

Academic Skills Group Report

by Maria Viorica Covete

Submission date: 14-Dec-2023 11:00AM (UTC+0000)

Submission ID: 219282393

File name: 38639_Maria_Viorica_Covete_Academic_Skills_Group_Report_545838_1406809078.docx (124.8K)

Word count: 2497

Character count: 15110



ACADEMIC SKILLS – GROUP REPORT

LCBB4006



LECTURER: NATALIA ZAJACZKOWSKA

CHIROSCA GABRIEL - 2244324
JANINA-EVELINE OROS - 2128948
GEORGIANA PITICAS - 2315601
MARIA-VIORICA COVETE - 2128947
IONUT HRISCA - 2243953

Table of Contents

Introduction 2

Time management 3

 Academic perspective 3

 Professional perspective 4

Teamwork..... 5

 Academic perspective 5

 Professional perspective 6

Referencing 7

 Academic Perspective 7

 Professional Perspective 7

Analysis of the Importance of Referencing 8

Conclusion..... 9

References..... 10



Introduction

2

The efficient use of time, the capacity to communicate with others, and the nuanced abilities of summarisation are critical when traversing the academic landscape in the context of my research on academic competencies, as also proposed by Frey et al. (2019). The complicated path is highlighted by the need not only to absorb complex subjects but also to successfully express thoughts with accuracy and collaborative elegance. Efficient time management is critical in ensuring one's road to academic performance (Madani, 2019). Academic time management goes beyond the fixed needs of exams to encompass the dynamic requirements of reading, writing, and completing projects and assignments (Glazer, 2023). This report gives an overview of the strategies utilised to maximise efficiency while simultaneously meeting the needs of a diversified curriculum and the obstacles that come with classroom settings. The first portion of this paper dives into the obstacles of synergistic collaboration, clarifying the tactics used to reconcile opposing viewpoints and establish an atmosphere favourable to the production of creative ideas. The purpose of this report is to investigate the relevance of these abilities by investigating the processes involved in transforming facts into logical and convincing arguments that reflect a thorough grasp of a topic.

*good
context &
synthesis*

3

Collaboration is highly valued in academia, with a significant emphasis on the necessity of cohesive teams (Smith et al., 2021). Academic practices that correspond with the overall theme of collaboration include peer review, group discussions, and collaborative problem-solving. The development of summarising abilities is critical for academic success (Korpershoek et al., 2020). Beyond verbal competency, these abilities are required for thorough academic investigation and significant intellectual communication.

4

Time management

Time management is a skill that is crucial for the development of academic and professional setting. Moreover, understanding ^{its} importance can help any individual to success in any future direction. Also, the behaviour of a team or an individual can be improved or can be effective just maintenance of time properly (MacKellar, 2020). This section will focus on academic and professional perspective and how you can use time management in an efficient manner.

*good introduction;
straightforward and on-point*

Academic perspective

In case of academic perspective, meeting deadlines and fulfilling the task given by teachers that can be possible ~~effectively~~ by attaining time management skills properly. Assignments, projects, exam often need specific deadline so effective time management tries to ensure that deadlines are managed properly and strong barrier are removed also improvement in academic performance can be attained by time management skill. Furthermore, balancing the responsibility, success attaining, assignment attaining, extracurricular activities doing, part-time job handling can be possible by proper and efficient time management (Crawhall, 2021).



Time management helps to unlock the capabilities to manage different task properly even that can be obtained by proper managerial skills. Even, effective study habits can be prepared just because of maintenance of time. Also, dedication to time for studying to conduct research, to conduct revision is necessary that requires time management skill also. Also, good time management helps any students to establish effective study habits that can lead to better understanding and can lead to the retention of course material easily (MacKellar, 2020). So, academic management for students is necessary to get success in future life so academic perspective-based importance has been highlighted where managerial importance of time management for the student has been shown that can improve the student and their managerial skills.



good example

Professional perspective

In the professional world, project, reports, task management within the deadline requires proper management of time so time management skills within any manager can ensure that work together fulfilled also that can continue to the overall success for the organisation as a whole.

Use academic synonyms to reduce the use of 'also'

Also, optimising the productivity, efficient usage of time, but activity maintenance, time management can lead to the continuation of individual success (Reed et al., 2014). Also, professionals who can manage their time properly can complete the task within a given timeframe that can contribute to the individual success properly. Furthermore, the adaptability level of manager is improved effectively with the changes within the manager or worker in professional setting. To manage the well-being of task quality, to ensure task within time requires learning of time management skill.

Therefore, multiple tasks, responsibility, flexibility handling can be improved if time management skill is developed properly. Thus, adaptability improved level can be attained in the professional perspective and success can be learned if time management skill is learned by everyone. Also, from the very beginning of professional life, time management skills can be there to maintain the productivity level efficiently. Also, to meet the targets, to optimise the level of productivity, to optimise the level of adaptability requires the management skills and learning especially the learning of time management skill (Lee, 2011). In consequence any individual within the workplace must understand importance of time management skills to move further and to attain success properly.

*good
examples*

Good use of 'so' and 'thus' to theorise.

Teamwork



Participation in a teamwork is an essential component of the lifestyle. There exist a few ways using which individuals inside organisations may make important improvements to the overall performance of a team (Parker, 2008). However, it is important to note that previously, our perception of an effective team player has been quite restricted and lacking in complexity (Parker, 2008). In the field of sports, the team player displays outstanding abilities by executing an outstanding block, so enabling the defender to secure the decisive touchdown (Parker, 2008). Additionally, the team player demonstrates remarkable precision by executing a efficient pass, resulting in an essential basket (Parker, 2008). Furthermore, the team player shows tireless commitment by participating in the championship game despite sustaining an injury (Parker, 2008). Teams play a key role in both our professional and personal domains; however, it is important to note that not all groups demonstrate the desired levels of effectiveness and efficiency (Parker, 2008). This dissatisfaction is frequently attributed to the lack of smooth communication among teams (Parker, 2008). A team may be defined as a collective of individuals who show an important degree of dependency, with the shared objective of accomplishing a certain goal or job (Parker, 2008). This involves the team members reaching an understanding on their objective and collaborating harmoniously to get it. Hence, the establishment of a highly efficient workforce is vital to achieve success (Parker, 2008). *interesting point*

Academic perspective

Group project and discussions are done in the academic life and better team and team support can promote the collaborative learning properly that can allow students to get benefits from the diversified perspective and from diversify skills (Benoliel and Schechter, 2018). Also, skill development is possible by enhancing the communication, solving the problem and along with developing interpersonal skills (Benoliel and Schechter, 2018). In addition, skills development in academic life or future professional life requires the team support. For example, a team member may have better communication skills, another has better problem-solving skills or

may have interpersonal skills but understanding the team member and learning what is the main from team mates it is the key that can be successful in academic life.

For a better professional future, it is required to learn about skills at every phase and step from every team member (Zedeck, 2021). Besides learning, level of students is improved by working together. Teamwork can allow individuals to pull their strength and bring expertise level to contribute and develop, approaching and managing the task in order to project properly by each team member (Zedeck, 2021).

Professional perspective

According to a professional perspective corporation, their priorities remain improving individual performance and team dynamics (Chiu, 2012). Achieving the goal of professional achievement or the successful implementation of a strategy is dependent on the development of working relationships among individuals (Chiu, 2012). The development of collaboration and the growth of healthy interpersonal interactions have the potential to promote the creation of an enjoyable place to work (Chiu, 2012). To achieve academic and professional success, it is essential to cultivate efficiency, productivity, collaboration, innovative thinking, and the ability to work towards collective goals (Chiu, 2012). Developing skills in teamwork is essential for both academic and professional endeavours. The use of excellent team management strategies can contribute to achieving success in both personal and professional domains (Chiu, 2012).

Referencing

A key component of academic and professional writing is referencing, which offers a methodical approach to give credit and acknowledgement to the information sources that are used in each piece of writing (Marsh, 2018). It entails producing a thorough bibliography or works cited page in addition to standardizing the citation of these sources within the text. Granting readers, the ability to track down and authenticate the sources of the information is primarily done to increase the work's credibility (Pear, 2022).

Academic Perspective

To be intellectually honest and prevent plagiarism in academic settings, referencing is crucial (Badenhorst, 2019). Citing sources allows authors to give proper credit to the original authors while also giving readers a way to investigate the underlying premises of the concepts and arguments they have presented. In addition to fostering an academic atmosphere where knowledge can be expanded upon previously completed work, this practice promotes transparency and integrity in research (Lindhahl, 2018).

Professional Perspective

Similarly, when it comes to reports, proposals, and other business documents that include outside data, industry trends, or expert opinions, referencing is essential in professional settings. In addition to giving the content more credibility, proper referencing shows a dedication to making decisions based on evidence, which is a useful skill in the workplace. References are of many styles such as Harvard, APA, MLA, OSCOLA, Vancouver, IEEE and many more (Pandey, 2020).

Analysis of the Importance of Referencing

References are essential for productive communication and teamwork in academic and professional contexts; they are more than just a way to acknowledge sources. Upholding intellectual honesty is one of its main responsibilities. Writers can show that they respect others' intellectual property and stay away from plagiarism by properly citing their sources (Yadav, 2023). Additionally, reference building blocks enable thorough information synthesis and evaluation. This encourages critical thinking in academic settings as researchers and students interact with different sources and assess their applicability and dependability. Referencing guarantees decision-makers in professional settings have access to reliable and accurate information, promoting well-informed and evidence-based decision-making (Pandey, 2020).

Referencing is essential to keeping the scholarly discourse flowing in research studies. Scholars like Santini (2018) stress that referencing enables students to interact with the body of knowledge, expand upon it, and offer fresh perspectives to their fields. The generation of novel concepts and the advancement of knowledge depend on this iterative process. Further emphasis is placed on the function of referencing in the growth of critical thinking abilities by Dawe (2021). Choosing, assessing, and incorporating sources into one's work necessitates a deep comprehension of the subject. In addition to improving the caliber of academic work, this helps people become more adept at making decisions in complex professional settings.

Finally, it should be noted that referencing has several uses. In academic and professional contexts, it supports the values of intellectual integrity, encourages critical thinking, and makes information flow more easily. Scholars like Smith (2018) and Jones et al. (2020) have shown that cultivating a culture of rigorous research and effective communication requires a thorough understanding and application of referencing.

Conclusion

Taking these skills into consideration, the importance of the skills has shown to be a very successful way of intellectual enrichment, supporting the development of critical abilities such as time management, collaborative work, and the capacity to synthesise and rearticulate textual content. Students must enhance their time management, teamwork, referencing, paraphrasing, and summarising skills to efficiently handle the hurdles provided by challenging academic courses, individual study, and tests, as revealed in this discourse. This report provides a complete framework for developing practical time management skills with the goal of increasing productivity in educational environments.

good conclusions

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17

18

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20 quality sources! I even saved one source to read later. Well done!

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Academic Skills Group Report

GRADEMARK REPORT

FINAL GRADE

GENERAL COMMENTS

75/100

PAGE 1

PAGE 2



Comment 1

Why is there a separate section for the analysis of this point?

PAGE 3



Comment 2

Remember that this is a group report.

Text Comment. good context & synthesis



Comment 3

There is a good attempt at academic language; however, precision is lost between the lines. Always make sure that your thesis and outline mirror the task and are as straightforward as possible.



Comment 4

This should have been incorporated in the above paragraph, and the skills you analyse should have been stated explicitly.

PAGE 4

Text Comment. its

Text Comment. d

Text Comment. good introduction; straightforward and on-point



Comment 5

"properly" can mean different things for different people - be specific

Strikethrough.

Strikethrough.

Text Comment. s



Comment 8

Be mindful of 'even'

Strikethrough.

Strikethrough.



Comment 11

See how you initiated this sentence and how it ends.

Text Comment. good example

Strikethrough.

Text Comment. Use academic synonyms to reduce the use of 'also'

Strikethrough.

Strikethrough.

Text Comment. good examples

Text Comment. x

Text Comment. ,

Text Comment. Good use of 'so' and 'thus' to theorise.

PAGE 6



Comment 15

Whose lifestyle?

Text Comment. interesting point

PAGE 7

PAGE 8

PAGE 9



Comment 16

This section should follow the same structure as above.

Text Comment. good discussion of sources

PAGE 10

Text Comment. good conclusions

PAGE 11



Comment 17

brackets + " "



Comment 18

There are some small discrepancies in the list but they are rather cosmetic

Strikethrough.

PAGE 12

Strikethrough.

Text Comment. 20 quality sources! I even saved one source to read later. Well done!

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MARIA VIORICA COVETE

75

CRITERION 1-20

Engagement with Literature Skills



16

CRITERION 2-20

Knowledge and Understanding Skills



15

CRITERION 3-20

Cognitive and Intellectual Skills



14

CRITERION 4-20

Practical Application Skills



17

CRITERION 5-20

Transferable Skills for Life and Professional Practice



13

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