

Projects in the Organization

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INTRODUCTION

Project management is a series of operations that are carried out in order to attain specific goals. Procedures, techniques, abilities, expertise, and other important information may be applied in these tasks. The study will go through the fundamentals of managing projects before delving into the plausibility of a project's success. For a business concern, project requirements management is extremely vital. Successful control is vital to an organisation and will aid in the correct assessment of multiple activities, which will aid in the full examination of skills and equipment, allowing for achievement of the project objectives in a more appropriate manner. Marks and Spencer will ensure particular initiatives inside a company are properly handled so that the company functions and processes may be upgraded to a high degree, resulting in a high level of production for the company (Tam and et.al, 2020). Marks and Spencer's ability to improve efficiency and retail operations will be examined in this study. The company wants to expand their project in South Africa so for this they require to make a proper management plan.

It is a global retail company with headquarters in the United Kingdom. The use of project management will help improve evaluation of the organisation's action plans and activities. A suitable project management strategy is also considered and produced, which increases the likelihood of implementing acceptable sophistication inside a company. Apart from that, it will aid in determining a company's or organisation's capacity to properly handle the project.

MAIN BODY

Introduces project management tools and techniques and their usefulness in light of the COVID-19 pandemic

Project management is the process of planning, organising and controlling a project from the beginning to the completion of its operations. For Construction must adhere to the following project management concepts:

Project Structure- There seems to be three essential aspects to every project: excellence, time, and funding sources. The framework of a project may be developed by completing this

questionnaire: what remains to be improved in the remodelling project, when it should be performed, and in what sequence, and what is the development's current condition (Bushuyev and et.al, 2020).

Project goals: The goal of the project to expand the M&S Company in different countries to become more sustainable.

Definition phase: The project resources of an organisation necessary to fulfil the objectives are determined at the definition phase. The price of doing each action is determined at this point. This component involves budgeting.

Clear goals: In the different initiatives, the aim should be specified, transparent, quantifiable and reasonable and time constrained. The project manager is held to account for the team's achievement or inability to meet its objectives.

Transparency- The project's status and goals should be clear. There must be no concealed knowledge that has an impact on the project just at conclusion of the story. Transparent may be established in conferences by having a brief conversation about price and timing.

Risks identification and management responsibilities- Every construction, whether that is a restoration or an extension, has an inherent risk, which is natural. The project manager is responsible for calculating the danger and reporting it to administration on a timely way.

Project manager traits aid in increasing the efficacy of records / knowledge acquired. All of this will increase the total effectiveness of retail functions such as Marks & Spencer, so increase the efficiency of actions and thus assisting in the proper administration of processes. Attributes such as good money and manpower management, organisation, organisational skills, and motivation will contribute to the organisation's success. It will help the company handle its retail businesses better (Malik and et.al, 2021).

Besides that collaboration on the project, Marks & Spencer has selected effective construction communications strategies to boost the quality of its business operations, as well as adequate project evaluation, to assist the business increase its project management

responsibilities. Tools and approaches for managing projects The proper evaluation of multiple project planning tools and approaches will improves the level of activities, hence boosting the efficiency of operations. It enhances the effectiveness of programmers and initiatives that a company utilises in effort to expand competitiveness.

Need of sustainable development in M&S

Marks and Spencer is a globally recognised and very well company. However, the firm has recently seen a significant intense competition, which has resulted in a reduction in team building, which will help to maximise efficiency of the business activities in a more effective manner. As a result, the organisation's managers must ensure that effective management functions are carried out in a timely and efficient manner. The initiatives that the company will conduct must be performed out accurately and specifically in a manner that maximises the integrity of activities, allowing Marks & Spencer to retain a solid government revenue and profitability. Proper evaluation and preparation are carried out in order to improve the efficacy of goods and, as a result, aid the organisation's operation (Martinsuo, 2020).

Methodologies

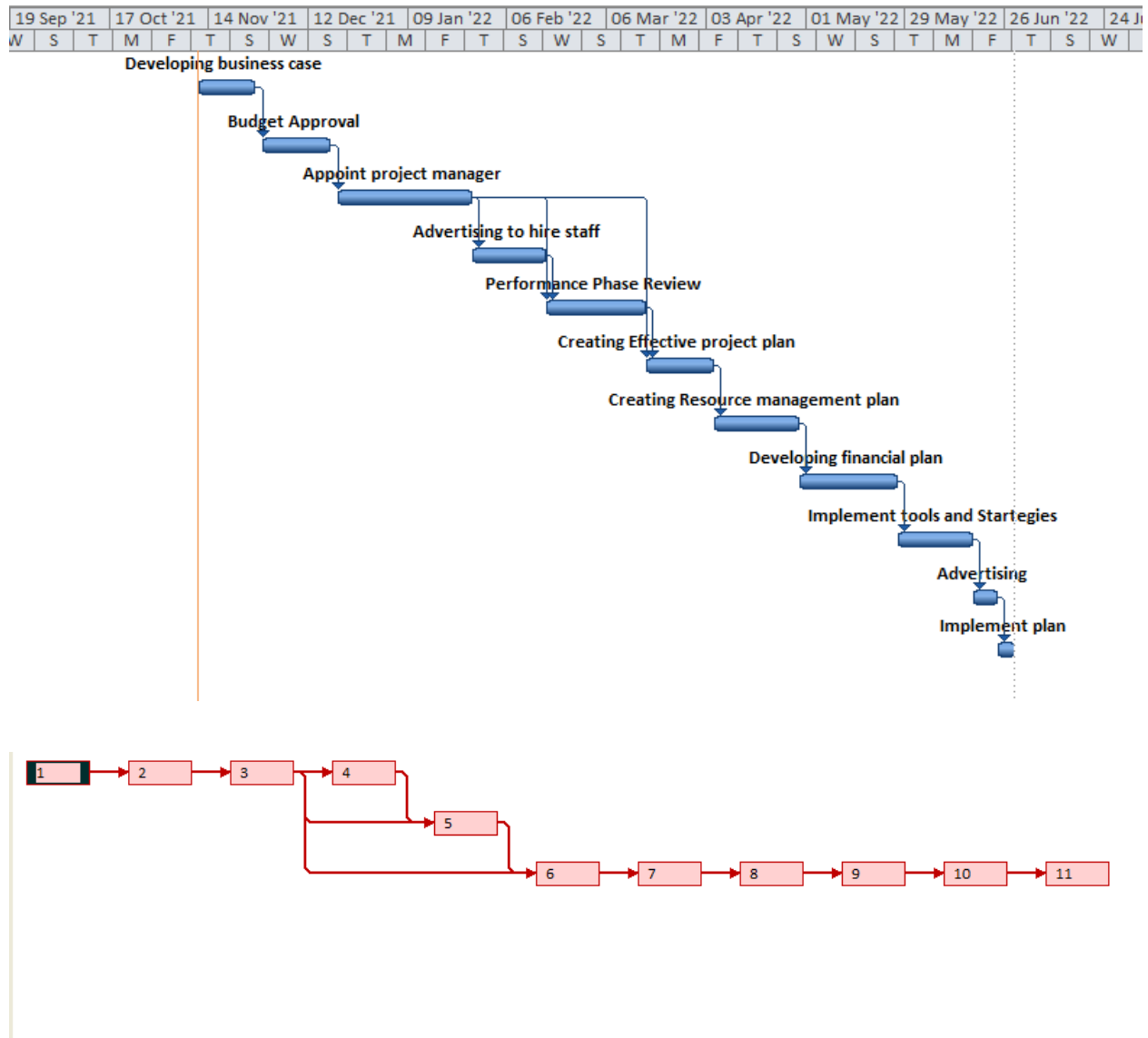
Some of the most essential management tools and strategies that may help a business succeed.

Gantt chart: It is a well-known and widely utilised project management methodology that may assist a company in operating in an efficient and appropriate manner. It is a step-by-step evaluation of a company's processes and tasks. This enables the organisation's retail operations to be properly managed, resulting in improved actual quality. It also aids in identifying the dependency of different actions or processes which are carried out in order to conduct out the implementation of the project in the most efficient manner.

The Gantt chart aids a company in developing a successful schedule and other capacity growth strategy that improves Marks and Spencer's correct functioning while also improving quality of activities. It aids the company in carrying out project tasks in a more orderly and efficient manner. This will increase the effectiveness of activities and planning processes in the context of business organisation. It will also offer information on the start and finish times of

project activities, enhancing their efficiency. This is among the most important tools for properly carrying out corporate processes and tasks. It enables an organisation's operations to define suitable objectives, develop plans, and conduct business operations in accordance with them. After the COVID 19 outbreak the company face many problems but with the help of their online website they are selling products on different sites. This tool has been effectively used by the company in COVID 19 and has aided in proper schedules for project planning and analysing how much time is required for the project completion. This helps M&S handle retail operational activities properly, as well as promote a progressive scheduling of multiple actions linked to activities (Eriksson and Bard, 2020).

Task Mode	Task Name	Duration	Start	Finish	Predecessors
	Developing business case	12 days	Thu 11-11-21	Fri 26-11-21	
	Budget Approval	15 days	Mon 29-11-21	Fri 17-12-21	1
	Appoint project manager	28 days	Mon 20-12-21	Wed 26-01-22	2
	Advertising to hire staff	15 days	Thu 27-01-22	Wed 16-02-22	3
	Performance Phase Review	20 days	Thu 17-02-22	Wed 16-03-22	3,4
	Creating Effective project plan	13 days	Thu 17-03-22	Mon 04-04-22	3,5
	Creating Resource management plan	18 days	Tue 05-04-22	Thu 28-04-22	6
	Developing financial plan	20 days	Fri 29-04-22	Thu 26-05-22	7
	Implement tools and Startegies	15 days	Fri 27-05-22	Thu 16-06-22	8
	Advertising	5 days	Fri 17-06-22	Thu 23-06-22	9
	Implement plan	3 days	Fri 24-06-22	Tue 28-06-22	10

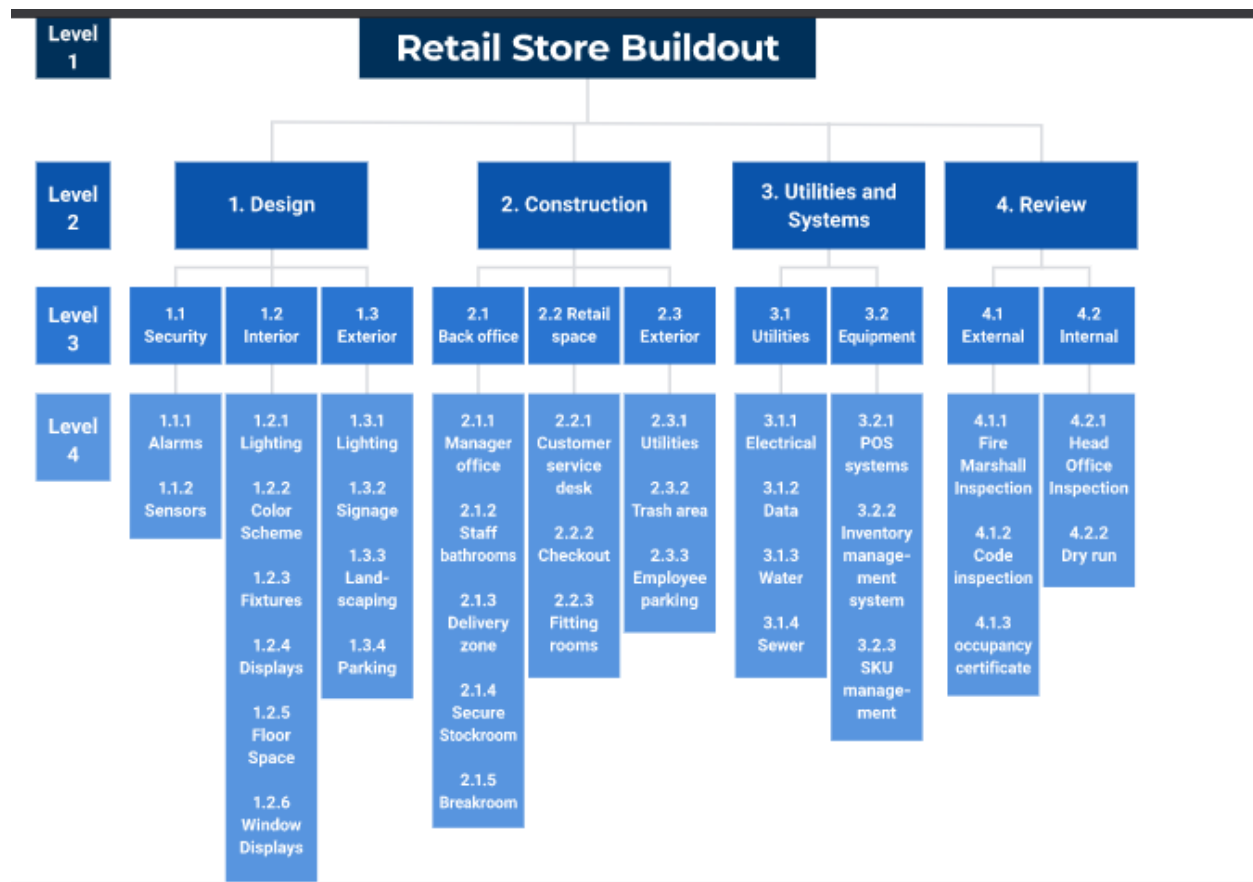


Work break down structure

Work Breakdown Structure (WBS) is a tool for important project deliverables that divides the work of a group into smaller, more manageable portions or tasks. All of those are essentially achievable hierarchical task components that must be completed by the entire project.

WBS is normally created by the project team basically determining the most significant functional deliverable and then dividing up most of these factors into simpler components and sub components. WBS creation is often centred on and depends on project managerial style, business culture, demand of the customers, financial restrictions, and a variety of other

project-specific and difficult-to-define characteristics (Medappa and Srivastava, 2020). This tool is applied by M&S in light of COVID 19 because in present times this disease impacts all over the world so therefore it is required to be aware of the situation and categorise all the activities as per accordingly. It helps the business to take the right decisions and implement plans efficiently.



Theories

Agile - This is a project management approach that can be applied to any process to produce compelling ideas and effectively participate in activities. In other words, agile is a method for quickly finding complete projects that might help a company improve its performance. M&S will utilise this methodology to generate conceptions and handle all activities.

Waterfall: A waterfall is a continuous strategy or strategy that emphasises here on end user and includes clients in the planning process. The main purpose of using a waterfall model is to help

the employees move through the planning process in a systematic way. Results that can be concluded are that the firm's earnings are protected by splitting activity into continuous and consecutive phases.

Risk register

Risk or constraints	Likelihood	Impacts	Responsible	Actions to mitigate
Population protests	High	High	Human resource manager	• An intensive environment media effort, as well as coordination with key communities. • Observing protestor behaviour and security threats. • Incident management strategies, as well as activist briefings.
Supply chain capacity	High	High	Supply chain manager	• A greater focus on financial results and distribution network delivering capabilities. • Conducting frequent assessments of important providers' performance and putting in place appropriate steps. • The Workforce and Education Strategy's application focuses on key aspects.

Catastrophic incident	Medium	High	Incident commander	• Facilitating the development that emphasises protection, healthcare, and protection, as well as environment protection. • Confirmation of peer assessment to supervises incorporated geographic actually does work and also periodic time frames to look ahead to elevated happenings.
Losing talents in teams	Low	Medium	Team leader	• Personnel Planning Implementation- Equipped for Achievement - Creating, as well as integrating, hiring practices and development opportunities.

Managing risk:

Risk identification up front: During the project planning stage, the project team highlights the risks that are linked to the team's achievement. In this case, the owner's job is to figure out how likely each risk is to happen and how it would affect the project's progress. High-risk occurrences necessitate particular mitigation strategies. Low risks are recognised as assumptions that there is a significantly higher probability of a great result than a risk, and intermediate risks are controlled by the project leader aggressively (Charlton and et.al, 2020).

- Maintain to review possible risks all through the project: It's critical to conduct risk assessments at periodic intervals to examine threats and mitigate their adverse effects in order to achieve a favourable conclusion.
- Case a problem rapidly: This is a procedure in which the project manager takes a series of actions to handle all of the obstacles listed above it and address them as rapidly as possible in order to get the best outcomes. Consequently, the project's complete situation will be delayed.

Stakeholder Analysis

People with an interest in the project's outcomes are known as project participants. Primary stakeholders are those who have a direct interest in the project, while different parties are those who are impacted or impacted by the project's activities and are not immediately involved in the project. Participatory approach is useful for identifying, prioritising and affect an organisation in a growth project. For growth, the following is a stakeholder analysis:

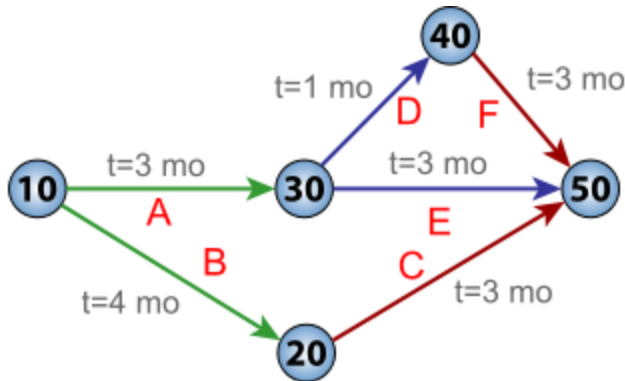
Low power and low interest: The general public and trade unions are participants in the company growth effort, but they have little influence and little interest. All of those are major stakeholder that is uninterested in the project's success.

Project scheduling and cost

The project can be planned according to a project plan that has been established. Terms of time and cost prediction are necessary to complete the project on schedule and within budget, allowing for market benefits. A project management plan may help an organisation get a venture off to a good start and achieve the targeted results. Program Evaluation and Review Technique (PERT), for example, is a control approach that may be used to estimate money and effort. PERT aids in managing projects by focusing on three primary factors: time, money, and technological expertise. For efficacy and high production, PERT is constantly linked to critical path method. PERT may be used by an organisation to establish the cost and time estimates for each activity in a plan (Woolcott and et.al, 2021).

Operations that take a long time and are expensive can be evaluated in between to see whether they can be replaced with substitutes, allowing the project's actual quality to be controlled. PERT assists organisations in making the best decisions possible while maximising the utilisation of effort and cost in the business. Because each operation can be monitored correctly for effort and expense, PERT may help organisations decrease the likelihood of project failure. PERT uses time to evaluate achievement, while actions are viewed as project's goals to be completed on time. One action's weak performance has an impact on the project's total duration and expense. To organise time, utilise the formulae below:

- $\text{Time} = (P + M + O)/3$ where P for pessimistic, m- most likely and O-optimistic
- $\text{Average time} = (P + 4M + O)/6$
- $\text{Standard deviation} = (P - O)/6$
- $\text{Variance} = [(P - O)/6]^2$



Consideration of resources:

After a suitable amount of time has passed since the project's planning, it is now time to execute the task in the most efficient manner possible. The planning process and managerial procedures put in place, but the obstacles are connected to the right planning and implementation and operations. Qualifications are necessary to make it a success and to ensure that it is carried out according to the plan.

- First, a continual assessment of the planning process is required to verify that each particular project is executed on budget even within the budgeted expenditures.
- Assessment of activities done for a number of times is very important updating of work-plans to portray actions as they are performed. This will also entail determining the actions that need to be accomplished but have not yet been finished. Following the update, it is simple to establish whether the project was finished within the initial time, price and effort constraints.
- Keep track of the budget: This involves determining how much money is really spent or consumed. It will allow the management to determine if the amount spent is within limits of the requirements or not. It aids in the development of methods that aid in the execution of work required inside the original estimate (Van der Hoorn and Killen, 2021).

During the project, it is a requirement to have a strong leader who can motivate all the staff members because due to COVID 19 people are nervous or afraid to do work where they have to meet a variety of other people, so for this reason it is essential to ensure risks are

minimised by prioritising peoples safety. Along with this, it is required set up effective communication strategies that help to connect staff members easily. Before COVID 19 it was easy for a company to take decisions and apply all the changes in the business. But during and after the COVID 19 some permissions are required by the authorities before a business can take further steps, for example, many retailers were not allowed to open because they were not "essential" in the governments view. A good leader can help to implement all the desires of the business in an effective manner, for this it is required to establish effective strategies to motivate people for excellent work. To assess the leader it is required to analysis the progress of employees and take feedback from them about leader. If the leader is not able to apply changes in the company in a good and timely manner then it may be necessary to replace the leader with one who has ability to apply changes in effectively and efficiently.

CONCLUSION

As per the above report it has been concluded the fundamentals of project management as well as the project's feasibility. With such a summary of major aspects that impact a successful project, essential project administration concepts and practices are highlighted. The participation of organisational units, as well as the function of coordination and control mechanisms, are summarised in the study. The project's human resource planning and leadership support are examined. The project plan was developed later in the report, as well as the timetable and estimated for completing the project. Approaches like PERT are used to assess cost - effectiveness. The project was also assessed for its organisational success.

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Managing Project In Organisation

Task 2

UWTSD

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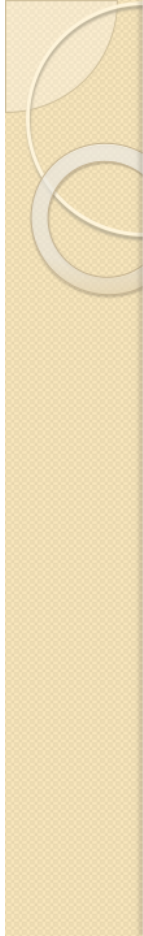
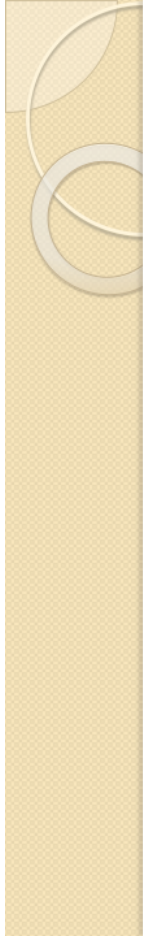


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Introduction

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- Marks and Spencer's ability to improve efficiency and retail operations will be examined in this study. Company wants to expand their project in South Africa so for this require to make proper management plan.



Causes of Project Failure

- A project's failure can be caused by a number of factors. The following are a few noteworthy reasons:
- **Bad Planning:** Proper project planning is critical to the success work completed. Enough efforts and money should be allocated to the activity.
- **Poor monitoring:** When monitoring is inadequate, a project leader will be unable to spot project delays, resulting in project delays.
- **Poor leadership:** The project manager is solely accountable for the development's successes and failures. Throughout important project scenarios, the project leader must act as a role model and ensure that the project is finished according to the stakeholders' expectations.



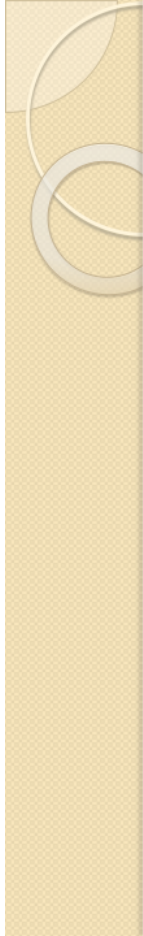
Methods to measure project performance

- Two sorts of methodologies can be used to assess the project's success:
- **The Return on Investment (ROI)** assesses the success of any project based on the amount of money invested. For a firm to succeed, the project's income must be larger than the expenditure.
- **Stakeholder Engagement and Support:** The performance of the project may be assessed by the involvement of all stakeholders and their willingness to help it achieve market leadership.



Project life cycle stages

- Stages of the project life cycle - It is also necessary to follow suitable processes and phases in order to properly perform a project in company. They can include –
- • The Concept generation Stage: This is first step of program development, during which the organization's management must devise an appropriate plan for achieving desired results quickly.
- • The Planning Phase - During this stage, the firm's managers examine its targeted aims and outcomes in order to achieve these in the most efficient manner possible.



Project change control and Evaluation

The organization's organizational change board reviews project adjustments and enhancements. The firm's board of directors must assess what modifications may be made to improve the project's standard and effectiveness. The committee of organizational change is responsible for overseeing the process of project modifications, as project alterations in the middle of development might jeopardize the work that has already been completed.

When beginning operations on projects, modifications must be recognized and reviewed in order to save money and time. Proposed modifications should be reported to the change management board and then thoroughly reviewed for breadth and advantages.



Conclusion

As per the above report it has been concluded that fundamentals of project management as well as the project's feasibility. With such a summary of major aspects that impact successful project, essential project administration concepts and practices are highlighted. The participation of organizational units, as well as the function of coordination and control mechanisms, are summarized in the study.



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- Malik, A. and et.al, 2021. Managing sustainability using financial accounting data: The value of input-output analysis. *Journal of Cleaner Production*. 293. p.126128.
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