



Title: Academic and employability skills for being an
HR

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Introduction

- Human resource officers have a vast variety of duties and continuously changing goals.
- As an HR boss, one could be responsible for a variety of activities, including recruiting, onboarding, job growth, performance evaluations, pay and benefits, and employee relations.
- certain of the fundamental human resource management skills remain consistent regardless of the company's scale, sector, or region.





2. Qualities of human resource professionals

- **a) Agility**
- Agility is a critical skill for every HR as market demands progress.
- Job development, passions, and skills with company requirements, a good talent mobility approach allows HR to respond to evolving business demands.
- **b) Analytics**
- As an HR boss, one must use analytical expertise to mine relevant data to gain a better understanding of the overall time and expense associated.
- With the right technical capabilities, one can best train himself as an HR advisor to enhance employee engagement.





c) Communication

- Maintaining integrity in all dealings is one of the most critical tasks one would do as an HR boss.

d) Compassion and empathy

- An HR boss is seen as a dependable resource to which workers should transition with queries or complaints.
- Top human resource managers usually maintain an open-door policy and foster an
- inviting, relaxed work environment that promotes employee safety and value (Shtaltovna, 2021).

e) Prudence and ethics

- As an HR boss, it is important to exercise full discretion when handling staffing issues.



3. Conclusion

- Human resource management is a strategic tactic for managing effectively the employees in a corporation or organization.
- Human resources are internally focused on how motivated the workforce feels as well as how executive-level leadership earns a return on the investment for the overall workforce's efficiency.



References

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THANK YOU