

MODULE CODE:	EMPL4009	
TITLE:	Project Planning	
DATED:	31/08/2012	
MODULE AUTHOR:	Roger Maidment	
LEVEL:	4	
CREDITS:	10	
TEACHING METHODS:	Workshops (16 hours)	16%
	Directed Learning: (84 hours)	84%
JACS CODE:	N900	

AIM(S)

- To introduce students to project planning methods through practical exploration.

LEARNING OUTCOMES

By the end of this module students should be able to:

- define a series of SMART targets that identify relevant phases of a given project;
- apply appropriate scheduling tools in the management of a given project;
- organise their knowledge and learning through use of a range of information resources, and present their work at the appropriate level.

CONTENT

Through task-based study, students will explore:

- use of SMART targets in workplace contexts;
- project phases and processes: strategy, preparation, design, testing, launch, closure;
- creation of straight-forward project schedules;
- risk management through impact and probability assessments.
- the major reasons for project failure.

ASSESSMENT

Coursework Assignment 100%

Example: Students' work in groups to prepare a project plan including its various phases, preparing schedules and risk assessments.

BIBLIOGRAPHY

Essential

Cottrell, S. *The Study Skills Handbook* (2nd edition). Hampshire: Palgrave MacMillan, 2003.
Pears, R. & Shields, G. *Cite Them Right*. Basingstoke: Palgrave MacMillan, 2011.

Ebooks

Allan, B. *Study skills for business and management students*