S)

- To enable learners to apply investigative policies, professional standards and performance to core areas and contexts of investigation.

LEARNING OUTCOMES

Upon the successful completion of this module, the student should be able to:

- Critically analyse the legal and professional responsibilities and standards of investigation and apply them to practice
- Demonstrate a systematic understanding of key aspects and techniques of professional investigation, including acquisition of coherent and detailed knowledge, at least some of which is at, or informed by, the forefront of defined aspects of the discipline and plan an intervention to tackle the identified issue/problem
- Systematically analyse and critically evaluate current research and national strategies and their application to areas of investigation and the criminal justice system.
- Undertake a major project that includes independent research and enquiry into investigative practice, demonstrates conceptual and critical thinking, analysis, synthesis and evaluation of assumptions, abstract concepts and data (that may be incomplete) through research design and the collection and analysis of data and communicate their conclusions clearly to specialist and non-specialist audiences.
- Devise and sustain arguments, and/or to solve problems, using ideas and techniques, some of which are at the forefront of the professional investigation discipline.

INDICATIVE CONTENT

- The complexities and practical issues of research: independent learning and development; stakeholder interests and ethical considerations; the investigative process; philosophical considerations; the use of theory; the importance of on-going clear communication.
- The importance of clear aims and objectives: project management, use of project management skills to, manage time and other resources,; learning, reflection and reviewing.
- Exploring the literature, writing a literature review, critically reviewing published literature, showing conceptual and theoretical understanding, identifying research problems and questions.
- Choosing a research method, data collection and sampling, data analysis and interpreting results, reliability and validity of data, evidence-based

approach; disseminating findings in a way that is consistent with professional practice. Drawing valid conclusions and recommendations. Reflecting on the research process and outcomes and the learning experience.

Study Time Allocation

The study time for the module is divided as follows:

Activity type	Hours	Percentage
Scheduled learning	30	7.5
Independent learning	370	92.5
Placement learning	0	0
TOTAL	**400**	**100%**

ASSESSMENT

Assessment Component 1 ***(Tick one)***

☐ **Written exam** ☒ **Coursework** ☐ **Practical**

Mode of assessment	Volume	Weighting
Major Project	10,000 words	100%

Assessment Summary

Activity type	Percentage
Written exam	0
Coursework	100%
Practical	0
TOTAL	**100%**

INDICATIVE READING LIST

Module Code	**BMPI6000D**	
Module Title	**Investigative Practice Project**	
Classification	**Reading List entry**	**Electronic***
Essential	Costley, C., Elliott, G., and Paul Gibbs (2012) Doing Work Based Research, Approaches to Enquiry for Insider-Researchers, London: Sage.	☒
Essential	Saunders, M., Lewis, P. and Thornhill, A. (2016) Research Methods for Business Students. 7th edn. FT/Prentice Hall: Harlow.	☒
Essential	*Blackstone's Police Operational Handbook* 2018	☒
Essential	*Blackstone's Police Operational Handbook - Practice and Procedure* 2nd 2018	☒
Essential	*Newburn . T (2012) The Handbook of Policing* (3rd Edition) Willan Publishing.	☒
Essential	*Patterson. C & Pollock .E 2011 Policing and Criminology* SAGE	☒
Essential	Blake. C, Sheldon B & Williams P. 2010 Policing and Criminal Justice Exeter SAGE	☒
Further	Bachman R.D & Schutt R. K 201 The Practice of Research in Criminology and Criminal Justice 6th Edition London SAGE	☒
Further	Cox S.M , Marchionna. S & Fitch B.D 2016 Introduction to Policing 3rd Edition London SAGE	☒
Further	Collis, J. and Hussey, R. (2013) Business Research, A Practical Guide for Undergraduate and Post Graduate Students. 4th ed. Palgrave Macmillan: London.	☒
Further	*Bryman A. 2015 Social Research Methods* Fifth Edition Oxford OUP	☒

Module Code	**BMPI6001D**
Title	**Investigation in the Workplace**
Date	**05/05/2021**
Level	**6**
Credits	**40**
Pre-Requisites	**None**

AIM(S)

- To enable learners to independently study the leading-edge knowledge in professional investigation that has particular relevance to their workplace practice and their personal development

LEARNING OUTCOMES

Upon the successful completion of this module, the student should be able to:

- Formulate and implement a personal independent study programme to further enhance the development of their professional investigative practice, and critically reflect on their learning experience as required for continuing professional development.
- Demonstrate conceptual and critical thinking, analysis, synthesis and evaluation of assumptions, abstract concepts and data (that may be incomplete) and communicate their conclusions clearly to specialist and non-specialist audiences.
- Deploy accurately established techniques of analysis and enquiry relating to professional investigation practice to review, consolidate, extend and apply their knowledge and understanding, and to initiate and carry out investigations.
- Demonstrate a systematic understanding of techniques applicable to their own research or advanced investigative practice.
- Research, and critically analyse current theories and methodologies relevant to their specified area of study, and critically evaluate the actual and/or potential impact of applying the learning acquired to their professional investigative practice.

INDICATIVE CONTENT

- establishing a rationale for study of a particular area of investigative practice based on its relevance to the workplace, the learner's developmental needs and the level of study.
- Identifying expected learning outcomes, assessment criteria and assessment methodologies in line with the National Occupational Standards (NOS).
- planning and implementing a study programme in areas of professional investigative practice
- learning support
- research methods, analytical skills and critical evaluation
- ethical considerations
- the application of learning

- critical reflection

Study Time Allocation

The study time for the module is divided as follows:

Activity type	Hours	Percentage
Scheduled learning	40	10
Independent learning	280	70
Placement learning (WBL)	80	20
TOTAL	**400**	**100%**

ASSESSMENT

☐ **Written exam** ☒ **Coursework** ☐ **Practical**

Mode of assessment	Volume	Weighting
Competency based portfolio (which may include a detailed personal development plan and a reflective commentary etc).	12 elements (equivalent 10,000 words)	100%

Assessment Summary

Activity type	Percentage
Written exam	0
Coursework	100%
Practical	0
TOTAL	**100%**

INDICATIVE READING LIST

Module Code	**BMPI6001D**	
Module Title	**Investigation in the Workplace**	
Classification	**Reading List entry**	**Electronic***
Essential	Heyler, R. (2015) *The work-based learning student handbook, 2nd ed.* Basingstoke: Palgrave Macmillan	☒
Essential	Cottrell, S. (2017) *Critical thinking skills – effective analysis, argument and reflection* (Palgrave study skills) Basingstoke: Palgrave Macmillan	☒
Further	Bolton, G.E.J. (2014) *Reflective practice - writing and professional development.* London: Sage	☒
Further	Burns, T. and Sinfield, S. (2016) *Essential study skills – the complete guide to success at university* 4th ed. London, Sage	☒
Further	Brink-Budgen, R. van den (2010) *Critical thinking for students –learn the skills of analysing, evaluating and producing arguments*. London: Robinson	☒
Further	Gray, D.; Cundell, S.; Hay, D.; O'Neill, J. (2004) *Learning through the workplace – a guide to work-based learning.* Cheltenham; Nelson Thornes	☐
Further	**Further reading based on the specific study topic will be recommended**	

Module Code	**BMPI6002D**
Title	**Professional Investigative Practice**
Date	**05/02/2021**
Level	**6**
Credits	**40**
Pre-Requisites	

AIM(S)

- To provide learners with an opportunity to gain credit for their workplace practice by reflecting on National Occupational Standards (NOS).and other competencies related to their professional role as an investigator.

LEARNING OUTCOMES

Upon the successful completion of this module, the student should be able to:

- Critically evaluate and reflect on National Occupational Standards (NOS) and other competencies relevant to their professional role and demonstrate how the NOS are used in decision-making in complex and unpredictable situations.
- Create an individual learning plan to meet their identified needs through reflection upon their continuing professional practice, showing confidence in their ability to manage their own learning in response to evolving circumstances in the workplace.
- Demonstrate a systematic understanding of the relationship between various types of professional and academic knowledge, including acquisition of coherent and detailed knowledge of professional investigative practice and a critical awareness of current problems, much of which is at, or informed by, the forefront of practice.
- Source and evaluate particular aspects of current research in investigative practice, and devise and sustain arguments, with an appreciation of the uncertainty, ambiguity and limits of knowledge.
- Critically evaluate the effectiveness of their own performance and its contribution to the performance and development of the organisation.

INDICATIVE CONTENT

Student's vocational expertise will be mapped against National Occupational Standards (NOS) for their role as investigators

Occupational competency, as appropriate for level 6, in the following areas:

- Liaise and work with other investigators, specialists and managers to establish and use appropriate methods for gathering material and to develop procedures to turn material into intelligence or evidence as part of the investigation into serious and complex investigations.
- Collect and gather material, intelligence and evidence from a range of sources that are appropriate to the serious and complex nature of the investigation, record and retain evidence in a format that is evidentially admissible to support the investigative process.
- Identify and plan own investigative actions, taking into account resources, priorities, and proportionality to achieve investigatory objectives.

- Assess threat, harm and risk in order to develop and implement plans and strategies to investigate serious and complex crime.
- Interview witnesses and suspects and gather all required information, intelligence and evidence in relation to serious and complex investigations in accordance with PIP2 investigative standards also generating further lines of enquiry where required to bring offenders to justice.
- Use relevant powers to arrest and apprehend where necessary and issue special warnings.
- Undertake associated search and custody procedures to protect and safeguard the public in accordance with legislation and policy.
- Provide appropriate support for victims during an investigation, completing risk assessments, and formulating a victim strategy where required, and working with the Victim Care Unit, to ensure the safety and wellbeing of the victim.
- Carry out analysis, assess evidence, and evaluate material generated by the investigation of serious and complex crimes to identify offenders.
- Ensure all material, including exhibits generated by serious and complex crime are seized, examined, and retained in accordance with legislation and policy, where necessary.
- Respond to safeguarding concerns and manage risk in cases, including but not limited to; child neglect, child abuse, and child sexual abuse, offences against vulnerable adults, domestic abuse and sexual offences to protect the most vulnerable people in society.
- Prepare reports on the outcome of investigations and build and manage case files and conduct disclosure within best practice procedures to ensure there is an accurate audit trail.
- Understand and act within the ethics and values of the Service.
- Consideration of equality and diversity issues within professional investigations.

Study Time Allocation

The study time for the module is divided as follows:

Activity type	Hours	Percentage
Scheduled learning	40	10
Independent learning	280	70
Placement learning	80	20
TOTAL	**400**	**100%**

ASSESSMENT

Assessment Component 1 ***(Tick one)***

☐ **Written exam** ☒ **Coursework** ☐ **Practical**

Mode of assessment	Volume	Weighting
Competency based portfolio (which may include a detailed personal development plan and a reflective commentary etc).	12 elements (equivalent 10,000 words)	100%

Assessment Summary

Activity type	Percentage
Written exam	0
Coursework	100%
Practical	0
TOTAL	**100%**

INDICATIVE READING LIST

Module Code	**BMPI6002D**	
Module Title	**Professional Investigative Practice**	
Classification	**Reading List entry**	**Electronic***
Essential	*Policing Professional Profiles* (PPP).	☒
Essential	Wilson, E and Bedford, P. 2009 *Study Skills for Part time Students*: Pearson Education	☒
Essential	*Blackstone's Police Operational Handbook* 2018	☒
Essential	*Blackstone's Police Operational Handbook - Practice and Procedure* 2nd 2018	☒
Essential	Reid T. 2018*The Academic Skills Handbook* London SAGE	☒
Essential	Samuels B. and Garbati J. 2018 *Mastering Academic Writing* London SAGE	☒