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Meeting Members and Agenda

Private Childcare Nursery

Members in attendance:

Meghan Owens – Manager

Nikita Johnson - Deputy Manager and Equality Officer

Sarah Jones - Pre School Teacher and Accident / Incident Officer

Marcus Ciaburri – Staff Cook

Carys Evans – Toddler Room and ALN specialist

Laura Frayne – Baby Room Leader and Training Officer

Agenda for Team Meeting 12/05/22.

1. Maternity Leave – Return to work Meghan Owens
2. Equality – Equality and diversity. Nikita Johnson
3. Staff training – courses that staff will be attending. Laura Frayne
4. Accidents and Incidents – Reports and how to deal with Accidents that may occur.
Sarah Jones
5. ALN – implementing the new ALN bill Carys Evans
6. Staff Cook – Importance of food hygiene Marcus Ciaburri

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