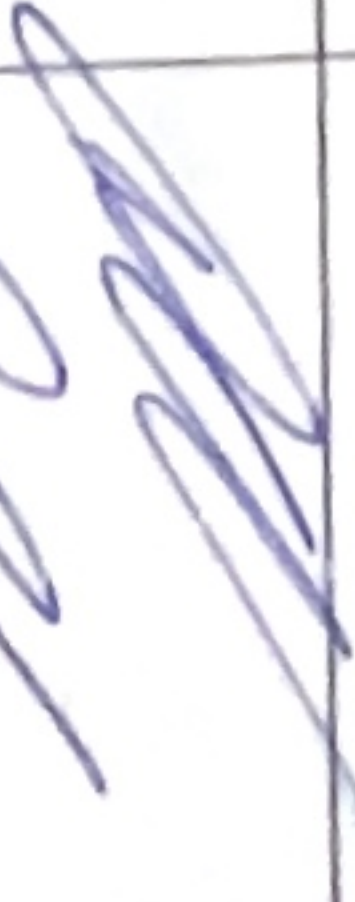


APPENDIX 1

Level 6 Hotel Placement – Weekly Journal Entry

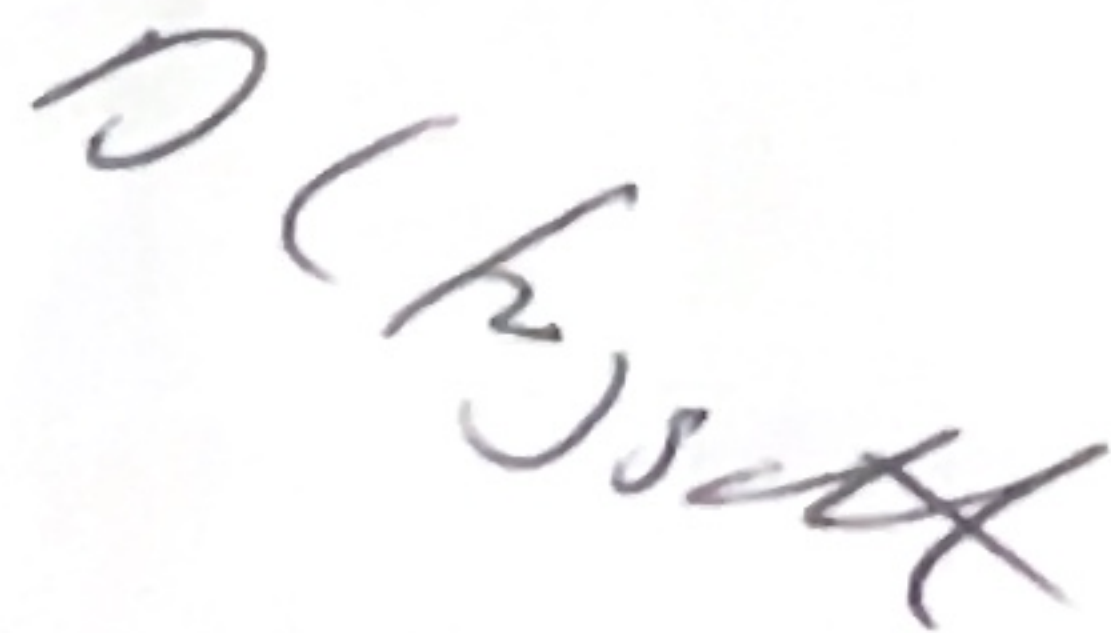
Task: Maintain a weekly journal documenting your experiences, tasks performed, challenges faced, and lessons learned. Bullet points format is welcome. You must submit this document to the designated Turnitin link by [Friday, 15th November 2024] at 23:59pm.

Week 1			
Experiences/Tasks/Challenges/Lessons (outline hotel department)	Shift (Date/Time)	Student Signature	Hotel Mentor Signature
House keeping Linen dry Foh operations	02.10.24 (11:00 – 19:00)		
	03.10.24 (07:30 – 12:30) 04.10.24 (08:30 – 22:00) 04.10.24 (08:00 – 19:00)	 	 
The Lodge After noon Tea The Lodge	05.10.24 (09:00 – 17:00)		
	06.10.24 (09:00 – 18:00)		
	~~07.10.24~~	~~~~	~~~~

APPENDIX 1

Experiences/Tasks/Challenges/Lessons (highlight hotel department)		Week 2		
		Shift (Date/Time)	Student Signature	Hotel Mentor Signature
Cleaning the Reception and walk areas laundry and stripping house keeping		07.10.24 (08:30-17:50)		O. Hyatt
		08.10.24 (11:40-20:00)		
		09.10.24 (08:00-16:30) (14:00-18:30)		
		10.10.24 (10:00-18:00)		
Afternoon Tea learned how to cook at the lodge Food and Beverage		11.10.24 (10:00-18:00)		
		12.10.24 (10:00-18:00)		

APPENDIX 1

Experiences/Tasks/Challenges/Lessons (highlight hotel department)				Week 3	
Wedding	Shift (Date/Time)	Student Signature	Hotel Mentor Signature		
	24.10.24 (14:00-22:00)				

Experiences/Tasks/Challenges/Lessons
(highlight hotel department)

Experiences/Tasks/Challenges/Lessons
(highlight hotel department)

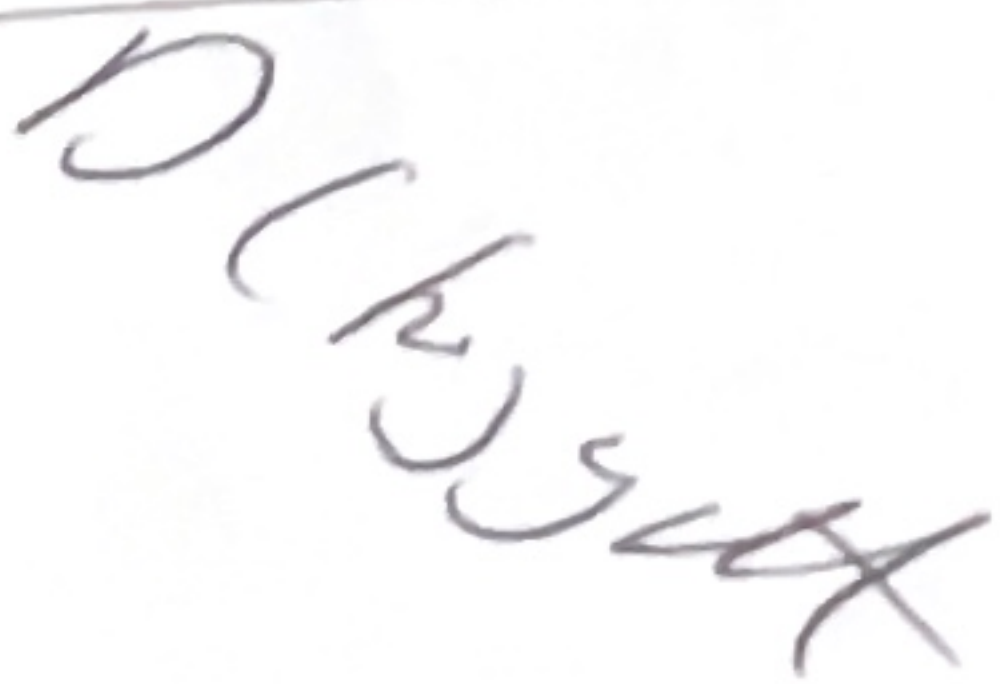
Experiences/Tasks/Challenges/Lessons
(highlight hotel department)

Experiences/Tasks/Challenges/Lessons

(highlight hotel department)

APPENDIX 1

Week 5

Experiences/Tasks/Challenges/Lessons (highlight hotel department)	Shift (Date/Time)	Student Signature	Hotel Mentor Signature
Getting up for Christmas Cleaning walking areas	09.11.24 11:00-21:15		
Yule log Housekeeping	10.11.24 08:00-16:00		

APPENDIX 1

Week 6			
Experiences/Tasks/Challenges/Lessons (highlight hotel department)	Shift (Date/Time)	Student Signature	Hotel Mentor Signature
Food and Beverage, Casher, Customer interactions, Menu, Hot drinks	13.11.24 (08:00 - 16:00) 14.11.24 (08:00 - 16:00)	 	 
The Lodge Food and Beverage Private Event & Dinner Cash up, Food and Beverage, The Lodge Sunday Lunch	15.11.24 (09:00 - 21:00) 16.11.24 17.11.24	 