

Lesson Assessment Form

Trainee Name: Sara Mason

Establishment: Gwent Police Learning & Development

Date: 25/11/2024

GRADE DESCRIPTORS: (When compared with an experienced teacher)						Context of observation	
Very Good – An excellent awareness, understanding, and application of different approaches in planning and delivery of effective teaching and training. Good – Comprehensive awareness, understanding and application of different approaches to the planning and delivery of effective teaching and training. Satisfactory – Awareness, understanding and application of different approaches to the planning and delivery of effective teaching and training. Development Required – Areas for improvement noted with recommendations for further development						(e.g. Class, topic area, cohort) New control room staff were shown how to effectively search our Database.	
Subject Knowledge						General Notes and Comments:	
1 accuracy of knowledge of subject matter	VG	G	S	DR	Planning and Preparation Sara had handouts readily available for students and all name cards were on the desk prior to the course delivery. Register was printed and all tools and resources were set aside in readiness for the students. Computers were Turned on, checked for issues and loaded up prior to course delivery. Lesson notes and lesson plans were updated and current with the schedule of the day. Sara always has exceptional planning and preparation. Well done!		
2 understanding of context e.g. scheme of work, programme of study, learners	x						
Lesson Planning and Preparation						Comments on the session Sara demonstrated a well prepared and professional approach to delivering the course. Her preparation was evident in her ability to navigate the system confidently and effectively, which set a strong example for the learners. Sara Had a clear plan in place, and her structured delivery ensured that the session remained focused and on track. Although Sara maintained a quieter demeanor, she effectively supported and assisted students throughout the Session. She was approachable and attentive, ensuring learners felt comfortable asking questions or seeking Clarification. This helped create a positive and inclusive learning environment. Sara utilized a variety of learning Tools, which helped to cater to different learning styles and kept the session engaging. The use of practical Demonstrations, guided practice, and interactive elements ensured the learners could actively engage with the Material. Saras ability to balance individual support with the group management was commendable, as she made Sure, all participants progressed at an appropriate pace. Overall, their teaching approach was thoughtful, supportive And effective, ensuring learners gained a solid understanding of the course content. Well done, Sara, a solid Observation.	
1 detail and structure of plan	VG	G	S	DR			
2 clarity and suitability of learning objectives	x						
3 consideration of differentiation in relation to learners	x						
4 resources selected, prepared, organised	x						
5 consideration of professional standards	x						
7 consideration of active learning, learner engagement and skills development	x						
Teaching						Targets for Development With further development in projecting confidence through communication, Sra has the potential to enhance her Already strong delivery skills further. Now that Sara has grown in confidence she could possibly now look to further Her development by using some unconventional teaching methods such as gamification to enhance engagement and Deepen learning understanding, This may also encourage critical thinking and active problem solving. Well done	
1 lesson start, e.g. outlining content, aims and objectives	VG	G	S	DR			
2 presentation: instructing, explaining, demonstrating	x						
3 questioning skills	x						
4 choice and variety of tasks/activities		x					
5 variety and suitability of teaching strategies/methods/approaches		x					
7 pace of lesson, use of time		x					
8 lesson ending, e.g. summarising, recapping key points, etc.		x					
Class Management and Control							
1 presence and voice projection	VG	G	S	DR			
2 transitions between activities/elements		x					
3 awareness, vigilance and intervention		x					
4 use of praise and encouragement		x					
5 management of tasks/learners/work groups	x						
Monitoring and Assessing Students' Progress							
1 monitoring understanding and progress during lesson	VG	G	S	DR			
2 suitability of assessment strategies/methods/approaches		x					
3 assessing achievement of learning objectives	x						
4 giving feedback and setting targets for progress	x						

Effectiveness	VG	G	S	U
1 in setting high expectations for work		x		
2 in conveying enthusiasm and challenging students		x		
3 of students' engagement and learning in this lesson		x		
Observer Signature: _Zoe Richardson_____				