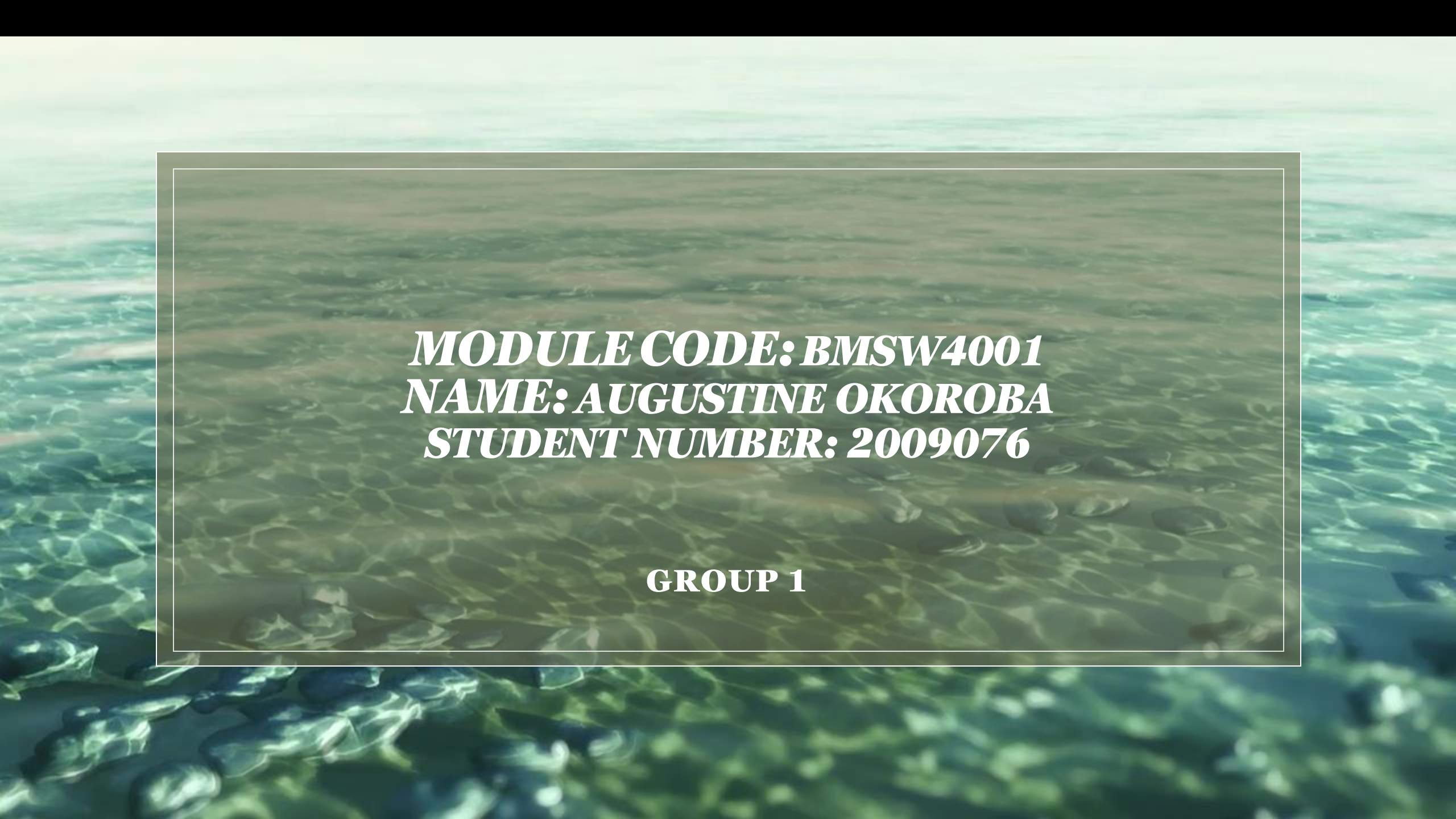




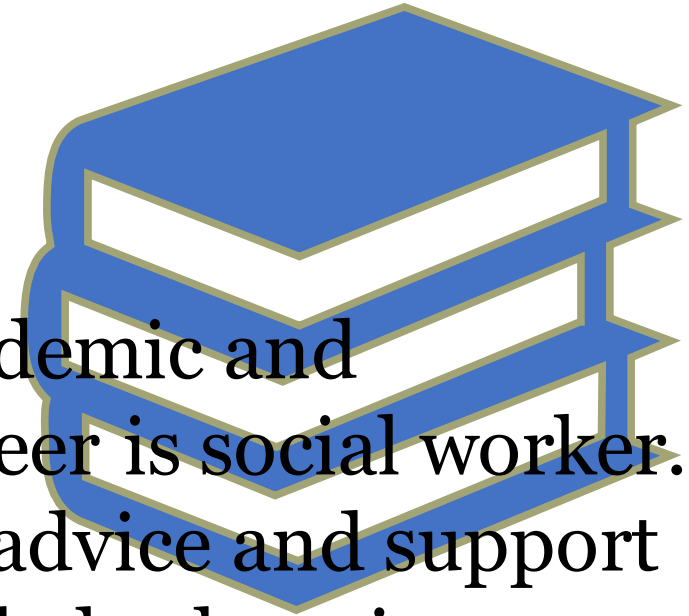
MODULE CODE: BMSW4001
NAME: AUGUSTINE OKOROBA
STUDENT NUMBER: 2009076

GROUP 1



INTRODUCTION

- This presentation is based on my academic and employability skills. My intended career is social worker. One of my job descriptions is to give advice and support to vulnerable adults and children, to help them improve their lives.



SKILLS REQUIRED FOR MY CAREER

- Communication: Ability to speak and write clearly when dealing with client's issue.
- Patience: Being patient will help to avoid getting frustrated with clients.
- Ethical Practice: To treat each person in a caring and respectful fashion.
- Understanding: Being able to think and act flexibly with what you know.
- Active Listening: Letting others know that you are listening, through facial through facial expression and verbal sounds.
- Time management: Effective time management to ensure clients receive the care they need.
- Tolerance: Able to tolerate people's behaviour from different race.
- Organisation: Ability to prioritise the urgency of clients need.

THESE ARE MY SKILLS

- Patience: Being patient to help avoid getting frustrated with your clients.
- Ethical Practice: Treat each person in a caring and respectful manner.
- Active Listening: Letting others know that you are listening, through facial expression and verbal sounds.
- Communication: Ability to speak and write when dealing with client's issue.
- Understanding: Being able to think and act on what I know.

MY SWOT ANALYSIS

- Strength: My greatest strength is patience. I always make sure not to be frustrated in any issues with my clients. Ethical Practice is also one of my greatest strength. Being able to treat each person in a caring and respectful manner.
- Weakness: My greatest weakness is time management. Not able to organise my time efficiently.
- Opportunity: My greatest opportunity would be my new career path I have chosen. Taking training courses and mentoring opportunities.
- Threat: My greatest threat as a social worker, may be high level of stress, high level of competition for the new roles.
- PDP: My Personal Development Plan is to work on those skills that I do not have now in order to achieve a full confidence and be productive in my social work.

SUMMARY

- In summary, I do understand that my skills, as compared in the world of work, would motivate me throughout the term of my academic, and increase my level of inputs in areas of employment, especially as social worker.

CONCLUSION

- In conclusion, prior to my academic and employability skills, I used to be under pressure in completing a simple task, and procrastination has always been my greatest weakness. But now, with the knowledge of Eisenhower time management theory, I can now prioritise my task. Doing the urgent, and important task first, decide when to do the tasks that are important, but not urgent. Then delegate the tasks that are urgent, but not important and finally, eliminate or delete the tasks that are not important, and not urgent.

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