

PRESENTATION OF THE SESSION

Did the tutor/assistant...?	1	2	3	4
1. Pitch the language appropriately				
2. Make appropriate use of the target language				
3. Show enthusiasm				
4. Control pace of delivery				
5. Control timing				
6. Speak clearly and concisely				
7. Make eye contact				

STUDENT PARTICIPATION AND INTERACTION

Did the tutor/assistant...?	1	2	3	4
1. Employ small group/pairwork				
2. Clarify understanding				
3. Handle questions appropriately				
4. Keep students involved				
5. Restrain dominant students				
6. Give support and guidance				
7. Monitor students' progress				
8. Use room layout effectively				

CLOSING THE LESSON

Did the tutor/assistant...?	1	2	3	4
1. Reiterate and summarise points				
2. Give clear instructions for follow-up				
3. Identify link with following session				
4. End the session positively and clearly				