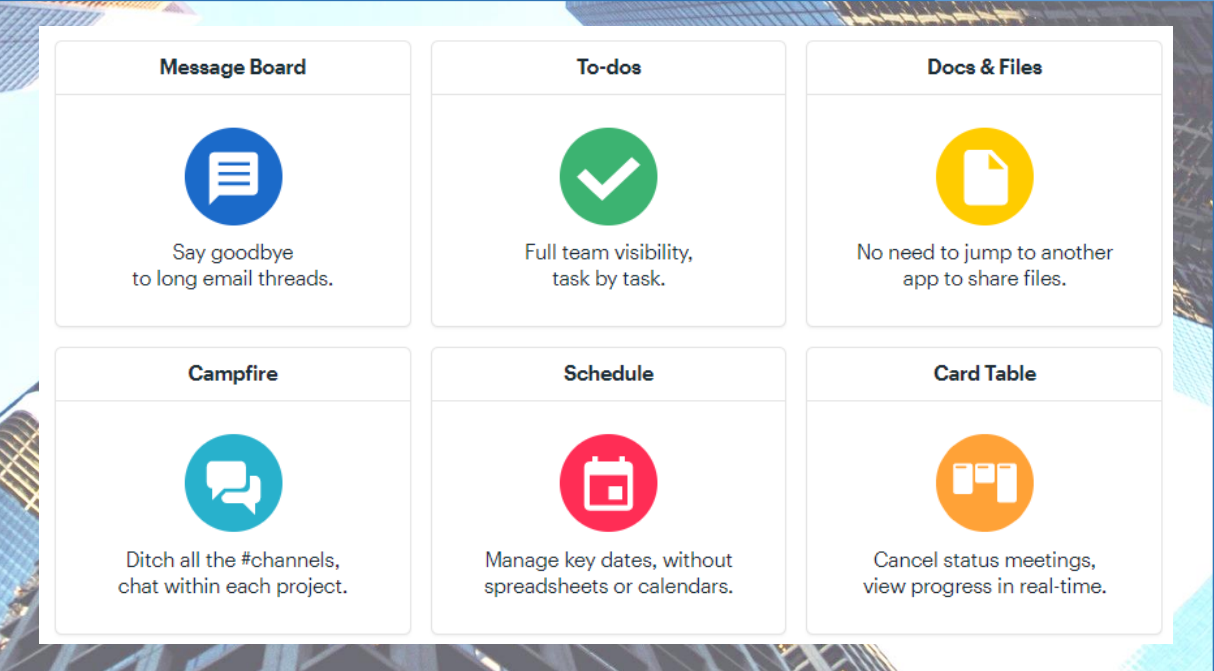


Knowledge Management (KM) System in Practice at Organisation X

Basecamp KM Application

ABOUT		How it will be used?	Accessed Points
Basecamp succeeds because it is the most convenient place for every individual in every position to put everything, work on the stuff, address the problem or work, establish on the stuff, and then provide the solution that constitutes each project. In addition on various operating systems scattered around, but all intuitively put together in one centralized location where everyone is able to collaborate together, whether in a work environment or remotely.		Basecamp is a project management and collaboration tool that aids in the organization of projects and communications. Its advantages are obvious: it organizes you and your duties through keeping it distinct when projects are due and accumulating all the details that you need to accomplish them; it provides everyone on your team as well as your business on the exact same page, which enabled you to collaborate with greater productivity in one place to work; and it facilitates you to retain supervision of projects while simply exchanging particular information as well as outcomes with clients.	1. Task lists are used for organizing and allocate tasks 2. An instantaneous chat platform (Campfires and Pings) 3. Sources to keep track of who has been working on which projects and furthermore 4. Hill Charts are useful allow you to monitor the project's advancement in the present moment.
Benefits (Pros and Cons)	Security Restrictions		
The Basecamp interface makes it very simple to add, arrange, and interact with tasks. When you have a quick question for someone on the team, use the "Campfire" function to communicate. Basecamp allows you to specify how frequently and about what you want to be notified. It conserves a lot of valuable time to be able to respond to user messages in Basecamp directly via email. Basecamp could use more view options. For instance, such as other task management tools, it would be nice to have an embedded option. Basecamp fails to enable you to add sections to tasks. Basecamp lacks the feature of time tracking. If you want to add a time monitoring feature, you must use third-party integrations.	You are not permitted to use our products to advocate for the annihilation, dominance, or oppression of people. Repeatedly threatening or attacking individuals or groups, including the use of racial slurs or degrading language, is not tolerated at Basecamp. We are unwilling to have a thing to do with you if you use Basecamp products that disclose other people's confidential data for the intent of harassment. Be gone if you are utilizing our services to create or share malware or spyware, including distant user monitoring. Phishing, also or other forms of fraud: It is not acceptable to fabricate information regarding who you are or who you please are affiliated with in order to steal from, extort, or cause harm to others.	Applicable Options Solopreneurs and freelancers: Excellent for maintaining an organized workflow. It allows for greater interaction between clients and employers, as well as a form for exchange and detailed organization of collaborative efforts. WordPress Sites: Excellent for keeping track of a site's requirements, development, and upkeep. Home-based Businesses: You have complete authority over the everyday operations of your business. You may even supervise the construction of a business by forming teams and allocating projects to each task.	
Name: Khaled Kbies Student Number: 2017907 Module Code: BMSW5106 Module Title: Knowledge and Information Management Skills for the Workplace Lecturer's Name: Toyin Adisa		References Barron, B. (2018). <i>Basecamp: An In-Depth Overview and Use Case Recommendations</i>. [online] Elegant Themes Blog. Available at: https://www.elegantthemes.com/blog/resources/basecamp-an-in-depth-overview-and-use-case-recommendations#:~:text=The%20toolbar%20at%20the%20top%20of%20the%20page [Accessed 20 Apr. 2023]. Basecamp (2019). <i>Basecamp</i>. [online] Basecamp.com. Available at: https://basecamp.com/. unito.io. (n.d.). <i>The Ultimate Beginner's Guide to Basecamp</i>. [online] Available at: https://unito.io/blog/ultimate-beginners-guide-to-basecamp/ [Accessed 20 Apr. 2023].	