

ACADEMIC AND EMPLOYABILITY SKILLS

Student name: Gabriel Florin Arseni
Student Id: 2022358



Introduction

- Employability skills are those which include critical thinking and responsibilities
- It plays a vital role in case of career aspects
- In this presentation I am going to analyze my own academic and employability skills against my wish to be an educator in a reputed university



Academic skills

SWOT analysis

Strengths

- Critical analysis
- Writing skills

Weaknesses

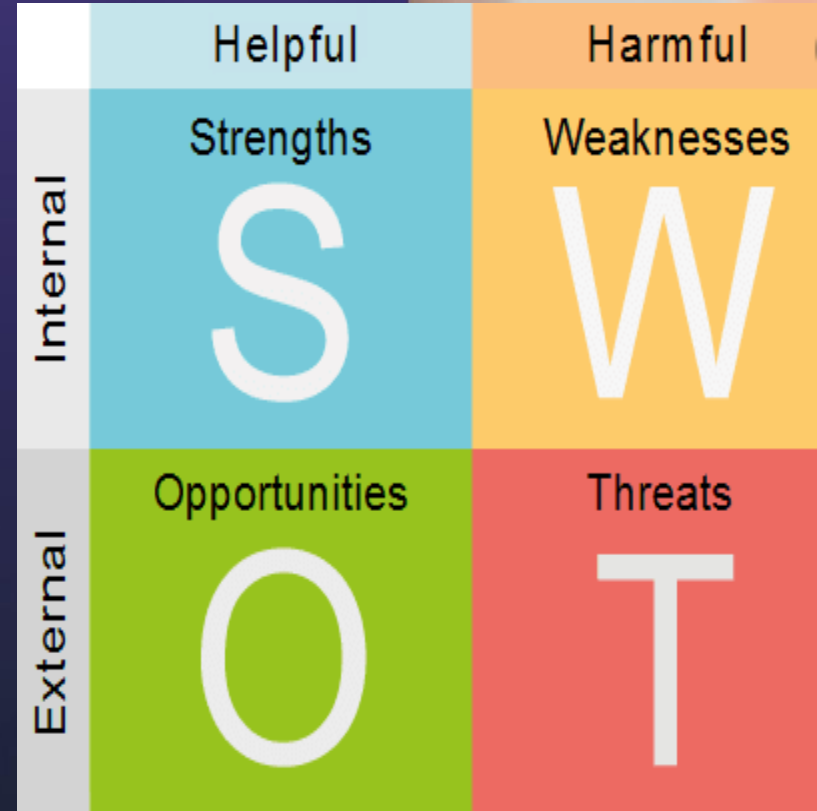
- Communication skills
- Technological skills

Opportunity

- Personal skills development
- Determined academic goals and objectives

Threats

- Stress management
- Strong competition among knowledgeable personalities



Cont...



Time management tools

- There are some time management tools which help me to manage my time
- These include Ever note, to do list apps, trello, my homework student planner, google keep, quizlet and others (Riazi *et al.* 2020, p.31)
- Constructing an effective Personal development plan leads to success



Cont...

Personal development plan

Objectives	Activities	Required time limit
Improve communication skills	1. Joining communications skills development courses 2. Being an effective listener 3. Practicing for improving communication skills (Bodnar and Clark, 2017, p.24).	2-3 months
Improve technical skill	1. Monitoring academic performances 2. Admission to relevant technical courses	4-5 months
Develop time management skills to manage stress levels	1. monitoring academic activities 2. Implement strategies to focus on each academic activity and manage time schedules.	1-2 months

Employability skills

SWOT analysis

Strengths

- Technological skills
- Adaptability

Weaknesses

- Communication skills

Opportunity

- Improve decision making skills
- Improve problem solving skills

Threats

- Inability of stress management
- Unable to compete with competitors



Cont...

Time management tools

- Efficiency is assured through insertion of time management tools
- Personal development plan is beneficial for monitoring daily activities and concluding them within the scheduled time (Skoyles *et al.* 2019, p.192)
- It will also help me to monitor my activities which ultimately drive me to enhance my employability skills

	URGENT	NOT URGENT
IMPORTANT	DO NOW	DO NEXT
NOT IMPORTANT	DO LATER OR DELEGATE	IGNORE

Cont...

Personal development plan

Objectives	Activities	Required time limit
Improve communication skills	1. Joining communications skills development courses 2. Practicing for improving communication skills 3. Be an effective listener	2-3 months
Develop leadership skills	1. Build an effective relationship with others which helps in understanding others (Thompson and Miller, 2018, p.92). 2. Develop motivational skills 3. Implement effective strategies to finalize job roles effectively	4-5 months
Improve problem solving and decision making skills	1. Gain more experiences 2. Implement technological skills to improve decision makings (asdan.org.uk, 2021).	3-4 months

Conclusion

- It can be concluded that both academic and employability skills are crucial for any individual succeeding in their career
- As per the studies it can be observed that these employability skills are crucial for the students which enable them to elect a suitable career pathway
- I think I can fulfill my objectives in a smooth manner and establish myself as a good educator



References

- asdan.org.uk, (2021) *Employability Skills Development* Available at: <https://www.asdan.org.uk/courses/programmes/employability-skills-development> [Accessed on: 14th February, 2021]
- Bodnar, C.A. and Clark, R.M., 2017. Can game-based learning enhance engineering communication skills?. *IEEE transactions on professional communication*, 60(1), pp.24-41.
- Riazi, S.R.M., Nawi, M.N.M. and Yaziz, M.F.A., 2020. Developing a holistic project time management framework utilizing fundamental Supply Chain Management (SCM) tools to overcome delay in Malaysian public sector building projects. *International Journal of Sustainable Construction Engineering and Technology*, 11(1), pp.31-41.
- Skoyles, A., Bullock, N. and Neville, K., 2019. Developing Employability Skills Workshops for Students' Higher Education Achievement Reports. *New Review of Academic Librarianship*, 25(2-4), pp.190-217.
- Thompson, S.A. and Miller, K.L., 2018. Disruptive trends in higher education: Leadership skills for successful leaders. *Journal of Professional Nursing*, 34(2), pp.92-96.



Thank
you

