



Three Transferable Study Skills

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Introduction

- Study skills transferrable for future employment
- Numerous study skills used
 - Academic reading
 - Academic writing
 - Referencing
 - Interpersonal skills
 - Reflexive skills
- Why these skills are important in an education setting

(Cottrell, 2013, pp. 39-40)



Communication

Communication is the process of exchanging information.

- Each interaction includes communication
- Tailored to audience
- Different ways to communicate

(Burns and Sinfield, 2016, p. 288)



Communication

Communication in education

- Enthusiasm leads to engagement
- Range of abilities including children with SEND
- Individual needs

'Tell me and I will forget. Show me and I might remember.

Involve me and I will understand.'

(Confucius, no date. Cited in McClean, 2015)



Communication

Starting university as a mature student, I had already gathered a range of communication skills.

- Impact on my communication skills
- Personal development



Collaboration

Working with others towards joint objectives

Benefits of collaboration

- Opportunity to share knowledge
- Promotes motivation
- Encourages leadership
- Highlights communication skills

(Moore, Neville, Murphy, Connolly, 2010, pp. 153-154)



Collaboration

Collaboration in education

- Within the classroom
- Multi-agency teams acting in the interest of the child

'In all decisions and actions that concern children, the best interests of the child shall be a primary consideration.' (UNCRC, 1989)

- The information of information sharing (Newcastle Safeguarding Children Partnership, 2010)
- Link between school and home



Collaboration

Being a student has provided opportunities to be part of a group or team that I would not have experienced elsewhere

- Impact on my collaboration skills
- Personal development



Organisation

'The ability to manage self and/or others, and resources including time and surrounding circumstances to reach a specific goal' (University of Strathclyde, no date).

- Planning
- Time management
- Problem solving
- Decision making

(Moore et al, 2010, p. 142-145)



Organisation

Organisation in education

- Lesson planning
- Working within boundaries
- Critical thinking
- Organisation for children



Organisation

As a mother, wife, employee and student, I have no choice but to be organised however since attending university, I am more aware of the impact that organisation has on my health and well-being and the constant need to improve on my organisational skills to maintain this.

- Impact on my organisation
- Personal development



Conclusion

Importance of

- Communication
- Collaboration
- Organisation

I

Using the techniques learnt in university will enable me to have a more rounded career in education.

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