

Task 2 Final Submission

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Module Code: LCHS4001

Module: Academic and Employability Skills

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Section	Response
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1. Research	I researched the role of a Care Manager, but I faced difficulties at the start because my laptop would not come on. This made me anxious, but my teacher helped me fix it and encouraged me to continue. I searched for jobs on LinkedIn, Jobridor, and the NHS website. LinkedIn did not meet the CRAAP test standards, and Jobridor did not provide useful results. When I moved to the NHS website, I first landed on the wrong page because I did not type "NHS jobs" correctly. After correcting my search, I finally accessed the right job listings.
2. Presentation Summary	During my class presentation, I explained my job search process. Instead of "Care Manager," the results showed "Home Manager," with 2,162 available jobs. I used the CRAAP test-Currency, Relevance, Authority, Accuracy, and Purpose-to check the credibility of the websites. While presenting, I maintained eye contact, spoke clearly, and stood confidently without fidgeting so that the class could understand me.
3. Challenges I Faced	I faced several challenges during this task. My limited IT knowledge made it difficult to navigate websites and use the search bar properly. I also struggled to log into the NHS website because my laptop only accepted searches typed directly into the search bar. During the presentation, I found it difficult to give a clear definition of the CRAAP test, which affected how well I explained the validity of the websites.

4. Actions to Improve	To improve, I need to stay calm and composed during presentations. I plan to build my confidence by practising in front of a mirror, recording myself, and reviewing my performance. I will also work on improving my IT skills by using a computer more often and enrolling in computer lessons.
5. Steps for Task 3	To prepare for Task 3, I will continue my studies to Level 5/6 if a degree is required. I will also take managerial training, seek voluntary leadership roles at work, and learn more about the regulatory bodies involved in managing care homes.