SOUND OF MIND FESTIVAL

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The Event

Sound of Mind Festival is a 2-day electronic music and wellness festival, taking place 12th-13th August 2022 at Capesthorne Hall, Macclesfield. Sound of Mind is borne out of a recognition that music fans and electronic music lovers now place great importance in their mental health and wellbeing, and as a result now have different desires when looking to escape the rat race for their festival experience. Sound Of Mind will provide them the electronic music festival experience they expect, plus numerous opportunities to relax, unwind and leave the festival feeling replenished and reinvigorated, rather than tired, rundown and suffering from the typical post-festival blues.

When deciding on the concept for the event, the 5 W's (who, what, why, when and where) were used to develop the idea and give a loose framework with which to work in which would then further be refined and developed into the project brief. Goldblatt (2001 cited Booth 2010) explains the importance of the 5 W's in event planning, as they "help to determine whether an event is feasible, viable and sustainable".

The event concept - 5 W's

Who

The event will be targeted at electronic music fans who are looking for something different from their festival experience. McGroarty (2020) reported that 60% of millennials/Gen Z believe that "the way we take care of our health will be the most lasting societal change after the pandemic", while a recent vice study (Appendix A) showed huge increases in what millennials viewed as most important to them compared to pre-pandemic values, with emotional, medical and physical wellbeing all rising significantly. Consequently, the festival will be targeted at 18-35 year old fans of electronic music who place an ever-increasing` significance on their own wellbeing.

What

Sound Of Mind is a two-day electronic music festival that fuses the traditional electronic music festival theme of dancing and partying with an increasing need for people to relax, unwind and reset. The music will consist of ambient and soundscape music in the day, from some of the scene's leading names, while festivalgoers are able to access the wide range of wellness focused practices and workshops on offer. The music will transition to more club-focused late night sounds during the night, as the festival offers a complete package for people looking to relax and dance.

Why

It's evident that there is a desire for festival goers to recharge, as well as let their hair down and rave. While some festivals have tried to incorporate wellness and mindfulness practice within their festival set up, such as Bluedot Festival's Elevate area which offered yoga, meditation, hot tubs and massages (Kate, 2019), no festival has launched with wellness at the absolute core, with programming to coincide with the theme of the festival.

When

The festival will take place 12th and 13th August 2022. The date means it is peak festival season, most likely to take place with good weather, and avoids clashing with established rival electronic music festivals

such as Creamfields, which usually takes place during the August Bank Holiday weekend later in the month.

Where
The festival will take place at Capesthorne Hall in Macclesfield. Capesthorne Hall is set in 100 acres of "beautiful Cheshire countryside" and has a solid history of hosting large capacity events. The capacity can reach 9,000, but as the festival Is debuting and doesn't have the infrastructure or personnel required to accommodate so many festivalgoers, we will cap capacity at 3,000. We will utilise the grounds of Capesthorne hall accordingly to host 3,000, giving revellers enough space to be comfortable, but close enough to generate an atmosphere. The sitemap will document the layout of the festival accordingly.

Licensing

In order to host the festival, we must obtain a premises license, which allows events over 499 capacity to take place, as opposed to the Temporary Events Notice (TEN) which would be applicable for events under 499 capacity (Mitchell, 2019). The licensing Act 2003 stipulates that in order to engage in licensable activities such as the sale of alcohol the provision of regulated entertainment, the applicant for the premises license must meet four fundamental licensing objectives –

a) The prevention of crime and disorder;
b) Public safety;
c) The prevention of public nuisance; and
d) The protection of children from harm

This event safety management plan (ESMP) will go into greater detail as to how each of those licensing obligations will be met, and the four objectives will remain at the centre of any decisions made. As the event will be 18+ there will be less procedures put in place for the last objective, other than ensuring that children don't have access to and aren't present during the festival.

In order to obtain a premises license for Sound of Mind Festival, we must complete the application via Cheshire East Council (Appendix B) as they are the council which legislates for the location Capesthorne Hall resides in.

Licensing Objectives

The Prevention of crime and disorder

Security
Sound of Mind Festival will outsource and contract SIA trained security to man key positions around the festival site. Pendergast (n.d.) recommends 1 security guard per 100 guests as a rule of thumb, so using that as a yardstick we will employ 30 security staff. All security staff will be qualified and have experience of the type of event being organised, as laid out in the Purple Guide.

Drugs policy
Dance music and electronic music is synonymous with drug use amongst the attendees, with over 50% attending music festivals taking drugs (Doward, 2019). In order to ensure the safety of the guests, Sound

of Mind will employ a strict zero-drug policy. There will be a handful of amnesty bins at the entrance to the main stage, allowing festivalgoers to dispose of their drugs. All of those drugs will be passed on to the police at the earliest convenience. Any person found to be in the possession of drugs outside of disposing them in the amnesty bin will be handed to the police.

The security staff will be qualified to carry out searches upon entry to the mainstage, ensuring a robust search using dog handlers that will uncover any drugs on a person looking to gain entry into the main stage.

Stewards
We will hire stewards who will be stationed at the entrance to the stages, and they will have clickers in order to ensure the capacity isn't being exceeded.

Alcohol
Festivalgoers will be allowed to bring their own alcohol to the event. This will be limited to a crate of 12 beers or a box of wine and will be restricted to the social areas and campsites. Any further alcohol purchases will be made from the designated bars around the mainstage. Anybody regarded to be excessively drunk will be refused service, and if necessary will be escorted from the festival by security.

Bar
Sound Of Mind Festival will employ a 'Challenge 25' policy and refuse to serve anyone that isn't able to provide sufficient ID to prove they are over 18. The only forms of ID that will be accepted will be physical driving licenses or passports. No other form of ID will be sufficient. There will only be two bars open in the main stage, so there will be 8 staff allocated to the bars, to ensure people are served in a prompt manner. The bars will sell a range of beers, spirits, wine, soft drinks and water. We will also deploy one of the SIA-approved Security team members to each of the bar, to assist with any issues and to help enforce the 'Challenge 25' policy.

Public Safety

Public safety is of paramount important to the planning surrounding Sound of Mind Festival, and so we will be taking all precautions necessary in accordance with The Occupiers Liability Act (1957) (UK Government, 1957). The main law which governs health and safety at work in the UK is the Health and Safety at Work Act 1974 (HWSA) (UK Government, 1974), "This places general duties on employers, the self-employed and people in control of premises to ensure, so far as is reasonably practicable, the health and safety of their employees and anyone else that may be harmed by work activities or the workplace, e.g. the audience."

To do this, we must complete a risk assessment, to ensure that all potential risks are identified, and actions put in place to prevent them, or things to be in place to respond if something that does put the safety of staff and audience at risk takes place. For this we will use the template laid out in the Purple Guide (Purple Guide, 2017).

Risk Assessment

Hazard	Who is at risk?	Controls in place	Further Action needed
Lake to one side of the stage	attendees and staff	Station 2 stewards equidistance apart to ensure no intoxicated person enters the lake. Cordon off the lake and provide lifebuouys	
Slips and trips	attendees and staff	All areas of the site will be well lit. Woodchip will be put down in the communal/picnic area. Cables will run around the perimeter of any public space, and be covered by cable ramps	
Dehydration	Attendees and staff	There will be ample water points situated on the site	in the event of extreme hot weather stewards will give out bottles of water
Crowd surge causing a crush	Attendees	There is enough space in the entrance and exit, plus more than enough space for the capacity in the stages, to ensure that no area is overcrowded	
Food poisoning	attendees and staff	Food vendors will be experienced in outdoor events and have the relevant food safety certificates.	Food vendors will be checked by the health and safety officer

Fire Safety

Fire safety is of extreme importance to Sound of Mind Festival, and as such we will put in place measures which is compliant with the Regulatory Reform (Fire Safety) Order 2005. In accordance with this order, we will carry out a fire safety risk assessment and implement the necessary fire precaution and protection measures in order to minimise the risk of fire at the festival. See below for the relevant risks that could be associated to the festival:

- Deliberate ignition
- Cooking and catering appliances (including barbecues)
- Cigarettes, matches and lighters
- Campfires and bonfires
- Fixed and portable heating appliances
- Hot processes welding, hot cutting, angle grinding, blacksmiths

- Faulty or misused electrical equipment
- Light equipment and light fittings in general
- Naked flame candles, garden flares, open flame equipment
- Vehicle exhausts
- Lightning Strikes

In addition, we have also identified a number of combustible materials that could be the source of fire, in order to help us monitor any fire risks. There are:
- Non-flame-retardant tents and marquees
- Non-flame-retardant stages, backdrops, drapes, scenery and screens
- Non-flame-retardant displays and stands
- Packaging materials, waste and litter
- Flammable gases (LPG cylinders)
- Fuel stocks for generators
- Seating, cushions, soft furnishings
- Temporary floor and wall coverings
- Vehicles

We will take all the measures necessary to make sure the event goes ahead safely, so will take precautions such as ensuring the LPC cylinders are installed, stored, used and transported safely, using fire-retardant fabrics for tents/marquees and other temporary demountable structures, ensuring there are adequate distance between temporary structures, traders and refreshment stands, and ensuring rubbish and waste, such as fat waste, is regularly removed from the site.

In the event of any fire, Macclesfield Fire Station is 5 miles away, and Wilmslow Fire Station is 6 miles away, so the callout time and response will be fast.

Crowd Management
Crowd management is also of utmost importance to the festival, and safety of attendees. For crowd management, we will follow the Management of Health and Safety at Work Regulations 1999 (UK Government, 1999) and the previously mentioned Occupiers Liability Act 1984 (UK Government, 1984). We will also use guidance such as Managing Crowds Safely HSG 154 (HSE, n.d.)

Transport
A free shuttle bus will be provided which will run from Macclesfield, which is five miles away. There is also parking available (see site map) for weekend campers. The use of caravans and campervans is prohibited due to space restrictions. Artists will be shuttled from their hotel to the festival and out of the festival via designated vehicles, and will be dropped off at the beginning of the road that leads directly behind the mainstage. This will allow for smooth transport and unpacking of any equipment they have, live hardware, instruments or records bags.

The prevention of public nuisance

Noise management

The Control of Noise at Work Regulations 2005 require certain actions to be taken in order to not expose workers (or attendees) from certain volumes averaged over a working day and must not exceed certain levels. In relation to this, we will ensure that levels of noise exposure do not exceed daily noise exposure of 87 dBA; peak sound pressure of 140dBC, and the peak sound pressure level will not exceed 140dB. We will put measures in place to ensure that people's hearing isn't put at risk, and local residents aren't disturbed by the noise. Capesthorne Hall is situated in an isolated location, but there are residents in relatively close proximity, so they will be considered.

Stage opening and close times

The stages will begin with live music at midday, and the stages will close at 1am, as seen in figure 1, taken from the premises license application. The stages will open and close in line with these times.

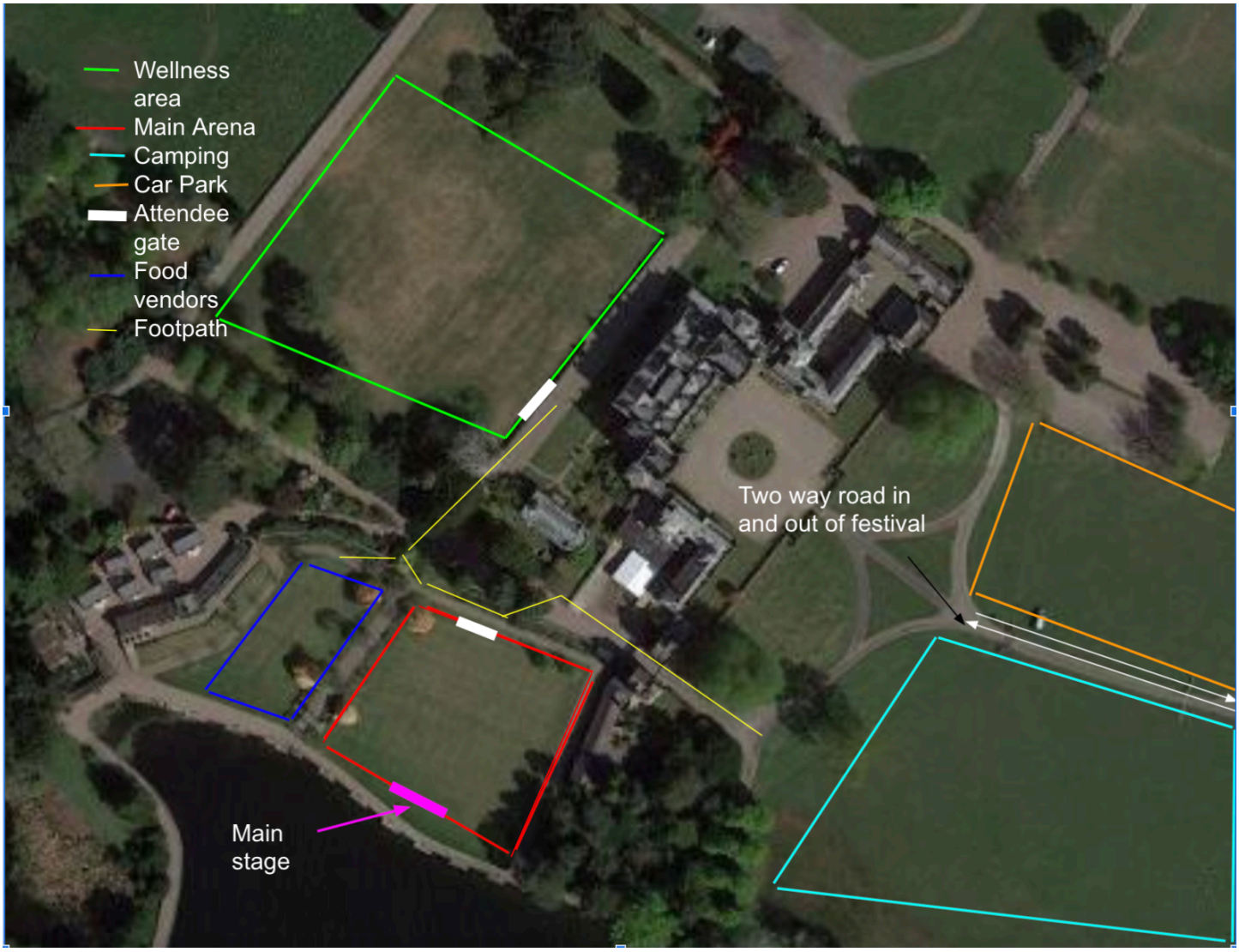
FRIDAY				
	Start	12:00	End	01:00
	Start		End	
SATURDAY				
	Start	12:00	End	01:00
	Start		End	

Figure 1. Live Music schedule

Communication

Communication will be made via radios that each team will have. Each team will be setup on a different channel to enable relevant conversations to happen with the correct team members to avoid any confusion, and managers and organisers will be set up on a private channel for any confidential conversations.

Site Plan


Wellness area
Main Arena
Camping
Car Park
Attendee gate
Food vendors
Footpath
Two way road in and out of festival
Main stage

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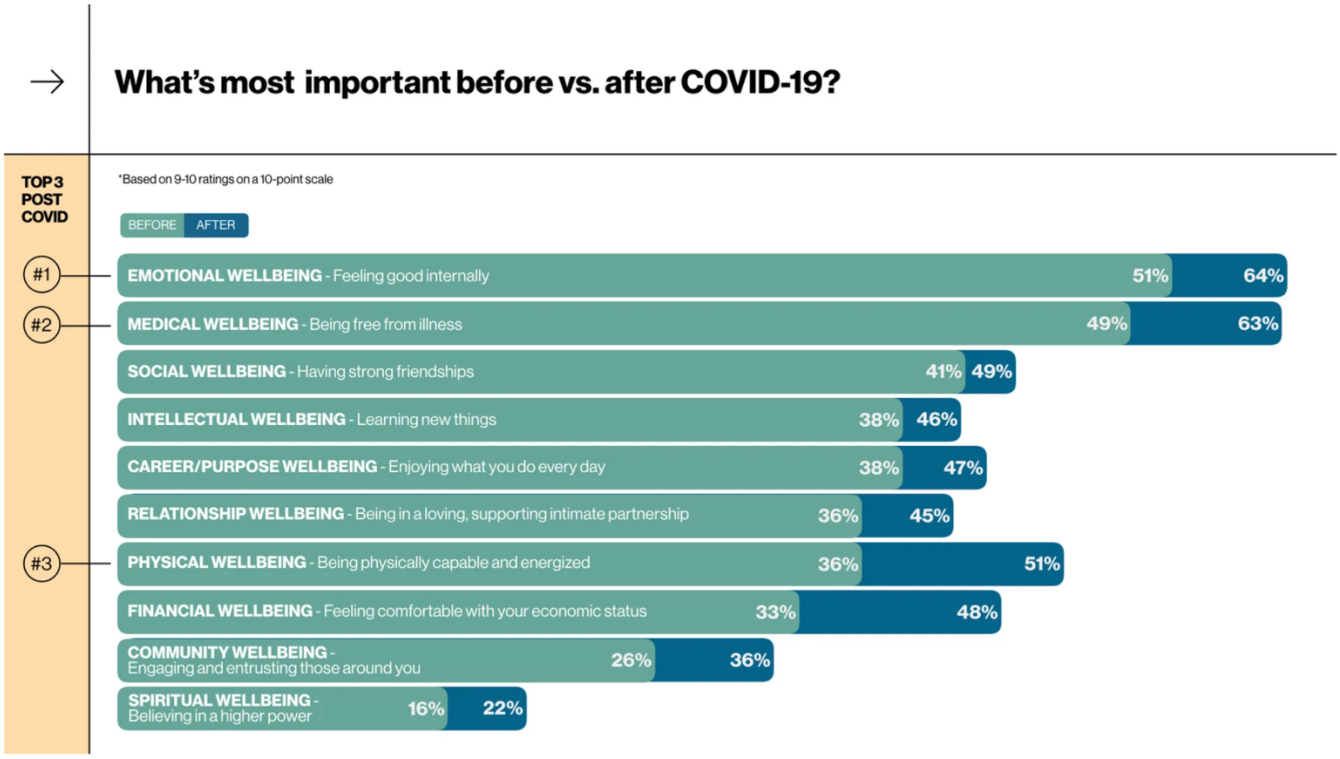
Appendix

Appendix A – 2020 Vice Study of millennials view on wellbeing



ALL DATA FROM VICE MEDIA GROUP'S COVID-19 STUDY, A PRESCRIPTION FOR THE FUTURE, JUNE 2020. ALL CHARTS DESIGNED BY SAMANTHA ALDEBORGH.

Appendix B – Premises license application

Cheshire East
Application for a premises licence
Licensing Act 2003

For help contact
licensing@cheshireeast.gov.uk
Telephone: 0300 123 5015

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	Sound of Mind Festival	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

○ Yes ◉ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name	Ben	
* Family name	Morling	
* E-mail	info@benmorling.co.uk	
Main telephone number	0044 7710 433 080	Include country code.
Other telephone number		

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

○ Applying as a business or organisation, including as a sole trader

◉ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

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Your Address

Address official correspondence should be sent to.

* Building number or name	11
* Street	Austin Drive
District	Didsbury
* City or town	Manchester
County or administrative area	
* Postcode	M206EB
* Country	United Kingdom

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* required information

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

(•) Address ( ) OS map reference ( ) Description

Postal Address Of Premises

Building number or name	Capesthorne Hall
Street	Congleton Road
District	Siddington
City or town	Macclesfield
County or administrative area	Cheshire
Postcode	SK119JY
Country	United Kingdom

Further Details

Telephone number	
Non-domestic rateable value of premises (£)	

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- [x] An individual or individuals
- [ ] A limited company / limited liability partnership
- [ ] A partnership (other than limited liability)
- [ ] An unincorporated association
- [ ] Other (for example a statutory corporation)
- [ ] A recognised club
- [ ] A charity
- [ ] The proprietor of an educational establishment
- [ ] A health service body
- [ ] A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- [ ] A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- [ ] The chief officer of police of a police force in England and Wales

Confirm The Following

- [x] I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- [ ] I am making the application pursuant to a statutory function
- [ ] I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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INDIVIDUAL APPLICANT DETAILS

Applicant Name

Is the name the same as (or similar to) the details given in section one?

(•) Yes ( ) No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name	Ben
Family name	Morling

Is the applicant 18 years of age or older?

(•) Yes ( ) No

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

(•) Yes ( ) No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	11
Street	Austin Drive
District	Didsbury
City or town	Manchester
County or administrative area	
Postcode	M206EB
Country	United Kingdom

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

(•) Yes ( ) No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	info@benmorling.co.uk
Telephone number	0044 7710 433 080
Other telephone number	
* Date of birth	28 / 09 / 1990 (dd mm yyyy)

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* Nationality	British	Documents that demonstrate entitlement to work in the UK
Right to work share code		Right to work share code if not submitting scanned documents

Add another applicant

< Previous 1 2 3 **4** 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Next >

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OPERATING SCHEDULE

When do you want the premises licence to start? 12 / 08 / 2022 (dd mm yyyy)

If you wish the licence to be valid only for a limited period, when do you want it to end 15 / 08 / 2022 (dd mm yyyy)

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Capesthorne Hall is a family-owned stately home which is set in 100 acres of the beautiful picturesque Cheshire countryside. We plan to run a music festival in the grounds, with the main arena selling alcohol. The main arena will be in the lawn adjacent to the hall, set against the lake

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

(●) Yes ( ) No

Standard Days And Timings

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

MONDAY	Start		End	
	Start		End	
TUESDAY	Start		End	
	Start		End	
WEDNESDAY	Start		End	
	Start		End	
THURSDAY	Start		End	
	Start		End	
FRIDAY	Start	12:00	End	01:00
	Start		End	
SATURDAY	Start	12:00	End	01:00
	Start		End	
SUNDAY	Start		End	
	Start		End	

Will the performance of live music take place indoors or outdoors or both?

( ) Indoors (●) Outdoors ( ) Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

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State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Live music and licensable activities will be authorised. The music will be amplified, and consist of DJ sets and live performances using electronic hardware, synths and instruments.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

(•) Yes ( ) No

Standard Days And Timings

MONDAY

Start ____ End ____
Start ____ End ____

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start ____ End ____
Start ____ End ____

WEDNESDAY

Start ____ End ____
Start ____ End ____

THURSDAY

Start ____ End ____
Start ____ End ____

FRIDAY

Start 12:00 End 01:00
Start ____ End ____

SATURDAY

Start 12:00 End 01:00
Start ____ End ____

SUNDAY

Start ____ End ____
Start ____ End ____

Will the playing of recorded music take place indoors or outdoors or both?

( ) Indoors (•) Outdoors ( ) Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

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State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

(●) Yes ( ) No

Standard Days And Timings

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

MONDAY	Start		End	
	Start		End	
TUESDAY	Start		End	
	Start		End	
WEDNESDAY	Start		End	
	Start		End	
THURSDAY	Start		End	
	Start		End	
FRIDAY	Start	12:00	End	00:30
	Start		End	
SATURDAY	Start	12:00	End	00:30
	Start		End	
SUNDAY	Start		End	
	Start		End	

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Will the provision of late night refreshment take place indoors or outdoors or both?

- ○ Indoors
- ◉ Outdoors
- ○ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

(•) Yes ( ) No

Standard Days And Timings

MONDAY

Start [ ] End [ ]
Start [ ] End [ ]

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start [ ] End [ ]
Start [ ] End [ ]

WEDNESDAY

Start [ ] End [ ]
Start [ ] End [ ]

THURSDAY

Start [ ] End [ ]
Start [ ] End [ ]

FRIDAY

Start [12:00] End [00:30]
Start [ ] End [ ]

SATURDAY

Start [12:00] End [00:30]
Start [ ] End [ ]

SUNDAY

Start [ ] End [ ]
Start [ ] End [ ]

Will the sale of alcohol be for consumption:

(•) On the premises ( ) Off the premises ( ) Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

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State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name	Ben
Family name	Morling
Date of birth	28 / 09 / 1990 (dd mm yyyy)

Enter the contact's address

Building number or name	11
Street	Austin Drive
District	Didsbury
City or town	Manchester
County or administrative area	Greater Manchester
Postcode	M206EB
Country	United Kingdom
Personal Licence number (if known)	
Issuing licensing authority (if known)	

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

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- ○ Electronically, by the proposed designated premises supervisor
- ○ As an attachment to this application

Reference number for consent form (if known) [ ]

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

MONDAY	Start		End	
	Start		End	
TUESDAY	Start		End	
	Start		End	
WEDNESDAY	Start		End	
	Start		End	
THURSDAY	Start		End	
	Start		End	
FRIDAY	Start	10:00	End	01:00
	Start		End	
SATURDAY	Start	11:30	End	01:00
	Start		End	
SUNDAY	Start		End	
	Start		End	

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

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Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

b) The prevention of crime and disorder

Sound of Mind Festival will outsource and contract SIA trained security to man key positions around the festival site. Pendergast (n.d.) recommends 1 security guard per 100 guests as a rule of thumb, so using that as a yardstick we will employ 30 security staff. All security staff will be qualified and have experience of the type of event being organised, as laid out in the Purple Guide. Dance music and electronic music is synonymous with drug use amongst the attendees, with over 50% attending music festivals taking drugs (Doward, 2019). In order to ensure the safety of the guests, Sound of Mind will employ a strict zero-drug policy. There will be a handful of amnesty bins at the entrance to the main stage, allowing festivalgoers to dispose of their drugs. All of those drugs will be passed on to the police at the earliest convenience. Any person found to be in the possession of drugs outside of disposing them in the amnesty bin will be handed to the police.

The security staff will be qualified to carry out searches upon entry to the mainstage, ensuring a robust search using dog handlers that will uncover any drugs on a person looking to gain entry into the main stage

c) Public safety

Public safety is of paramount important to the planning surrounding Sound of Mind Festival, and so we will be taking all precautions necessary in accordance with The Occupiers Liability Act (1957) (UK Government, 1957). The main law which governs health and safety at work in the UK is the Health and Safety at Work Act 1974 (HWSA) (UK Government, 1974), "This places general duties on employers, the self-employed and people in control of premises to ensure, so far as is reasonably practicable, the health and safety of their employees and anyone else that may be harmed by work activities or the workplace, e.g. the audience."

d) The prevention of public nuisance

The Control of Noise at Work Regulations 2005 require certain actions to be taken in order to not expose workers (or attendees) from certain volumes averaged over a working day and must not exceed certain levels. In relation to this, we will ensure that levels of noise exposure do not exceed daily noise exposure of 87 dBA; peak sound pressure of 140dBC, and the peak sound pressure level will not exceed 140dB. We will put measures in place to ensure that people's hearing isn't put at risk, and local residents aren't disturbed by the noise. Capesthorne Hall is situated in an isolated location, but there are residents in relatively close proximity, so they will be considered.

Stage opening and close times
The stages will begin with live music at midday, and the stages will close at 1am, and the stages will open and close in line with these times

e) The protection of children from harm

N/A

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination** with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

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- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

(i) any page containing the holder's personal details including nationality;
(ii) any page containing the holder's photograph;
(iii) any page containing the holder's signature;
(iv) any page containing the date of expiry; and
(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

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If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at https://www.gov.uk/prove-right-to-work) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

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- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.
To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm
Band A - No RV to £4300 £100.00
Band B - £4301 to £33000 £190.00
Band C - £33001 to £8700 £315.00
Band D - £87001 to £12500 £450.00*
Band E - £125001 and over £635.00*
*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee
Band D - £87001 to £12500 £900.00
Band E - £125001 and over £1,905.00
There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.
Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.
If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time
Capacity 5000-9999 £1,000.00
Capacity 10000 -14999 £2,000.00
Capacity 15000-19999 £4,000.00
Capacity 20000-29999 £8,000.00
Capacity 30000-39000 £16,000.00
Capacity 40000-49999 £24,000.00
Capacity 50000-59999 £32,000.00
Capacity 60000-69999 £40,000.00
Capacity 70000-79999 £48,000.00
Capacity 80000-89999 £56,000.00
Capacity 90000 and over £64,000.00

* Fee amount (£) 100.00

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

* Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

* The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

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☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	Ben Morling
* Capacity	Owner
* Date	25 / 07 / 2021 (dd mm yyyy)

Add another signatory

Once you're finished you need to do the following:
1. Save this form to your computer by clicking file/save as...
2. Go back to https://www.gov.uk/apply-for-a-licence/premises-licence/cheshire-east/apply-1 to upload this file and continue with your application.
Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

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