



Moodle

Short Messages on Moodle

How to send TXT/SMS announcements via Moodle.

Step 1: On the Module page left click the MoodleMobile Compose Message text option.

MOODLEMOBILE

Compose Message
Outbox
Inbox (SMS Only)

Step 2: To select who will receive the message you may see checkboxes next to users name, OR a scrolling list.

For the latter Hold down the CTRL key to make multiple selections from the user lists, or to select/unselect individual users.

If you want to select all the items in a list quickly, just click the top item and drag down.

☐ Michael Swanson

To

Rhian Thoms
Alastair Thoms*
Nigel Thomas
Fawna Thomas
Rachael Williams
Adnwp Williams*
Paul Williams

Note: *=No valid mobile phone number, #=No valid email address.

Step 3: select text message only from the drop down list

Text Message + Email
Text Message only
Email only

The message must have a Subject

Subject

Type the message in the message box and then Left Click the **Send Message** or **Cancel** button to finish.

Send Message(s)

Cancel