



IT Consultant

Academic & Employability Skills

(BMSW4001_LON)

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Introduction of Employability Skills

Specific skills that you will need to succeed in your career or own business.

Soft skills: Soft skills means interacting with colleagues, problem solving and managing your own work and duties.

Professional skills: Professional skills relates to habits and personal abilities which affect positively your performances at work.

Transferable skills: Transferable skills are also known as “portable skills”, because once learned, they can be applied to any work environment.



(2020)

IT Consultant Skills

- A logical approach to problem solving and analysing
- Flexibility and adaptability
- Time management skills
- Confident and decision making
- The ability to communicate technical information to non-IT clients and colleagues
- Teamwork skills
- Presentation skills
- Leadership
- Communication and interpersonal skills

Analysing

S

- I have good time management.
- Flexibility to adapt my self in all circumstances.
- Good team working and communication with others.

W

- Communication of technical information to a non-IT clients.
- Weak on presentation skills and not confident to make decisions quickly.
- Learning how to analyse and solve problems.

O

- Skills development during trainings or courses.
- Better education and knowledge of the career.
- Better opportunity to succeed into my future career.

T

- Procrastination.
- Distraction.

How to improve

Education:

- Qualifications regarding the career.
- Trainings to improve the skills.

Smart goals:

- Have a good and efficient plan that helps to achieve results.
 - Recognize the duties that lead to success.

Updating:

- Keep up to date with the evolution of the industry.
- Discuss with others to exchange information.

Conclusion

- ▶ During this course I understood the value of employability skills in the job market for students and industries.
- ▶ Employers value these skills because they refer to the indication of how you get along with the team and customers.
- ▶ The efficiency of handling your job performances and career success makes the real difference.

Reference

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