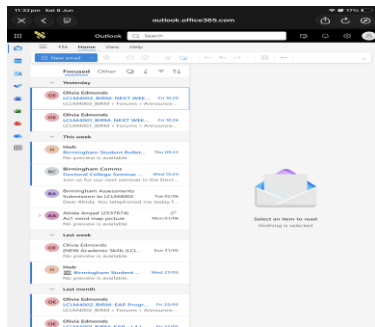
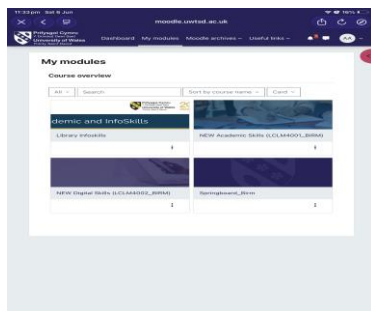


DS 1 Template



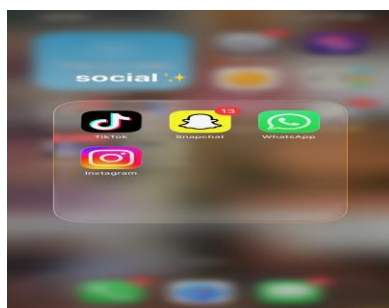
This is my email, I use it to get university work and emails from teachers.



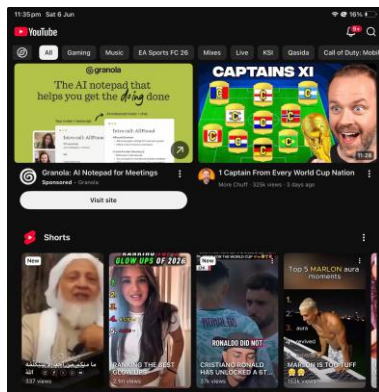
This is my university website, I use it to find my assignment work and learn new things.



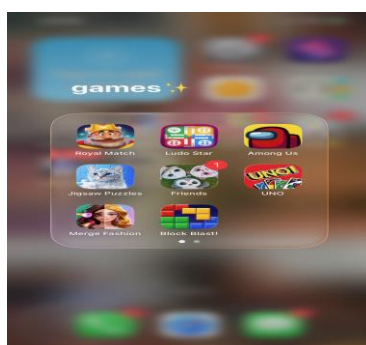
This is the internet, I use it to find answers about things I don't understand and learn about different topics.



This is a social media app, I use it to talk to my friends and family. I also look at photos and videos on here.



This is YouTube on here, I watch videos to learn new things and to watch dramas and watch videos for fun.



These are games I like to play, I play them when I have free time.

My Short Reflection:

I use digital tools every day. I use them for university, talking to my friends and family and for having fun. My favourite things to do are to watch dramas and talk to my family. I am using apps and finding information online. I want to get better at making documents and presentation's. I sometimes feel nervous about keeping my personal information safe as I don't want to share it with others. Digital skills are important because they help me do my university work, help me learn, and talk to my family. I hope this module helps me become better at using technology.

Task 2:

Alt text is found on the keyboard next to the space button.

Heading is found when you click on normal text on the screen.

The font is found next to the normal text. When you click on it there are loads of different ones.

Contrast is when you click the one that has a capital A on it and a line underneath it.

Task 3:

Many business teams write documents fast but sometimes it is difficult to read because there is too much information in one long paragraph and the ideas are not in a clear order.

Many business teams write documents quickly. Sometimes these documents are hard to read. They often contain too much information in one big paragraph. The people reading the document may be confused.

