

Reflective Report

Academic Skills

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LCLM4001

Introduction

I'm writing this Report in order to Reflect on the Skills I've obtained whilst studying on this course.

Paraphrasing Skills, Paragraph writing Skills and Summarising Skills. Are the 3 topics I've chosen to write about.

The first thing I learnt about was Paragraph Writing. This was where I analysed the Paragraph and the main topic, and figure out the answers to the questions. Paragraph Organisation The topic Sentence, Supporting Sentence, Concluding Sentence. They call this Hamburger Paragraph. The Topic Sentence. Should Always tell the reader. The main Subject of the piece. Supporting Sentence. Gives the reader specific details relating to the main body of work. Concluding Sentence. Should

Should refer to the topic Sentence, and always sum up the main idea in the paragraph. Signalling the end, Summarising the main points. Leaving the reader with the most relevant part to ponder on.

Paraphrasing was the next topic I learnt about. This is where you take another person's writing and change the main body of words. And the Structure, never changing the subject. You must Always remember to Reference the person whose work you Paraphrased. Otherwise you will be prosecuted for Plagiarism.

Concluding Sentence

Summary

I feel that the natural progression of learning was achieved. I have a good understanding of Paragraph Writing Skills, and can now produce a Complex piece of Writing. Without effort. My Paraphrasing Skills could always get better. But I feel that the progress in which I'm learning is adequate to my Skill set.

I'm looking forward to what the next term has to offer.

According to Lazzari(2019)

The overall ability to best understand and cater to your clients needs is essential to having a successful thriving Business