

ACADEMIC & EMPLOYABILITY SKILLS.

MODULE CODE: BMSW4001

ACE TERM 1

ASSIGNMENT PART 1

MARIA ORTEGA NOGALES (ID: 2131909)

ACADEMIC & EMPLOYABILITY SKILLS

**NECESSARY SKILLS TO
BE ABLE A GOOD SOCIAL
CARER.**

MODULE CODE: BMSW4001

STUDENT: MARIA ORTEGA NOGALES

LECTURER: TIMOTHY HOPKINS

ACE TERM 1 ASSIGNMENT PART 1



MY MOTIVATION FOR BEING A SOCIAL CARER

- Passionate about caring for people with problems
- Opportunity to learn new concepts and skills
- Gratification of doing a good social work
- Being able to achieve my dream of working with children with disabilities



WHAT SKILLS AND QUALIFICATIONS DO I NEED?

- All jobs require a series of skills, in this case the most relevant skills are **emotional intelligence and adaptive skills** such as decision making, communication, active listening, ability to adapt to new procedures, stress management, time management, empathy and flexibility. (FutureLearn, 2021).
- I also need to acquire **qualifications** such as Disclosure and Barring service (DBS), First Aid certificate , Diploma in Health and Social Care (Level 2 or 3), GCSE A-C in English and maths. (Indeed, 2022).
(Currently I have valid DBS and first aid certificates acquired in February 2022 to work as an early years educator).

SWOT ANALYSIS

I have used the SWOT analysis model to be able to evaluate my current situation regarding my future career to know what I need to learn to be the best social carer.
(Kenton, W.,2022)

INTERNAL FACTORS	EXTERNAL FACTORS
STRENGTHS	OPPORTUNITIES
• Passionate for helping other people • Decision making • Active listening • Time management • Empathy • DBS • First aid certificate	• Learning in class: Academic & Employability skills module • Online library • Internet resources
WEAKNESSES	THREATS
• Communication in English • Writing skills • Stress management • Procedural policies	• Combine work and studies • Classes in summer with a very hot atmosphere • Covid-19

IMPORTANCE OF USING A PDP FOR YOUR FUTURE DEVELOPMENT

GOAL

Higher School Education Certificate. Workplace skills for Health and Social Care.

TERM

Achieve it by June 2022

MY SKILLS

Passionate for helping other people
Decision making
Active listening
Time management
Empathy

KNOWLEDGES TO ACQUIRE

English
Stress management
Writing skills

In this first part of my PDP, I begin by showing my weaknesses and strengths, as well as the goal I want to achieve and the time I have to achieve it, to then implement an action plan and also evaluate the improvements I have had in this first term. (High Speed Training Ltd, 2022)

ACTION PLAN AND RESULTS

ACTION PLAN

- Prioritize.
- Manage my free time to make it more effective for my studies.
- Attend English classes.
- Meditate to control stress.

MEASURING MY PROGRESS.

- I was able to speak in public
- I am learning to prioritize my university tasks before my free time
- I am learning more English language skills.

After this analysis my conclusion is that my classes are very helpful for me to improve especially my level of English and my writing skills, my commitment to acquire good and new study habits is also being helpful. (reed.co.uk,2022).

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