

Additional Assignment Guidance

1. You need to identify a professional pathway of your choice that relates to your career ambitions. E.g., social work, counselling, healthcare assistant.
2. You then need to read around the qualifications, skills, and competencies that this career pathway expects those working in the area to demonstrate and develop (much like your Level Four assessment that you completed with Ruth last year). You will be expected to identify suitable sources yourself (an important element of professional development) and provide evidence of a range of reading and use of appropriate sources at this Level.
3. Using the example template on Moodle (under “PDP Guidance”) create your own PDP template in Word and complete it in relation to the areas you have identified above. You can choose the areas to focus upon so that they are personally relevant to you.
4. Then you need to write a reflective piece that discusses your PDP plan, following the guidance on Moodle “Reflective Commentary Guidance” based around the following headings:
 - a. Title page
 - b. Description
 - c. Feelings
 - d. Evaluation
 - e. Analysis
 - f. Conclusion
 - g. Action Plan
 - h. Reference list
 - i. Appendix: PDP Plan
5. The overall word count for the assignment including the PDP plan is 2,500 words, so I would aim for a written reflective piece of around 1,500 words, although we will be flexible with the word count if you go over (but not significantly under!) this.
6. You can submit a draft outline of your planned approach to this assignment to me by email by Friday 8th February for feedback, so you know you are on the right lines. You can send this in earlier if you wish but I will only provide feedback once, so please make sure that you choose the best time for you to submit this draft.

Some example sources to get you started!

https://www.socialworktoolkit.com/communication_skills

https://www.scie.org.uk/assets/elearning/communicationskills/cs01/resource/html/object1/object1_1.htm

<https://www.bacp.co.uk/careers/careers-in-counselling/training/>

<https://www.bps.org.uk/psychologists/society-qualifications/qualification-counselling-psychology>

<https://www.healthcareers.nhs.uk/explore-roles/wider-healthcare-team/roles-wider-healthcare-team/clinical-support-staff/healthcare-assistant>