

Academic Employability Skills
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Executive Summary

This module covers the expertise required and the necessary skills in education and employability.

The module will assist and help improve different skills at the academic level of employability.

This will teach students an appreciation for carrying out research or studies, various aspects of current employability skills ready to be useful, develop trust, skill-building and becoming an effective employee (Nyaega, 2020).

To assist in the creation of skills and information regarding aspects of employability needed for the environment of work situations.

In this section, this study prepares you for a reflection on learning and thus, how these would relate to my tutorial and professional life.



Introduction

Students of higher education should be confident before starting any new jobs or embarking on a new career, as education is the most important and final stage in the development of the knowledge and skills required for employment.

Developing skills also helps to boost academic performance as should assist around seeking employment or promotion.

The second part of this review will explain the reflection on my learning of this module, the study of the literature published on 4 topics and its implications in personal, professional, and academic life.



Reflection on my learning

Learning from this module has been presented in the following in the light of some reflection theories:

Gibbs reflective cycle (1988)

This module taught me some academic and employability skills such as:

Application and understanding of IT skills, how the usage of software and technology can be of great benefit, how to follow directions more easily, higher cognitive method, how to better plan, coordination in my thinking, language skills, how better communication benefits all, working as a team benefits learning, better reasoning skills, problem-solving, job understanding, numerical and literacy skills and a better understanding of their benefits and giving more confidence going forward.

I believe these skills will be integrated into my personal and academic life and benefit me in my chosen job or career.

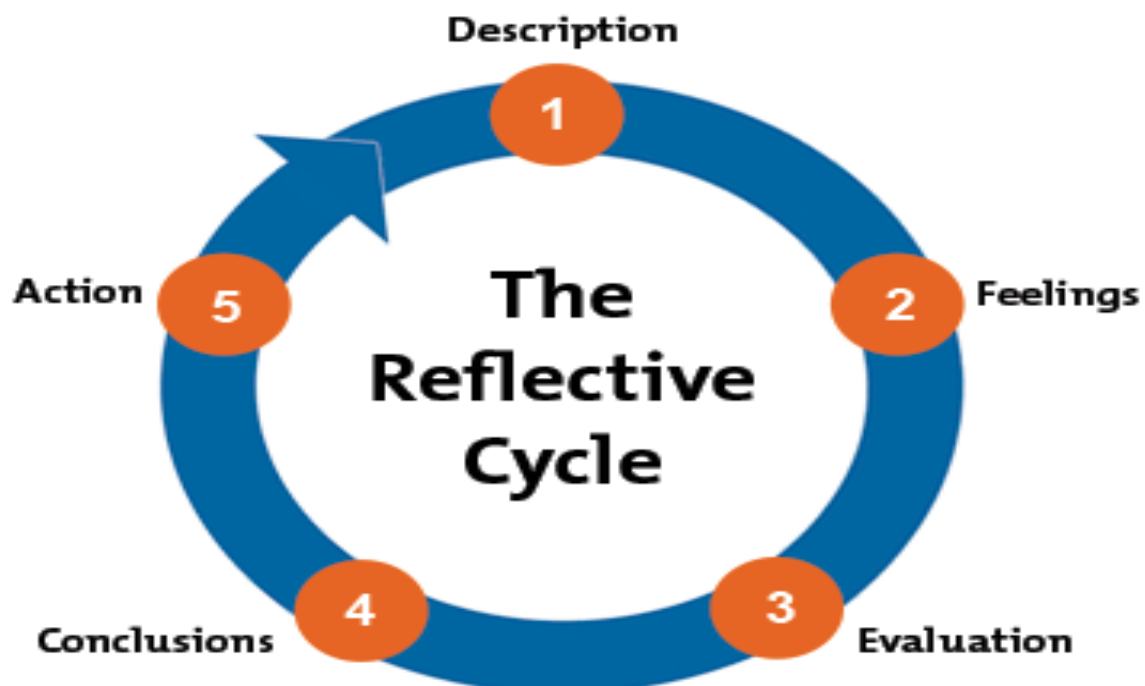
This training has helped me understand the Jobs market and its numerous and different requirements, as well as the skills required for educational life (What is the Gibbs Reflective Cycle? Clarification and Blank Prototype (ToolsHero, 2020).

I believe this research would push, encourage, or make students more likely to acquire these valuable skills rather than to specialise in specific academic subjects.

In addition, I think academies need to be vigilant, nurture and track students as if they were juggling academic issues like ability growth.

I must maintain a compromise between these two fields and would recommend that others try it too if the course comes up later at any time or in the near future.

I have learnt a lot and it has made me more confident when seeking further education and employment, I also wish to continue with my studies.



Kolb reflective cycle (1984)

I have learnt the ability to study literature and understand its context.

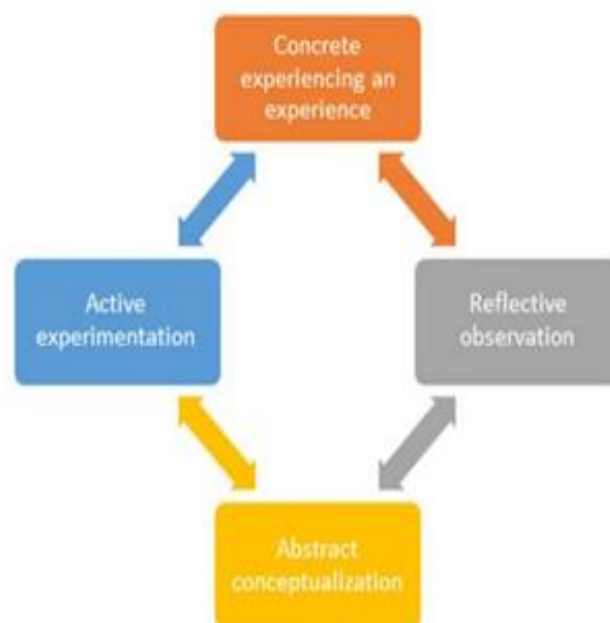
Reviewing the literature is important for work related to various practices or writing in educational life but also in professional life.

In addition, a study of the literature is important to establish a specific and insightful statement or inquiry as it provides a knowledge base for subjects (Experiential Learning Theories (Kolb), 2020).

It can help avoid repetition of any task, for example, writing and analysis.

Finally, this helps recognise study differences and avoids possible conflicts with previous, future, and other studies.

Throughout academic life, a literature review now has the option to complete all project and research-related tasks, and to write something with purpose and meaning, also noting this can assist in research, and project management skills in professional life making it a valuable tool.



KOLB'S LEARNING CYCLE

Driscoll model (1994)

This lesson showed me how to take responsibility for learning my own way and showing we all learn in different ways and speeds.

The module outlines numerous academic and employability skills that as students are needed for job seekers and looking for a possible new career.

There are facilities and assistance available in developing these skills, but I must choose to take this support or try the aid to improve myself in relation to the skills listed (2020).

If I want to develop my skills I would like them to have an impact on my academic activities or problems encountered, but I need to take steps to develop my talent, confidence and presentation to secure jobs and achieve better performance in any future academic settings either in the workplace or further studies



Johns' Model for Structured Reflection (2006)

I learnt a way to understand and perform analysis or study through the app.

The study is, however, one of the many methods for academic development in career paths.

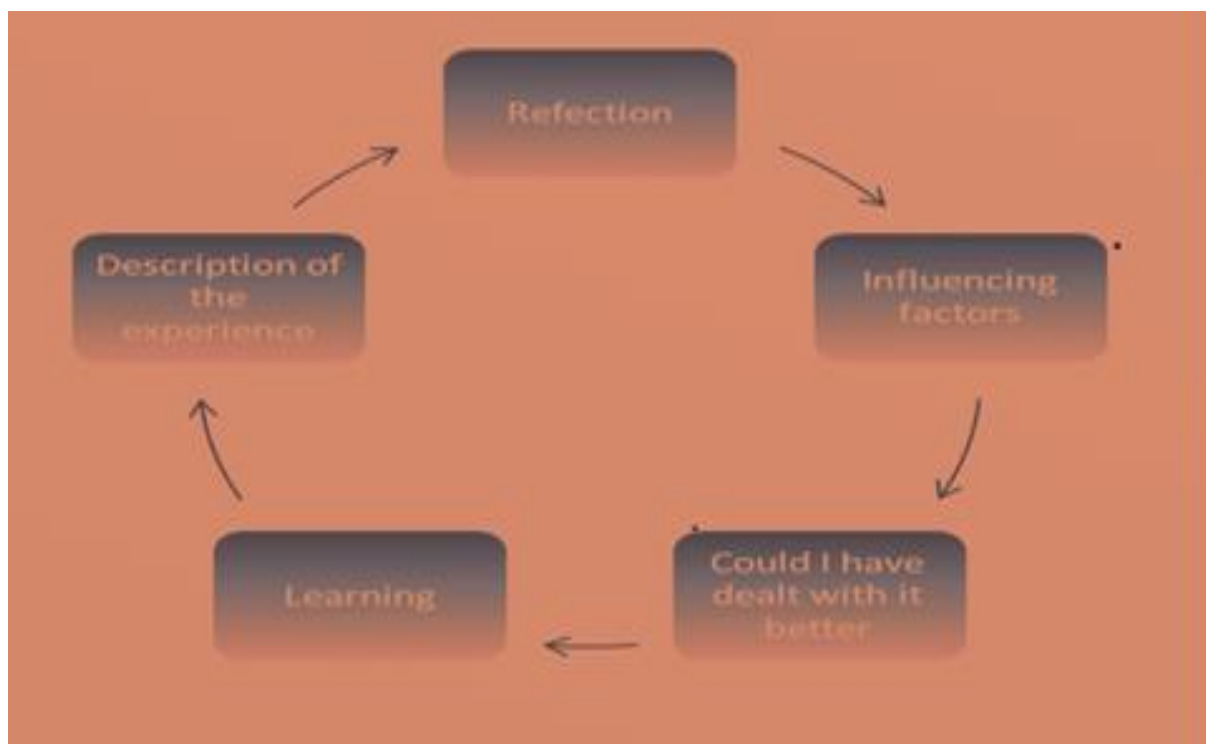
I was taught this skill in one form or another from my primary education level through to leaving school and now continued during these studies.

Over this time, I improved my level by learning the pros and cons of this ability to understand what is required to succeed in my chosen educational and working life.

Anyone with strong research skills can more easily find and secure employment, this can help demonstrate success almost anywhere I wish to study or work.

In general, students should improve their ability to obtain work in the future.

This module helped me to improve my ability in analysis skills and gave me much confidence.

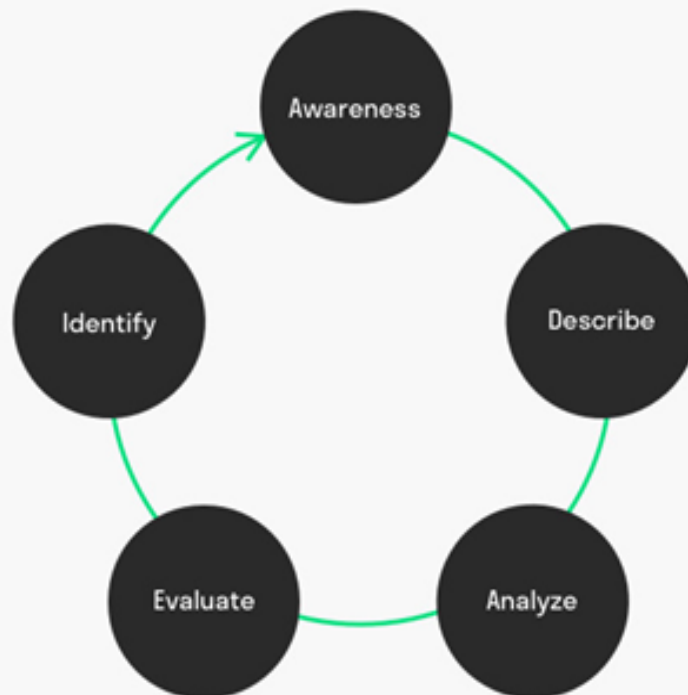


Atkins and Murphy's model of reflection (1994)

Ultimately, this module helped me significantly in building my trust in myself about the various aspects relating to jobs.

Trust in various topics is important for these topics to be improved. The skills listed in Term 1 put us in touch with our ability to find employment and what we can do to learn from employment and enhance academic life (LibGuides: Reflective Practice: Some Reflective Models, 2020).

I found, however, that I cannot develop or learn certain skills to advance in the places I am and would like to be in, I will act with my best efforts regarding my academic activities to improve these skills if I can.



In term1, I learnt about 5 specific and special topics which are important for me such as

IT Applications:

Learning about IT skills and developing different IT-based competencies that are essential and important for both my study and professional working life in today's current and future situations.

I would have faced numerous difficulties in my later studies, family, and professional life if I do not build my IT knowledge and skills (Merry, 2017).

Now I have various IT skills already available in my knowledge bases such as data processing, spreadsheet usage, website navigation, website design, email usage and other related computer skills.

I learned about website design and database management in the classroom on this course, with others listed I have learnt outside my classroom with some in past workplaces or historical courses.

Decision Making, Preparation and Organisation:

A company or person is required to better plan and organise properly to make good decisions. We must face various obstacles and circumstances in all aspects of our working and study life that we must tackle with good judgement, preparation, and organisation.

I feel these three skills are extremely useful and helpful and will be used constantly during my working life

My University has helped me to improve my planning and organisation skills and given me more confidence.

I knew how to make decisions before, but the course has giving me more able to think about my decisions better and I am now practising my management skills outside the classroom.

Numeracy and Literacy:

In addition to the different areas of computer science, IT skills and numeracy can be a vital resource (Lee, 2010). The fundamental skills of educational life cannot be achieved without literacy, numeracy, and even numerous different IT skills, all these skills will be useful to me.

My Uni taught me superior or specialised arithmetical skills. I now have stronger reading skills and I am studying numeracy graphics linked to various skills including those from outside sources and in-class activities.

Following Directions:

The skill of following directions will be needed in the classroom as well as personal and working life. This should help in obtaining fast advancement in your business life, in addition to achieving the organisation's goals.

On the other hand, they will help me to carry out research tasks better in my academic life.

I have gained knowledge and a good foundation in some areas, along with many new skills in the areas that were taught through my learning activities.

Some skills regarding taking good direction I have learnt and acquired outside of my study time.

Finally - an analysis of the literatures published on these four topics was provided in the following:

In education M Maryska, P Doucek, and R Kunstova have expanded on the significance and various aspects of IT. In addition, they outlined how IT can play significant roles in people's economic development which means students and other related people (Maryska, Doucek and Kunstova, 2012).

When students are trained successfully at either college or university level with IT-related different skills, these will aid students in getting or developing a better career.

IT and its different competences should lead to the economic improvement of someone wellbeing.

In his research article, NO Ejimabo outlined various aspects of higher cognitive method, preparation, and organising.

He disclosed that call making is important in organisational leadership (Obioma Ejimabo, 2015). Moreover, there is no alternative for different activities to decide just in the case of management related activities.

Today, several factors that affect the higher cognitive cycle and these influences come from a corporation's inner and outer environment.

The Higher cognitive cycle includes, or generates, a call by improved preparation and coordination of a corporation's different activities.

Besides that, in deciding, planning, and organising skills, the students must have a better understanding and grounds to help in their personal, professional, and academic lives.

Finally, they are required at the educational level for project execution, study, and other academic activity.

In 2013, J Bynner published comprehensive numeracy, literacy, and job aspects (Bynner, 2013). According to him, numeracy and literacy are regarded as the primary basis for having a job.

In addition, they work for as a primary basis only in the case of educational life, and that they are further established.

Better comprehension and reasoning are indicators of achieving excellence for a student and other related areas of life.

He established these two skills that are also required to acquire advanced knowledge and understanding of various aspects of IT and computer-related skills.

He projected that the needs and uses of these two skills will increase in the future due to the event and advancement in the fields related to technology and IT meaning numeracy and literacy for students and others should and have become key skills now and more so in the future

Following his research paper, CJ Gunn researched different areas of instruction (Gunn, 2014). Throughout his study, he found that if students follow instructions, they will learn different skills, and further in their professional lives.

Following instructions is useful for learning with various important skills gained during the academic's life. He urged students to carefully follow directions in the job and in academic areas to make better progress

Conclusion

This course helps students understand the various skills and tasks they need to achieve and knock off their educational life.

If they fail to understand these abilities and skills, they will struggle for a long time and may not achieve what they seek both in personal and career lives.

From the very beginning of educational life, students should be serious about these skills and competencies, because this is also the easiest time and arena to build and retrieve an understanding of those skills.

From my viewpoint, I agree that literacy and numeracy, IT, higher cognitive processes, following directions and understanding the use of software and technology are crucial for obtaining a successful future.

We should all aim in trying to obtain these skills as it can only help in our study, work, and personal life.

References

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