

APPLICATION for Sports Placement ETHICAL APPROVAL

This form must be completed and approved prior to undertaking any activity with the organisation. It will need to be signed by the student, placement organisation and a sports lecturer.

SECTION A: About You (Student)

Full Name:	Danielle Sonia Stevenson		
Faculty/School/Centre:	Sport, Health and Outdoor Education		
Campus:	Swansea Business Campus		
E-mail address:	1702486@student.uwtspd.ac.uk		
Contact Telephone Number:	07472727711		
Student Number:	1702486	Undergraduate	☒
Programme of Study:	Sport management	Taught Postgraduate	☐
Director of Studies/Supervisor:	Andrew Thomas	Research	☐

SECTION B: Placement Activity Organisation (Employer)

Does the activity involve collaborators outside of the University?		YES	☒	NO	☐
If Yes, please provide the name of the external organisation and name and contact details for the main contact person:					
Organisation	Rockley Watersports				
Contact person name	Kat Sargent				
Contact person e-mail address	Katsargent@Rockley.org				
Contact telephone number	01202 677272				
Number of agreed contractual hours	35 hours P/W				

Location of activities Identify all locations where activities will take place.
Azur, France

The placement student will work within the companies ethical framework			
Organization representative name	Daniel Potts		
Signature	D. Potts	Date	27/5/19



SECTION C: Scope of Activity (Student)

Will the activities include:	YES	NO
Use of a questionnaire or similar research instrument?	☐	☒
Use of interviews?	☐	☒
Use of diaries?	☐	☒
Participant observation with their knowledge?	☒	☐
Participant observation without their knowledge?	☐	☒
Use of picture, video or audio recording?	☒	☐
Access to personal or confidential information without the participants' specific consent?	☐	☒
Administration of any questions, test stimuli, presentation that may be experienced as physically, mentally or emotionally harmful / offensive?	☐	☐

If you have answered yes to any of the above then please explain below:

The participants will participate in observing how to do some of the activities such as rigging a sail boat. The use of photos will be used for an assignment but will not include any of the customers but me as the student.

NOTE – PICTURE and VIDEO for assessment - make sure you have approval from organisation

SECTION D: Intended Participants (Student)

Who are the intended participants:	YES	NO
Students or staff at the University?	☐	☒
Adults (over the age of 18 and competent to give consent)?	☒	☐
Vulnerable adults?	☐	☒
Children under 18?	☒	☐
Prisoners?	☐	☒
Young offenders?	☐	☒
Those who could be considered to have a particularly dependent relationship with the investigator or a gatekeeper?	☐	☒
People engaged in illegal activities?	☐	☒
Others (please identify):	☐	☒

If you have answered yes to any of the above then please explain below:

Adults and children under 18 will be included in all sports that rookley cover



SECTION E: Anticipated Risks (Student)

Outline any anticipated risks that may adversely affect any of the participants, the student and/or the University, and the steps that will be taken to address them.
Risks to participants For example: emotional distress, financial disclosure, physical harm, transfer of personal data, sensitive organisational information <i>Risks to participants could be physical harm such as slips, trips and falling over but to address this would be to wear appropriate footwear.</i>
Risks to student For example: personal safety, physical harm, emotional distress, risk of accusation of harm/impropriety, conflict of interest <i>possible risks could be emotional distress due to being away from home, or physical harm due to falling over etc.</i>
University/institutional risks For example: adverse publicity, financial loss, data protection
Control measures List measures put in place to limit and manage any of the risks identified above <i>To put control measures in place would be wear appropriate footwear. Keep in contact with people at home and speak to people at work.</i>

Disclosure and Barring Service			
If the activity involves children or vulnerable adults, a Disclosure and Barring Service (DBS) certificate may be obtained before any contact with such participants.	YES	NO	N/A
Do you need a DBS certificate for this role?	☒	☐	☐
Has a DBS certificate been obtained?	☒	☐	☐
If yes, add picture copy below			

SECTION F: Declaration (Student and Staff)

For Students:

The information which I have provided is correct and complete to the best of my knowledge. I have attempted to identify any risks and issues related to the employment activity.

Name of applicant: *Danielle Sonia Steverson*

Signature of student:

[Signature]

Date:

27/5/19

For Staff:

Placement Coordinator:

Signature:

Date:

Staff Checklist: The students completed/ submitted the following:

☐	Completed all sections of the form in full.
☐	Attached a copy of the DBS (where appropriate)
☐	I can confirm that the activities has been approved providing they stay within the scope specified by the student.