

Preparing for higher education.

Introduction.

This assignment is looking at the skills needed within study.

In this assignment I will be explaining about different categories and giving my reasons why they are important to prepare for higher education.

These are very important skills needed in preparing for higher education.

Time management - Time management would be to have good Organisational skills and very good time keeping within themselves. I believe time management skills are very important within study and assignments.

The reason behind this would be for example,

Time keeping such as turning up to university classes late or missing a few classes here and there, this would make a massive impact on your learning and highly affect Assignments in the future.

To avoid this I would plan ahead, keep a diary to make note of appointments and things that you need to do or complete.

Being very organised would be a massive benefit to your time management.

Give yourself more time and don't leave things until the last minute.

This is a very good example of good time management explained by mindtools online.

“Time management is the process of organising and planning how to divide your time between different activities. Get it right, and you'll end up working smarter, not harder, to get more done in less time – even when time is tight and pressures are high.”

“Mind tools”

Academic writing - Academic writing is a skill used within universities and colleges.

It is a formal style of writing It is used for essays, research and report writing.

Academic writing is very important to use within essays and university work as it needs to be clear and well written for different audiences. This is a skill needed.

Apa v7 referencing - referencing is when you're taking informative information off the internet to help with assignments and information regarding the topic.

It is very important to use referencing when completing assignments. The reason behind this is if I'm taking information from websites to help me complete assignments I need to be able to back up where this information has come from.

This can provide the tutor where the information has been sourced from what website was used and also to show that you have used your own wording, As well as sourcing your own ideas alongside using others online.

This would make it easy for your tutor when marking assignments.

Criticality - Criticality means using and questioning broad information given, And then making an informative decision if this information is correct.

Criticality is very important for higher education as any information that you are researching and putting together for future assignments needs to make sense and come from a good source with good evidence.

Not everything you see online is true or comes from a reliable source.

This would make assignments a lot easier and evaluate if the source is suitable for your assignments and make sense to others when needed to back up these statements.

This is an example of criticality by the University of Edinburgh.

“Critical thinking is **the art of making clear, reasoned judgements based on interpreting, understanding, applying and synthesising evidence gathered from observation, reading and experimentation**”.^{9 Sept 2021#}

Reflection - reflection means to reflect on written work and tasks when reflecting it helps to gain insight on written work and tasks as well as to succeed and move forward.

It is very important to use reflection within higher education. This would include reflecting back on written assignments, Looking back over all the written work to check if you have done it to the best of your ability.

When using reflection it gives you the advantage to go back and correct And complete more work because you have then reflected on what more can be done.

This would then give you a massive advantage to have a better outcome On your work and learning.

Because I took it upon myself to take the time to reflect, I would then have a better understanding of what is going on and what needs to be done.

This would also benefit yourself when your assignments are being marked as the mark that you have been given from your tutor would be something you're happy with and expected, Because you have reflected on all work and assignments and made sure they were all completed to the best of your ability.

This is a very good example of reflection explained by four different people.

“Reflection— a process where students describe their learning, how it changed, and how it might relate to future learning experiences (**“Learning and Leading with Habits of Mind,”** 2008) —is a skill that often goes undervalued in classrooms that are packed with content.

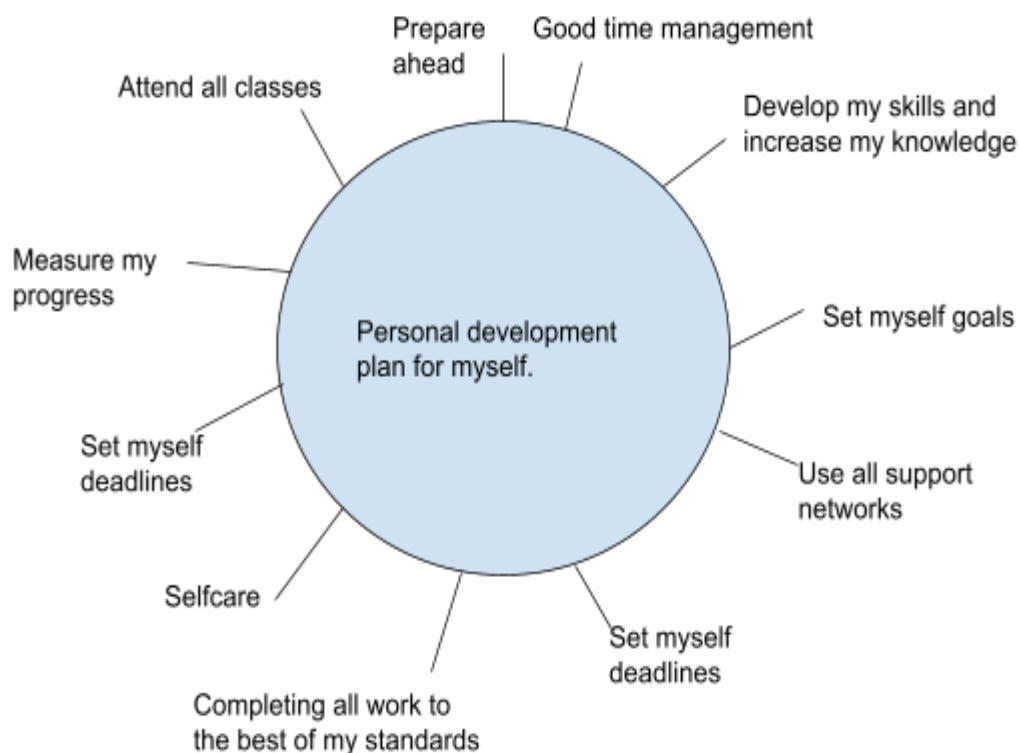
However, reflection is an important practice for students to make sense of and grow from a learning experience, and it is a practice backed by scholarship (see List of Scholarship below). **A 2014 study by Harvard** also confirmed that reflecting on one’s work improves job performance. Although often situated in the humanities and social sciences, reflection is an important practice across academic disciplines including nursing, business, the sciences, and more (see **WAC Clearinghouse** for a list of disciplinary reflection articles). As a result, reflective writing is one great method for students to reflect on their learning experiences in the English 106/108 classroom.

Students, therefore, should be exposed to continuous reflective writing practices so that they become “producers” and not “consumers” of knowledge (**Costa and Kallick, 2008**).”

Other skills needed for higher education.

Other skills needed for preparing in higher education would be

- Good time management.
- Preparing ahead.
- Independent work skills.
- Attend all lectures.
- Complete all written work and assignments on time.
- Good communication skills.
- Good note taking methods.
- Flexability.
- Good problem solving.
- Work well within groups or solely.
- Organisation.
- Set achievable goals.
- Good note-taking.



referencing.

<https://www.mindtools.com/arb6j5a/what-is-time-management>

<https://www.ed.ac.uk/institute-academic-development/study-hub/learning-resources/critical>

<https://www.cla.purdue.edu/academic/english/icap/assessment/purpose.htm>