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Introduction

- The purpose of getting involved with an academic environment is strongly connected
- with the employability of an individual. Every individual wants to make him stronger
- for employability by being a part of higher education. I am also on the same track and
- I want to be a care home manager in future. It is important for an individual to have
- enough practical and theoretical knowledge for preparing himself for that particular
- role. It is not only about gathering the concepts of academic and employability skills
- but also about being able to make the application of those. There is a requirement of
- continuous self-assessment to identify the strength and weaknesses of an individual
- and make progress according to the result of that assessment. I am also familiar with
- a few self-assessment tools like a management tool, personal development plan,
- SWOT analysis for my personal and academic improvement. This presentation is for
- the analysis of my academic and employability skills with the help of those tools

•Knowledge of basic academic skills in terms of academic writing,

academic reading, researching, paraphrasing, referencing,

summarising etc (Blaxell and Moore, 2012).

•The ability to communicate with others i.e. communication skills and

listening ability

•Critical thinking ability and problem-solving mind-set (Husam and

Abraham, 2019)

•Time management skills for appropriate utilisation of time

•Team working skills



Academic and employability skills for the intended career (part 2)

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- The ability to think strategically for making the best possible decision in real time working environment.
- Project management and organisational skills
- Strong leadership and the ability to motivate others during tough times
- Working in partnership with the employees of the organisation and services
- Conflict management skills, coaching and mentoring

SWOT analysis



Strengths

- My academic skills in terms of academic reading and writing are very strong. I am also able to make appropriate applications of my skills (Bhagra and Sharma, 2018).
- I always feel confident about myself and it allows me to get involved with different learning environments without any hesitation (Sulphey, 2015).
- My problem-solving and decision-making skill is also in progress

Weaknesses

- I do not have enough professional experience which is important for the role of a care home manager
- The skills of leadership can only be gained through continuous practises by involving oneself with different work environments (Osmani et al. 2019)
- The standard of my time management skill is moderate and I need to work on improving as I am not able to complete multiple tasks during pressure time

Swot analysis part 2

Opportunities

- I have the opportunity of getting attraction from the employers of distinct care

homes by diversifying my portfolio of skills (Rowe and Zegwaard, 2017)

- I am also getting the opportunities for gaining continuous theoretical and

practical knowledge during the completion of my learning in this module

Treaths

- There are continuous possibilities of internal and external distraction during the

completion of study and development of skills

- In the 3eld of employment, there are many existing candidates with a higher level of skill and it is very tough for all of them for reaching the intended career

Time management tools

• My personal development plan is focused on improving the

standard of the existing weaknesses in myself

• I make changes in this plan as per my progress in real-time

• Currently, I use this development plan mainly for the improvement

of time management and problem-solving skills (Scott et al. 2019).

• I am also seeking some professional opportunities where can I

prepare myself by developing a few needed professional skills for

the role of care manager

Personal development plan

My personal development plan is focused on improving the standard of the existing weaknesses in myself

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Conclusion

It is found that the availability of academic and employability skills makes an individual stronger for being a part of his intended career. It helps me to be more confident and handle the existing obstacles on my own. Skills like communication, time management, critical thinking ability, teamwork are all crucial parts of an academic environment and it helps an individual student to get compatible for future professions as well. Moreover, the development of employability skills such as leadership, organisational skills, and conflict management can also be learnt by being a part of the academic environment. As per SWOT analysis, my academic skills are mostly strong and my weaker areas are connected with time management and problem-solving. My personal development plan is also helping me to work on the improvement of existing weaknesses within myself. The continuous application of it will surely make me ready for my intended career as a care home manager.

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