

My Experience on Gathering Resources & Time Management Principles	1
Introduction	1
Description Of Experiences	1
Evaluation	2
Analysis	2
References	3

My Experience on Gathering Resources & Time Management Principles

Introduction

Studying at university has allowed me to explore various regiments for balancing work with my life. Throughout the academic skills module we explored various time management strategies, determined the reliability for each strategy across various sources, and explored different techniques to reference the sources in academic assignments. Therefore, the purpose of this report is to reflect on my experiences and feelings throughout this module, including a series of steps to improve my academic performance in the next term. According to the University of Wolverhampton (2012), reflection is a way of enabling self-development and deeper learning by looking back at an experience to learn from it and then move forward (University of Wolvenrhampton, 2012) establishing the relationship between self-assessment and academic performance.

Description Of Experiences

Conducting research to reference in academic assignments is a very important skill. Throughout the module we determined the reliability from various Google and Library sources using well-established methods. In addition to this, we performed several activities to reference this source in our academic assignments. For instance, in one activity each student was given a worksheet with text boxes underneath extracts pointing to various academic sources. Using the resources provided to us by the

lecturer, we were to properly reference and give credit to the experts related to the extract. Finally, we concluded the activity with videos providing guidance on how to make the most out of our research, concluding the importance of properly citing in our work.

Time management serves as a general reminder for setting up priorities and improve academic performance. Throughout the module, we determined the importance of managing time effectively using a range of well-established techniques. For instance, in one activity we were given a template to create a study timetable to prepare for upcoming assignments. Through the assistance of the lecturer, we were able to allocate time aside for study and completing assignments on time. Finally, we set up a plan for balancing work with other aspects of life, concluding the importance of time management for achieving both academic and personal goals.

Evaluation

The results for taking this course varied over time. For instance, at the start of the lecture I didn't feel confident in using Google as a reliable tool for research and I was spending too much time reading through the sources. It seems that the sources the lecturer recommended were too advanced for me, which affected my ability to take notes properly. Furthermore, after the lecture I took part in an info-skills course provided by the library, which allowed me to find new sources that I could use more effectively. In addition to this I learned that the library provides a wider range of sources with the option to download in PDF format for offline access.

Analysis

The root cause of my difficulty evaluating information obtained from the internet ties back to critical thinking for many reasons. According to the Xavier University (2021), students were given the job of evaluating information obtained from Google searches, arguing that deciphering search results proved more difficult when dealing with sensitive issues. (Esparrago-Kalidas, 2021, p.3). The results indicated that students can become digitally literate by performing tests that leads students to the aspects that should be considered when judging or evaluating said material, concluding the relationship between critical thinking and academic performance.

References

Esparrago-Kalidas, A. J. (2021). The Effectiveness of CRAAP Test in Evaluating Credibility of Sources. *International Journal of TESTOL & Education*, 1(2), 1-14.)