



Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

Hospitality & Hotel Management Induction



Trawsnewid Addysg, Trawsnewid Bywydau
Transforming Education, Transforming Lives

www.uwtsd.ac.uk

Ice-breaker Activity: Two Truths and a Lie

- **Objective:**

Help students and lecturers to know each other.

- **How to play:**

1. Each student to think of three statements about themselves: two of them should be true, and one should be a lie.
2. One by one, students share their three statements with the group.
3. The rest of the group tries to guess which statement is the lie.
4. After everyone has had a chance to guess, the participant reveals which statement was false.

Teaching Plan Schedule

- **Week 1:** Week Commencing (W/C) 23rd September 2024 - **Induction**
- **Week 2:** W/C 30th September 2024
- **Week 3:** W/C 7th October 2024
- **Week 4:** W/C 14th October 2024
- **Week 5:** W/C 21st October 2024
- **Mid-Semester Break: W/C 28th October 2024**
- **Week 6:** W/C 4th November 2024
- **Week 7:** W/C 11th November 2024
- **Week 8:** W/C 18th November 2024
- **Week 9:** W/C 25th November 2024
- **Week 10:** W/C 2nd December 2024
- **Week 11:** W/C 9th December 2024
- **Week 12:** W/C 16th December 2024

Year 1 - Level 4

SEM 1

- Business Skills
- Marketing Essential
- Hospitality & Guest services

SEM 2

- Sustainability
- Management of Organisational Behaviour
- Personal Resourcing & Development

Level 4 - SEM 1 Sep - Dec

Day	Time	Module	Lecturer
Mondays	9:00 AM - 1:00 PM	BMIH4007 Business Skills	Daniel Payne
Mondays	2:00 PM - 5:00 PM	BMIH4012 Hospitality and Guest Services	Lola Villard-Coles
Tuesdays	9:00 AM - 1:00 PM	BMIH4009 Marketing Essentials	Natalie Brailsford

Year 1 - Level 5

SEM 1

- Financial Management for the Hotel Industry
- Entrepreneurship
- Foreign Languages and Cultural Awareness

SEM 2

- Food and Beverage Operations (Placement)
- Hotel Administration and Front Office (Placement)
- Operating Hotel Facilities (Placement)

Level 5 - SEM 1 Sep - Dec

Day	Time	Module	Lecturer
Tuesdays	2:00 PM - 5:00 PM	BMIH5007 Financial Management for the Hotel Industry	Dr. Ernest Wavei
Wednesdays	9:00 AM - 1:00 PM	BMIH5012 Entrepreneurship	Neil Dyer
Wednesdays	2:00 PM - 5:00 PM	BMIH5009 Foreign Languages and Cultural Awareness	Natalie Brailsford

We learn best when....

- We want to learn
- We take ownership of our own learning
- We learn by doing
- We are provided with feedback or feed forward
- We make sense of what is being learned



How important is how we present ourselves?



First Impressions

- **93% of first impressions** are based on non-verbal cues (Mehrabian's study)
- First impressions are formed within **27 seconds**; **1/3** in under **10 seconds**
- Your personal brand image is critical—be intentional
- What you wear
- What you say
- What you do



Digital Connectivity Bursary (UWTSD)

Open to full-time and part-time students enrolled in UWTSD courses.

- **Eligibility:**

- Minimum 40 credits enrolment.
- Receiving the maximum Student Finance support.

- **Support offered:**

- Up to £100 for digital connectivity.
- Up to £500 for device costs.

- **Application requirements:**

- Complete online application form.
- Provide Student Finance letter showing maximum financial support.
- Include proof of purchase if a device/broadband has already been purchased.

Digital Connectivity Bursary (UWTSD)

- **Alternative routes for support** (if not receiving maximum Student Finance):
 - **Course Costs Bursary:** Apply for up to £250 with proof of purchase.
 - **Further support:** Apply for this bursary with additional evidence:
 - Student Finance letter showing financial support received.
 - Income and expenditure form (provided after application).
 - One month's bank statements for all accounts with annotations.
- Maximum bursary award: **£500**.

Course Costs Bursary

Up to £250 to support students applying for course-related costs.

Course-related costs may include specialist books, specialist equipment etc.

Whilst students can make more than one application where the support requested is less than £250, the maximum aggregate amount that can be awarded for any student in one academic year is £250.

Award Amount: Up to £250

Additional Information: This bursary is usually awarded as reimbursement on the submission of purchase receipts. Where students are unable to meet costs in advance then applications to Student Financial Support Fund are encouraged.

How we'll communicate

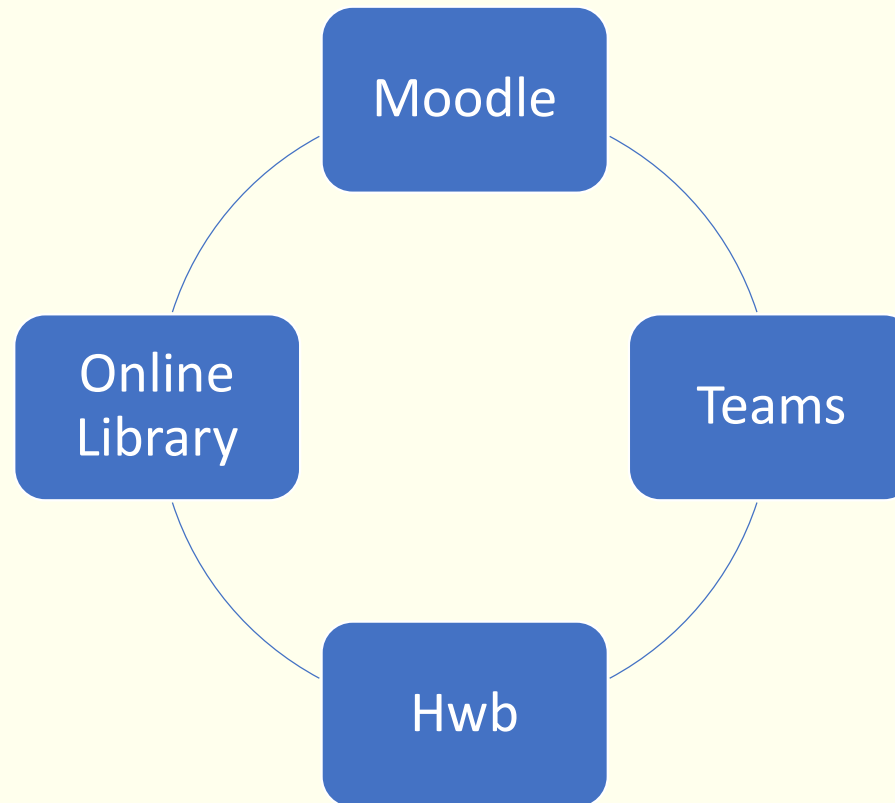
- **Moodle** – key information, module handbooks, programme of study handbook, assignments
- **Teams** – group messages, announcements, opportunities
- **Email** – placement communication, direct contact

We encourage you to connect with each other on social media, WhatsApp etc.

You can follow and connect with us on Facebook, LinkedIn, Instagram, and TikTok

@UwtsdHospitality

How to find and use.....



Welsh Language Standards

Wrth dderbyn gwasanaeth gan y Brifysgol, mae gan fyfyrwyr yr hawl i

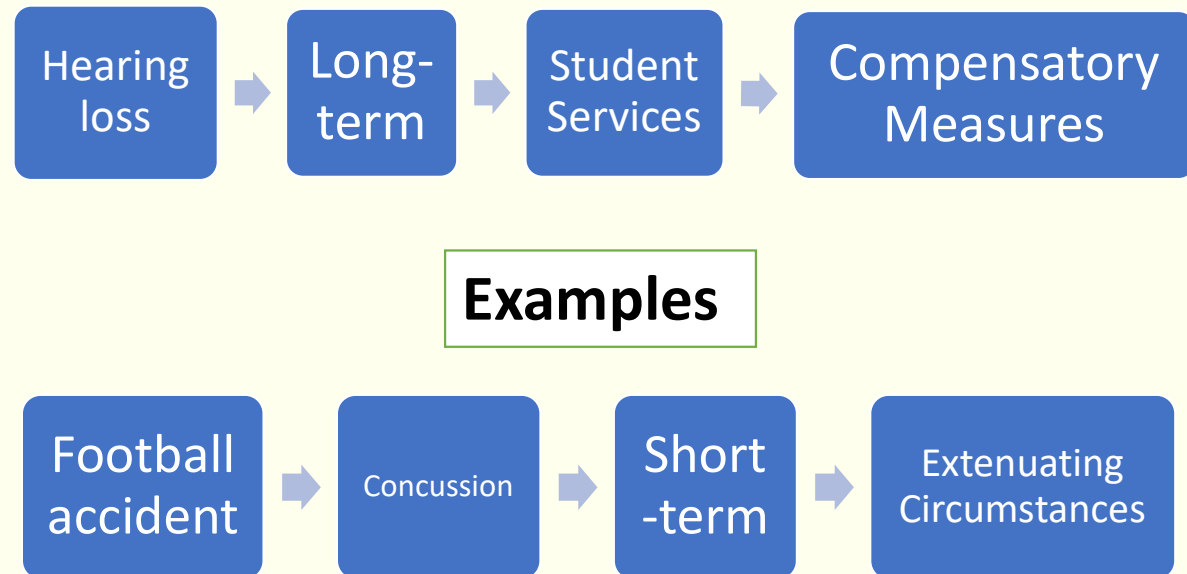
- Ddogfennau yn Gymraeg;
- Ffurflenni a thaflenni yn Gymraeg;
- Llythyrau ac e-bost yn Gymraeg;
- Diwtor personol sy'n siarad Cymraeg;
- Cyflwyno gwaith ysgrifenedig yn Gymraeg;
- Gallu siarad Cymraeg mewn cyfarfod i dderbyn cymorth myfyrwyr;

When receiving a service from the University, students have the right to

- Documents in Welsh
- Forms and leaflets in Welsh
- Letters and emails in Welsh
- Welsh speaking personal tutor
- Submit written work in Welsh
- Can speak Welsh in a meeting to receive student support

Mitigating Circumstances

- Long-term (has lasted/will last 12 months or more) disabilities or learning difficulties are considered through the compensatory measures procedures
- Short-term mitigating circumstances are normally considered through the extenuating circumstances procedure.





Academic Misconduct

To report an incident use the Formal Student Complaint Form

Non-Academic Misconduct

Covers:

- Actions which cause actual or potential distress or harm to others;
- Actions which cause actual or potential damage to property of others;
- Actions which may prevent or disrupt the normal functioning of the University;
- Actions which may cause reputational damage to the University as a result of the misconduct of the alleged perpetrator;
- Actions which impede or interfere with the pursuance of work/study of University members, or impact on normal operations of the University;
- Breaches of the University's Student Code of Conduct.

Harassment

Bullying

Victimisation

Hate Crimes

Sexual
Misconduct

Antisocial
Behaviour

Damage to
Property

Don't miss out!

- Student Pregnancy Maternity Paternity and Adoption Leave Policy
- Applicant and Student Name Change Policy
- Student Smoke Free Policy
- Student Intellectual Property Policy
- Student Privacy Statement
- Safeguarding Policy

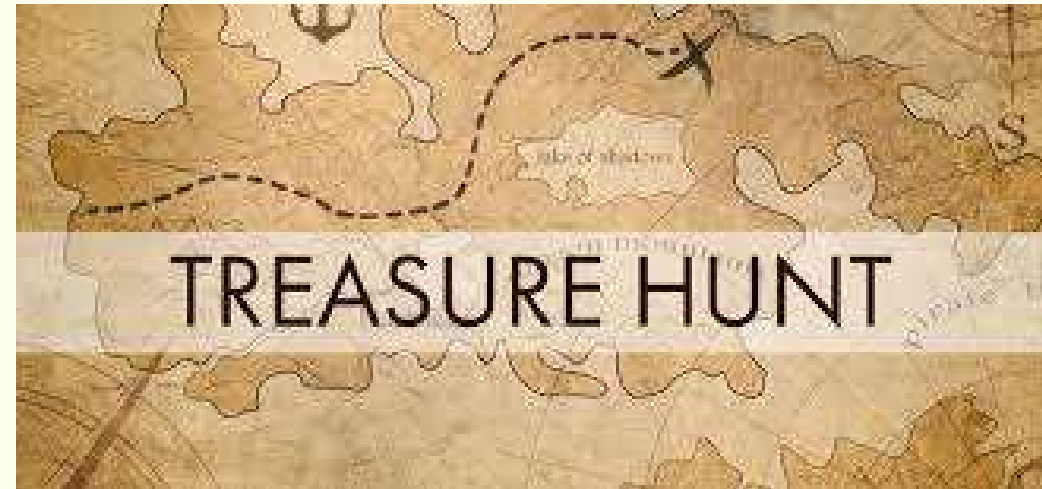
Course Reps – WE WANT YOU!



What should I do before our first lecture?

- ☐ Familiarise yourself with Moodle, Teams and the Hwb App
- ☐ Make sure you can see your timetable (Any issues Hwb@uwtsd.ac.uk)
- ☐ Click around the UWTSD Website, explore bursaries and support available
- ☐ Get a laptop/Computer if you haven't got one.
- ☐ Follow **@UWTSDHospitality** on LinkedIn, Facebook, Instagram and TikTok
- ☐ Consider how you're going to make a good impression to all your lecturers

Come back here later for the student activity



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