

CERTHE SKILLS FOR THE WORKPLACE ACADEMIC AND EMPLOYABILITY SKILLS

MODULE CODE: BMSW4001

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Security manager

- ❑ Security managers have the responsibility of overseeing a company's or organization's security operations.
- ❑ They put in place security measures, laws, regulations, and norms to make sure that their workplace is safe for all staff and customers.

Duties and responsibilities

- ❑ Generating and putting into place performance standards, methods, and procedures.
- ❑ Budget control for defence activities and keeping track of expenses.
- ❑ Recruitment, Trainings, Educations of guards.
- ❑ Create and execute compliance rules, processes, and protocols.
- ❑ Attend sessions with other employees to figure out what the company's business requirements are.

SKILLS

- ❑ Excellent leadership and listening experience.
- ❑ Outstanding organizational and leadership skills.
- ❑ Experience in reporting and emergency response planning.
- ❑ Dedicated and dependable.

SWOT ANALYSIS

STRENGTHS

- Team worker
- Customer service
- Leadership
- Problem solver

WEAKNESSES

- Often doing things last moment
- Don't like to be in the same place too long
- Sometimes don't believe in myself

OPPORTUNITIES

- I will have the chance to manage a big and popular company in UK
- Get the chance to be popular in this business
- Bring my own system and organization with my team

THREATS

- Dangerous situations that may happen
- Dealing with aggressive people
- Need to protect other staff member
- Life risk

TO CONCLUDE

- ❑ Challenging Job
- ❑ Same time good to protect people
- ❑ Satisfaction to manage a team that will supervise a specific place
- ❑ Lovely to work as a security manager because I really like to protect and feeling comfortable to have big responsibility on me.

References

- ❖ Recruiting Resources: How to Recruit and Hire Better. 2021. *Security Manager job description template / Workable*. [online] Available at: <<https://resources.workable.com/security-manager-job-description>> [Accessed 16 April 2021].
- ❖ 2021. [online] Available at: <<https://www.glassdoor.com/Job-Descriptions/Security-Manager.htm>> [Accessed 16 April 2021].