

Project Evaluation Report for opening a Fast Food restaurant

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Introduction.

There are many phases of making a project. One of such phases includes monitoring and controlling.

Monitoring is the process in which the project manager observes the activities and the task which are done by the employees or the team members. Through proper monitoring the chances for wrong work or any mistakes gets reduced or gets eliminated.

The control activity refers to taking the corrective actions in which the gap between the standard goals and the actual goal gets reduce. In this the corrective measures taken by the company should be such that the actual performance gets matches with the standard performance.

This report discusses about the appropriateness about the project, it includes how the overall project gets done, benefits achieved by the project and the areas where

the project went wrong. This report also includes the risks identified and the measures which the project manager took to surmount those risks.

TASK.

Objectives of the project and their achievement.

The project for establishing the fast food project has the following objectives:

Establishment of the fast food restaurant: The project major objectives are to establish the fast food restaurant in which they have to make the whole furnishing and structure of the restaurant. The project motive was to complete it within 6 months of time period with a budget of 50,000 Euros.

The objective for the project is to open the fast food restaurant which delivers the healthy and safe foods and drinks to the customer. As the plan is to grow the vegetable at the backside of their café, the structure for that restaurant should be such that it must left some of the spaces where the owners can grow the vegetables at the backward of the café.

To promote good diet: The stakeholder observed that there is a huge trend among the customers for that they have started becoming very much conscious about their diet and health. They have start avoiding the synthetic ingredients and the food which is not healthy for their health (Anbari, 2018).

This restaurant has an objective to promote the health and hygiene food among the customers. For this they have offered the food and drinks which is totally fresh and very much healthy for the diet of customers. Main objective is the promoting of healthy and safe living among the people.

Gain awareness: The purpose for this restaurant is to gain the awareness in the targeted market. As the stakeholder has grab this running trend, they have expected that this can gain a lot of awareness among the targeted customers as the restaurant has promises to provide the serves which the customers want and somewhere looking for.

Timely competition: The project also has an objective that it needs to get competed on time. The given time was 6 months within with this project needs to get full complete. All the activities and the task which were associated with the project get distributed according to the plan to complete it within 6 months (Archibald and Archibald, 2016).

The project has become very much successful in gaining the following achievements.

Completion of the project: The major achievement which the project has achieved is that the whole project gets completed at the time given by the stakeholders. The stakeholders want to build up the whole project within the 6 months of time period. The project manager successfully has able to complete the project within the provided deadline.

Establishment of fast food restaurant: The project major purpose was to establish or build up the fast food restaurant for the stakeholders. The project has gained the success by fulfilling the project objective and that too at time.

Expected or unexpected benefits achieved through this project.

The project has given the expected as well as unexpected benefits; some of them are as follows:

Success: The project was said to be a successful one. All the activities or the tasks were performed accordingly to the stakeholders wish. The whole project of building a fast food restaurant was a totally a success for the project manager. It was an expected achievement by the project manager, as he was very much particular about his planning and organizing of activities and resources (Auerbach, Daniels and Urban, 2019). Also, he makes sure that all the task and activities are going according to the plan or not which has helped the project in getting it complete at the right time.

Popularity by customers: The project for building up a fast food restaurant was got very much popular among the customers. The clients like the whole idea and the space at which the structure got set up. This has enabled the fast food restaurant in gaining the popularity among the customers so fast. This was totally an unexpected benefit which was gained through the project. The structure and the concept which the company came up were so new that with the speed the restaurant had gained a huge popularity among the people. This benefit was the most profit giving benefit for the restaurant owners.

Timely completion: The timely completion for the project was an expected benefit for the project manager. It was a predictable advantage because the project manager was so much careful and conscious about the timely held of activities and tasks. The project executive was very much particular about the time and he made sure that the project needs to get complete within 6 months of time period (Borkovskaya, 2018). Therefore, to complete the project at time, all the activities were first get scheduled properly and then they get follow up very strictly by the team. This has made their achievement of completing the task at time.

Satisfied stakeholders: As the project got completed with time and proper effectiveness has also been seen into that, the stakeholders are pretty much satisfied with the project which has been done yet. This was an expected achievement as the project executive had made sure that all the needs to the factors which the stakeholders are looking for in this particular project must get completed.

Did the project stay in its scope?

The scope which was decided for the project was into the scope only. The entire budget which get calculated and decided for the project, the whole project has tried to get done into that decided budget only. The scope here includes:

Budget: The budget which was decided by the project manager or the stakeholder was 50,000 Euro. The scope was already very large, and the project manager must build up the whole fast food restaurant within this budget only. He has tried his level best to complete the project within the stated budget (Cooper and Sommer, 2018). He first tried to divide the activities in group along with the associated cost in performing these activities and then accordingly the project budget gets set. The budget scope for the project was in accordance with the plane which was the good thing for the project and the project manager as he manages to bring it under the stated budget.

Timescale: The timescale for the completion of the project was set 6 months by the project director. According to that only he has divided the activities or the tasks according to the groups or small tasks in which they will be performed in plan. The division of activities had enabled project manager in scheduling the flow of activities or task in order. This order has helped the project in managing the activities along with the time within which they need to get done.

Project tolerances: During the planning activities of the project, the risks which the project needs to get tolerate was also get mentioned and included into that. After analyzing or evaluating all the risks the project manager came up with the risk register.

Risk register is a framework or the table in which all the certain risk which the project might face during its process gets stated along with the measures about how to take control upon that risk (Darling and Whitty, 2016). The risk register prepared by the project manager has helped the project in achieving the project tolerances.

Changes in the plan and its effect upon the project.

There were few changes made into the original plan and it did have an impact upon the project. Such changes are as follows:

Schedules of activities: The changes were made into the order in which the project needs to carry out their activities. The order for the tasks or the activities gets changed due to the suitability or the preferences of the project. The timetable, Work based schedules, Gantt chart, activity chart, flow chart and the like all needs to get changed due to the changes take place in activities order (Hwang, Zhu and Tan, 2017). The scheduling of activities was get changed, and it has impacted upon the original plan which was set by the project manager. The changes into the activities had led to the confusion and misunderstanding into the activities which the team members need to perform in the project.

Ordering of resource: The project manager had made the changes in ordering the quantity of the resources which might need into performing the task or work or project. The changes in order of activities have raised a problem of availability of those resources earlier then the scheduled time. This has created a big havoc into the project manager and his team members.

The unavailability of resource at time has increased the chances for delay into work which also could have impacted the time schedule of future activities which the company needs to get taken under account. This particular change into the project has created a sense of urgency among the team members. They have to put the order and make the required resources available to the project site so that they can run according to the planning.

Changes in the labor: In between the project the roles and responsibilities which were earlier got allotted to the members get changed with the change in schedule and situations. Any change into the roles and responsibilities has created the confusion and conflicts among the team member which also has impacted the quality of work performance by these members (Kerzner and Saladis, 2017).

The changes in roles and responsibilities somewhere put impact upon the timely completion of work.

Lessons learnt during the project.

Every experience adds count to some kind of learning. The same applies wit this project also. The learning which we can get from this particular project is as follows:

Proper division of role and responsibilities: During the project we have noticed that the division for roles and responsibilities of the team members were not as clear as it supposed to be which has created a lot of confusion and conflicts among the team. These confusion and conflicts also have affected the kind and quality of work performance by the team members. At some point it has also leads to the delay in work and decrease in the quality of work. This is a major lesson which the project manager has learnt from this project.

Recommendations: To solve such problems it is very much important for the project manager to clear all the roles and responsibilities which a team member need to get followed. This would help the members in performing their work with

clear mind and it will also reduce any kind of conflict among the team members (Martinelli and Milosevic, 2016).

Proper scheduling: The project activities need to get changed in between the project only. This has impacted the speed for the project work. This is also a particular lesson which we have learnt from this project. From the proper ordering or timetable of activities the uniformity gets maintained into the same. The improper scheduling or ordering of activities has resulted into the hassle and bustle into the work of the project.

Recommendations: The order of the activity should get fixed after the proper analyzing and evaluation of overall project and its related factors. Through this only the flow or the order would be in order which will result into clear actions and timely completion of task.

Risk evaluation: The risk which would get included during the process of project had already been evaluated by the project manager, but he did not analyze the scope or the depth for that risk, which also had created problem in the process for performing the work of project.

Recommendations: The risks need to get evaluated so that corrective actions can be taken at the right time only.

Risks which could have identified earlier.

Risks are of two types, one the certain risk and another are the uncertain risks. Certain risk is the risk which gets recognized by the company and the corrective actions or measures are also taken by them to reduce or eliminate those risks.

The uncertain risks are the risks which the company or the project manager does not able to get recognized. These uncertain risks cannot get identified by the project manager. But the certain risks can get analyzed by the project manager through proper research.

The risk which the project manager could have identified earlier was the risk for delay in activities due to lack of labor. This is one of the most common risks which a project goes through (Padalkar and Gopinath, 2016). During the completion of the project faced the problem of labor strike in which all the labor who were working in the project site had stopped their work and went on a strike. This has caused the project some delay of the work which it needs to get cope up earlier at any cost.

If this risk or the problem identifies earlier by any team member or project manager then they could have taken the measure actions or the steps so that they can reduce the effect or eliminate the cause.

Conclusion.

The report, which is presented above, has mentioned about the achievements of objectives which the project has achieved. Some of these achievements includes establishment of fast food, competition of project, timescale and so on. The project plan has gone through various changes which includes scheduling of activities, changes into the roles and responsibilities of labor, changes in the quantity or order timetable of resources and so on. It also has been noticed that the project got remain into the scope, here scope includes the budget, timescale and project tolerance, the project was completed under all that.

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