

Graduate Management Trainee - Dartford / Lewisham / Gravesend

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Brand
Enterprise
Location

Dartford, England

Employment

Regular Full Time

Salary

Competitive



Enterprise

Geoff Clark
[Manager - Dartford / Lewisham / Gravesend](#)
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Company

Overview

At our Enterprise Mobility, a truly award-winning mobility leader with a £20 billion turnover, nearly 40,000 team members, and operations in 45 countries, leading 12,000 strong, highly-achieving members of the Taylor family, we're looking for people that give us the ability to meet our challenging business needs at our people and customers' service locations.

Join us, and for a brief time, be part of our business journey of becoming a New Team. As 'The Graduate Employer', we'll give you the freedom to explore your potential – and the support to shape your development journey. Ready to make your move?

Why join The Graduate Management Training Programme?

As a Graduate Management Trainee, you'll start the freedom and support to explore your leadership potential – and the opportunity to become a business manager in one of our 45 operations in a role we'll give you. To help meet our ambitious business objectives across the country, including our award-winning CSAT.

From day one, we'll invest in you. You'll be in a supportive environment where you'll take on real responsibilities and gain valuable hands-on experience in customer service, sales, marketing, finance, operations, and more.

We won't limit and restrict your work

Your work will be supported with professional-level resources and opportunities for continued growth. Our unique process from within culture means you can bring your career moving forward without having to change organisations.

Award-winning training and development

Whether you're looking to develop alongside an existing role, your growth is our priority. Through classroom learning, on-the-job training, and networking, you'll have the tools and support to take the next step – and the next after that.

Our future is open

As a Graduate Management Trainee, your experience at Enterprise Mobility will be an integral part of how you develop your skills and career as much as we shape your skills, path and potential. We give ourselves no opening not closed to a variety of roles, giving you the opportunity to find your ideal role and the freedom to explore the diversity of change.

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Responsibilities

From your very first day, you'll be trusted with real responsibility and ownership of all areas of our business. You'll develop skills in:

Customer Service, where exceptional experiences go hand-in-hand with excellent training, coaching, support, and building rapport with a diverse range of customers.

Sales and Marketing, working with local business partners, give you outreach and develop lasting relationships.

Financial Control and Profitability, understand the financial outcomes of a successful business, including cost control and understanding profit, margins, expenses.

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Qualifications

A Bachelor's degree in business, finance, professional experience can be substituted for academic.

The most recent 3 full years of HR or HR Management, but not all roles require HR or equivalent experience for applicants who don't have this background.

No degree or related education or training record within the last five years is possible.

Additional Information

Regardless of your previous business background, university, degree, subject matter, and degree subject, we will always look at how you perform against our requirements and will adapt you to that role.

In accordance with current government guidelines, we are unable to offer sponsorship for this role as the role does not represent the most difficult role in our organisation or sponsorship under the UK's current system.

Please let us know about any immigration issues you may need to participate in our recruitment process.

Please note that your application is only one part of our hiring process where you'll be invited to work. Applying to multiple locations will delay your application being processed.

The processing of our applications refers to following business, business, business, business.

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Graduate Management Trainee – Job Description Summary

Enterprise Holdings – Dartford / Lewisham / Gravesend

Enterprise Holdings is a global mobility leader operating the Enterprise Rent-A-Car, National Car Rental, and Alamo brands. With annual revenues exceeding \$30 billion, the company is known for its strong customer service culture, hands-on management training, and commitment to developing future leaders. The Graduate Management Trainee Programme offers structured learning in business operations, customer service, sales, and leadership, preparing graduates to progress into management roles.

The role involves learning all aspects of running a branch, including customer interaction, sales, marketing, fleet management, financial performance, and team coordination. Trainees gain real responsibility from day one, working closely with colleagues and customers in a fast-paced environment. Enterprise emphasises diversity, sustainability, and community involvement, encouraging employees to grow professionally while contributing positively to the organisation.

Key responsibilities include delivering excellent customer service, managing daily operations, supporting sales and marketing activities, analysing financial performance, and developing leadership skills. Candidates must hold a bachelor's degree, a full UK driving licence, and be authorised to work in the UK. Strong communication, problem-solving, and customer service abilities are essential, along with flexibility and willingness to relocate.

Curriculum Vitae : Mohammad Nazrul Islam

London, United Kingdom

Self-Employed Sole Trader • Business Operations • Customer Service • Cultural Event Organiser

Address

Westferry Circus, Canary Wharf Estate, London E14 4HA

Professional Profile

A motivated and disciplined sole trader with extensive hands-on experience in customer service, business operations, logistics, and financial management. Over a decade of managing self-employed business activities with a strong reputation for professionalism, reliability, and high-quality service delivery. Skilled in communication, leadership, and problem-solving — ready to grow within Enterprise's Graduate Management Trainee Programme and contribute to branch operations, sales, customer service, and team development.

Key Skills

- Customer Service & Client Relationship Management
 - Business Operations & Daily Management
 - Leadership & Team Coordination
 - Sales & Marketing Awareness
 - Financial Tracking & Budgeting
 - Logistics & Mobility Planning
 - Analytical Tools: SWOT, PESTLE, PMI, 5W2H
 - Professional Communication
-

Education

Bachelor's Degree 2026

University of Wales Trinity Saint David (UWTSD)

Professional Experience

Self-Employed Sole Trader (2014–Present)

London, UK

- Managed all aspects of business operations including customer service, scheduling, logistics, and financial management.
- Built long-term client relationships through reliability, communication, and consistent performance.
- Delivered high-quality service with a strong focus on professionalism and safety.
- Demonstrated strong problem-solving skills and operational decision-making.

Manager – Mayesham Enterprise Ltd (2024–2025)

- Oversaw business operations and staff coordination.
- Applied business analysis tools to improve efficiency.
- Led community-focused initiatives and cultural engagement programmes.

Crew Member – Royal Mail Relay (2016–2022)

- Supported logistics and delivery operations.
- Ensured timely, accurate, and secure handling of goods.

Customer Service Advisor : Xpressia Ltd (2011–2016)

- Delivered professional customer support and problem resolution.
- Strengthened communication and service delivery skills.

Cultural Event Organiser & Creative Writer

- Organised Bengali cultural events promoting unity and heritage.
- Composed poetry and Sylheti folk-inspired songs.
- Designed structured, visually appealing presentations.

Relevant to Enterprise Graduate Management Trainee Role

- Strong customer service foundation aligned with Enterprise's service-driven culture.
- Hands-on operational experience suitable for branch management, logistics, and daily business operations.
- Leadership experience through event organisation and business management.
- Financial awareness from managing self-employed business accounts.
- Excellent communication skills and ability to work with diverse teams.
- Full UK driving licence and strong mobility expertise.

Additional Skills & Interests

- Bengali & Sylheti Poetry
 - Community Leadership
 - Cinematic Storytelling
 - Cultural Heritage Promotion
-

References

Dr. Lizeta Demetriou

Program manager: UWTSD

London Campus

Cover Letter: Enterprise Graduate Management Trainee

Mohammad Nazrul Islam

London, United Kingdom

Email: dillutia@gmail.com

Phone: 07538288851

Caleb Clark

Talent Acquisition Specialist

Enterprise Holdings

Dear Mr Clark,

I am writing to express my interest in the Graduate Management Trainee position based in Dartford, Lewisham, or Gravesend. With a Bachelor's degree from the University of Wales Trinity Saint David and extensive hands-on experience as a Self-Employed Sole Trader, I have developed strong operational, customer service, and leadership skills that align closely with Enterprise's development programme.

Managing my own business has provided me with practical experience in customer engagement, logistics, financial tracking, and daily operations — all core elements of Enterprise's "learn by doing" approach. I have built a well reputation for professionalism, reliability, and high-quality service delivery, consistently maintaining strong client relationships and adapting quickly to challenges. These experiences have strengthened my ability to make informed decisions, communicate effectively, and manage responsibilities independently.

Enterprise's commitment to developing future leaders through structured training, mentorship, and real operational exposure strongly resonates with me. I am particularly drawn to the opportunity to learn branch operations, contribute to sales and customer service performance, and progress into management roles through demonstrated capability. My background in

coordinating community events and managing business operations has prepared me to thrive in a fast-paced, customer-focused environment.

I hold a full UK clean driving licence, meet all eligibility requirements, and bring a mature, disciplined approach to professional responsibilities. I am eager to contribute to Enterprise's culture of teamwork, diversity, and continuous improvement while developing my own leadership potential within the organisation.

Thank you for considering my application. I would welcome the opportunity to discuss how my experience and motivation align with Enterprise's Graduate Management Trainee Programme.

Yours sincerely

Mohammad Nazrul Islam